



Infinite Campus Parent Portal Login and Navigation Instructions

TABLE OF CONTENTS

- SETTING UP YOUR INFINITE CAMPUS ACCOUNT (FIRST TIME USERS) 1
- LOGGING INTO INFINITE CAMPUS AFTER ACCOUNT CREATION 2
- RESETTING YOUR INFINITE CAMPUS PASSWORD 3
- FINDING GRADES AND OTHER ITEMS IN THE PARENT PORTAL 3
- VIEWING STATE ASSESSMENT SCORES 5

SETTING UP YOUR INFINITE CAMPUS ACCOUNT (FIRST TIME USERS)

- To set up your Infinite Campus for the first time, click on this link (it is different than the direct link to Infinite Campus):

https://gacyber.infinitecampus.org/K12_Custom/cparent/index.jsp?appName=gacyber&rel=hhchk&ur=3&cl=y&version=3

You will see this screen. Enter your Student ID Number, Student Birthdate, and click Submit.

Note: If you have multiple students at GCA, just choose one of them on this step. It will link you to each of your students in the portal.



- Once you've clicked Submit, you will get a screen that shows your GUID number. Click Activate Your Parent Portal Account Now. (Names and numbers have been covered in this shot for security purposes.)





Infinite Campus Parent Portal Login and Navigation Instructions

3. Enter the Activation Key provided to you. You will have to copy and paste it in sections. If you copy and paste all of it at once, it will not be entered into the cells correctly. Once entered, click Submit.

Infinite Campus Transforming K12 Education®
Campus Portal
Georgia Cyber Academy

Activating your Campus Portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.

Activation Key

Submit

4. Once you have your Activation code, and for all future logins, click on this link (this is the Infinite Campus link that you will use from this point forward):

<https://gacyber.infinitecampus.org/campus/portal/gacyber.jsp?status=logoff>

****Note: If you get a message that your Activation Key (also called GUID) doesn't work or has already been used, that means you have already set up an account, and you simply need your password reset.*

5. Type in the Username and Password that you just created, and click Sign In.

Infinite Campus Transforming K12 Education®
Campus Portal
Georgia Cyber Academy

Username

Password

Sign In >> Logged Off

HELP

LOGGING INTO INFINITE CAMPUS AFTER ACCOUNT CREATION

Once you've set up your Infinite Campus Account, you will use the following steps to log in successfully:

1. Login to the Infinite Campus Parent Portal Website:
<https://gacyber.infinitecampus.org/campus/portal/gacyber.jsp?status=logoff>
2. Type in the Username and Password that you just created, and click Sign In.

Infinite Campus Transforming K12 Education®
Campus Portal
Georgia Cyber Academy

Username

Password

Sign In >> Logged Off

HELP



Infinite Campus Parent Portal Login and Navigation Instructions

RESETTING YOUR INFINITE CAMPUS PASSWORD

Once you have successfully set up your account, you can reset your username and/or password, if forgotten. You will simply click the Help button on the login screen to expand the window to select "Forgot your password," etc. In the event that this password retrieval does not work, you may contact your homeroom teacher or complete this survey:

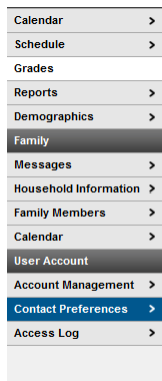
https://docs.google.com/forms/d/1uu9G2q23SAOz_FPsOYAFdBCar1AHfMUxymikEPpXGJU/viewform

FINDING GRADES AND OTHER ITEMS IN THE PARENT PORTAL

1. Once you enter the portal, you'll see the following screen. Check for messages, manage your account, get the Infinite Campus mobile app, and more from this home page. To view information about your student, select your student name from the dropdown at the top of the screen.



2. Use the left navigation bar to select the page you would like to view.



3. If a student is in K-8, you can click on the Grades tab and see the most recently graded assignments, and the overall averages of each course. Please note that the "Grades by Course" section comes from a student's schedule. There are courses listed here for which students do not receive a grade, i.e. Individualized Learning, A Quick Welcome to Online Learning, and Supplemental Activities.



Infinite Campus Parent Portal Login and Navigation Instructions

- If you would like to see a report card format of your student's grades, please select Report from the left navigation bar.

Grades

Recently Graded Assignments

Posted	Course	Assignment	Score	Total	Percent
3 days ago	PEXF1-7.7 - Physical Education - 7	PE Hours	30	30	100%
3 days ago	HT7F1 - Health 7 (Attendance)	Health	15	15	100%
3 days ago	CALMS 1536.2 - Intermediate Mathematics B	CFU #2	100	100	100%
3 days ago	CALMS 1568.2 - Intermediate Language Skills B	OLS Progress	100	100	100%

Grades By Course

Expand All Collapse All In-Progress Grade Final Grade

CALMS1576-16 (3-8) Individualized Learning

	Semester 1	Semester 2
Mid Year Progress		
Current Progress		
Final Report Card		

CALMS1581-20 A Quick Welcome to Online Lear

	Semester 1	Semester 2
Mid Year Progress		
Current Progress		
Final Report Card		

ADV 2014-15-5 Advisement - Smith, Sarah

	Semester 1	Semester 2
Mid Year Progress	100.00% 100	
Current Progress		
Final Report Card		100.00% 100

HI7GA.2-2 GA Social Studies 7 - Kerr, Misty

	Semester 1	Semester 2
Mid Year Progress	99.80% 100	
Current Progress		

- To see the breakdown of grades within a course, click on the course name as shown:

HI7GA.2-2 GA Social Studies 7 - Kerr, Misty



Infinite Campus Parent Portal Login and Navigation Instructions

- This opens the Grading Task Summary. From this screen, you can see what assignments have been given and what those grades are.

Grading Task Summary							
Legend: <input type="checkbox"/> Final Grade <input type="checkbox"/> In-Progress Grade <input type="checkbox"/> Grade Not Available Yet							
Grading Task	Terms Semester 1			Terms Semester 2			
Mid Year Progress		100					
Current Progress		99.8%					
Final Report Card				100			99.8%
Term Semester 1 Mid Year Progress Detail							
This Grading Task has no assignments assigned to it.							
Term Semester 1 Current Progress Detail							
This Grading Task has no assignments assigned to it.							
Term Semester 2 Current Progress Detail							
This Grading Task has no assignments assigned to it.							
Term Semester 2 Final Report Card Detail							
OLS Progress							
Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score %	Turned In	Comments
OLS Progress	01/09/2015	08/11/2014	1.0	100	100	100	
OLS Progress Totals					100%		
Study Island Pathways							
Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score %	Turned In	Comments
7.1 Middle East Environment	10/31/2014	10/01/2014	1.0	100	100	100	
7.1 Middle East Geography	10/31/2014	10/01/2014	1.0	100	100	100	
7.1 Middle East Cultures	10/31/2014	10/01/2014	1.0	100	100	100	
7.1 Maps and Globes	10/31/2014	10/01/2014	1.0	100	100	100	
7.2 Middle East Government	12/31/2014	11/03/2014	1.0	100	100	100	
7.2 Middle East Economics	12/31/2014	11/03/2014	1.0	100	100	100	
7.2 Middle East History	12/31/2014	11/03/2014	1.0	100	100	100	
7.2 African Geography	12/31/2014	11/03/2014	1.0	100	100	100	
7.2 African Environment	12/31/2014	11/03/2014	1.0	100	100	100	
Study Island Pathways Totals					100%		
Assessments							
Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score %	Turned In	Comments
Pre-Assessment (Study Island)	08/29/2014	08/19/2014	1.0	100	100	100	
Checks For Understanding I	11/10/2014	11/03/2014	1.0	100	100	100	
Checks For Understanding II	12/19/2014	12/12/2014	1.0	100	97	97	
Assessments Totals					99%		
Writing Assignments							
Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score %	Turned In	Comments
Edmodo Writing Assignment	09/30/2014	09/01/2014	1.0	100	100	100	
Edmodo Writing Assignment	10/31/2014	10/01/2014	1.0	100	100	100	
Writing Assignments Totals					100%		
Term Semester 2 Final Report Card Totals							

VIEWING STATE ASSESSMENT SCORES

****You will only see scores for your GCA student through the Assessments Tab in the Parent Portal if your student took the EOC/EOG as a GCA student. Incoming scores from other districts will be made available through the SLDS (Statewide Longitudinal Data System) link very soon. The SLDS link is located at the bottom of the left navigation bar where the Assessments tab is. It is the direct link to this DOE site.**

- Log in to the Infinite Campus Parent Portal:
<https://gacyber.infinitecampus.org/campus/portal/gacyber.jsp?status=login>
- Once logged in successfully, choose your student's name from the dropdown at the top of the screen. If you only have one student who attends GCA, then your page will default to the screen that you need to see.



Infinite Campus Parent Portal Login and Navigation Instructions

- Once the page is on a specific student, locate the word "Assessment" on the left navigation bar, click it, and it will show your student's scores.

Assessment Tests

Georgia Milestones Assessment System
Your student's scale score and achievement level result are listed below by subject. Please refer to the Result Key for clarification on achievement level.

Result Key:
1-Beginning Learner (Did Not Pass)
2-Developing Learner (Did Not Pass)
3-Proficient Learner (Pass)
4-Distinguished Learner (Pass)

The Result Key will explain the scale score listed under the State Tests section.

State Tests

CRCT Math				
SY1415 Math (EOG)	Date: 03/30/2015	Score: 563.000	Result: 3	
CRCT LA				
SY1415 ELA (EOG)	Date: 03/30/2015	Score: 604.000	Result: 4	
CRCT SS				
SY1415 Social Studies (EOG)	Date: 03/30/2015	Score: 525.000	Result: 3	
CRCT Sci				
SY1415 Science (EOG)	Date: 03/30/2015	Score: 549.000	Result: 3	

Here is where you'll see the subject tested, the scale score, and the result. The Result Key is listed at the top of the page.

- If you have any questions regarding your student's scores, please contact your student's homeroom teacher.