



**ARKANSAS**  
VIRTUAL ACADEMY<sup>SM</sup>

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## **ARVA Title I, Part A Program—District Parent Involvement Plan 2013-2014**

### **ARVA District Parental Advisory Committee Members**

Gina Moore, Director of Parental Involvement/Coordinator

Beth Moore, Parent Facilitator/Teacher/Parent

Hollie Gumm, Title I Math Coordinator/Parent

Marlo Nelson, Teacher

Lindsay Rucker, Teacher

Laura Spangler, Teacher

Molly Angell, Parent

Mary Ann Carbino, Parent

Sharon Collins, Parent

Dixie Dorflinger, Parent

Cassandra Dunn, Parent

Aimee Dyson, Parent

Zo Hernandez, Parent

Deresa Holler, Parent

Kelli Jordan, Parent

Cynthia Maggard-Singleton, Parent

Misty Mathes, Parent

Dianna May, Parent

Carolyn Perkins, Parent

Andrea Schmid, Parent

Jennifer Shelby, Parent

Joni Thompson, Parent

Amanda Webb, Parent

### **PART I. GENERAL EXPECTATIONS**

The Board recognizes that parent involvement contributes to the achievement of academic standards by students participating in district programs. The Board views the education of students as a cooperative effort among school, parents and community. The Board expects that its schools will carry out programs, activities and procedures in accordance with the statutory definition of parental involvement. Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that parents:

- A. Play an integral role in assisting their child's learning;
- B. Are encouraged to be actively involved in their child's education at school; and
- C. Are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

The board of directors adopts as part of this policy the following guidance for parent involvement. The **Arkansas Virtual Academy** agrees to implement the following statutory requirements:

- A. Put into operation programs, activities and procedures for the involvement of parents in all of its Title I schools consistent with federal laws including the development and evaluation of policy. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

- B. Provide the coordination, technical assistance, and other support necessary to assist participating schools in the planning and implementing of effective parent involvement activities to improve student academic achievement and school performance.
- C. Build the schools' and parents' capacity for strong parental involvement;
- D. Coordinate and integrate Title I parental involvement strategies with parent involvement strategies under other programs, such as Head Start and HIPPIY.
- E. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of the schools served with Title I funds including: identifying barriers to greater participation of parents in Title I-related activities, with particular attention to participation of parents with limited English proficiency, parents with disabilities and parents of migratory children.

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**PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

**Goal 1: The Arkansas Virtual Academy will foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement. ARVA will:**

1. Develop a district parental involvement plan, in collaboration with parents so that parents have the opportunity to give input and suggestions for revision of the district and school plans through surveys and participation in the Parental Advisory Committee and Parental Involvement ACSIP Committee. The plan establishes the district's expectations for parental involvement, and includes programs and practices that enhance parental involvement and reflect the specific needs of students and their families. Any other appropriate components, policies, programs, activities or procedures required by federal law will also be included in the parental involvement plan. The plan will be reviewed and updated annually and posted on the ARVA website by October 1st.
2. Conduct an annual meeting in the spring and/or fall to update the plan/policy for next year's Title I, Part A program.
3. Utilize the parental involvement contact person at each of the Title I, Part A schools. The parent involvement coordinator and parent facilitator will work together to ensure parental involvement.
4. Conduct an annual review of the effectiveness of the parental involvement plan. ARVA will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation.
5. A Parent Advisory Committee (PAC) will serve as a forum for parent suggestions for ARVA improvement. The PAC reviews and evaluates the parental involvement plans every year, meets to discuss ways to implement various aspects of the parental involvement plan, and collaborates on other issues that pertain to our school. The PAC will also participate in the development of school-wide programs outside of the regular curriculum through analysis of parent involvement surveys. Information from the surveys will be used to evaluate parental access to school information and will inform what enhancements may be needed to support our students and parents.
6. Ensure that information related to schools and parent programs is provided to parents in an understandable and uniform format, including alternative formats upon request, and to the extent practical in a language parents can understand. ARVA will also take the necessary steps to ensure that communication with parents with disabilities are as effective as communications with other parents by providing auxiliary aids and services when necessary to allow a parent with a disability an equal opportunity to participate in Title I meetings and programs.
7. Coordinate with preschool programs as applicable and assist parents with transitioning their student to kindergarten by providing to parents the contact information for programs like Head Start, HIPPIY, Parents as Teachers through links on school websites and the school newsletter; providing kindergarten preparation workshops; and providing access to a monthly online preschool story hour, including supplemental learning activities.

**Goal 2: The Arkansas Virtual Academy will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement.**

1. ARVA will provide materials and training to help parents work with their children to improve academic achievement. Materials include, but are not limited to, access to the online school (OLS) curriculum and tutorials, educational publications, school newsletter, supplemental online resources and assessment tools such as Study Island, IXL, DIBELS progress monitoring, and Scantron, online workshops/meetings on topics indicated by the parental needs survey such as Schooling Effectively At Home and math instruction, and frequent parent-teacher conferences where specific strategies pertinent to the family's/students' needs can be addressed.
2. Provide assistance to parents in understanding content, how to monitor a child's progress; standards, and academic assessments by providing online informational meetings and disseminating literature, websites, and other information on these topics that can be used by the school/teachers during conferences.
3. Ensure that all levels of staff, from the teachers to the general office personnel, understand how to reach out to and communicate with parents in order to build ties between parents and the school. ARVA teachers will be provided no fewer than 2 hours of professional development in the area of parental involvement to enhance understanding of effective parental involvement strategies, and ARVA administration will receive no fewer than 3 hours of professional development in the area of parental involvement to enhance understanding of effective parent involvement strategies, the importance of administrative leadership in setting expectations, and creating a climate conducive to parental participation.
4. Ensure that information related to schools and parent programs is sent to parents to the extent practical in a language and form parents can understand.
5. Distribute the district parental involvement plan/policy to parents.
6. Ensure that each school of the Arkansas Virtual Academy performs the following tasks:
  1. Develop parental involvement plan/policy.
  2. Offer flexible meeting times.
  3. Provide information to parents about the school's program, include parent information guide.
  4. Develop and use the School-Parent Compact.
  5. Provide training for parents in working with their child to improve academic achievement.
7. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
8. Encourage parents to volunteer within the school through the development of a volunteer resource book, listing the interests and availability of parent volunteers. The volunteer resource book is shared with all ARVA teachers and administration. Volunteer opportunities that allow parents to participate in shared decision-making, such as ACSIP committee, Parental Advisory Committee, and Booster Program (parent organization) will be included in the resource book.
9. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening and providing recorded sessions of online trainings, in order to maximize the opportunities for parents to participate in school-related activities.
10. Convene an annual Title I meeting in October that will include the rights of parents of students receiving Title I services (including their right to be involved in the development of the parental involvement plan/policy), a description or explanation of the school's curriculum, information on forms of academic assessment used to measure student progress and information on the proficiency level students are expected to meet.
11. Provide training at least annually for volunteers who assist in an instructional program for parents. For example, training and support to parents who are working with newly enrolled parents through the ARVA Mentor Program is provided; the ARVA Mentor Program is an instructional program for parents that provides an extra layer of support for families who are new to ARVA by pairing them with experienced Learning Coaches who will be available to answer questions and share tips for a successful school year.

**Goal 3: The Arkansas Virtual Academy will build the school's capacity for strong parental involvement.**

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A.
2. Assist in the development of parent engagement groups at each school such as Parental Advisory Committee, Parental Involvement ACSIP Committee, Parent Booster Program (parent organization), and Parent Mentors. Provide joint collaboration with parents, teachers, and other stakeholders by actively engaging them in the shared-decision making within these groups, so that parental involvement programs, activities, and procedures are planned and implemented with meaningful consultation with parents.
3. Encourage or develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness.
6. Approve reasonable and necessary expenses associated with parental involvement activities.
7. Provide other reasonable support for parental involvement at the request of participating Title I, Part A schools.

**Goal 4: Coordinate and integrate Title I parental involvement strategies with parent involvement strategies under other programs, such as Head Start and HIPPIY. Specifically, ARVA will:**

1. Coordinate with preschool programs as applicable and assist parents with transitioning their student to kindergarten by providing to parents the contact information for programs like Head Start, HIPPIY, Parents as Teachers through links on school websites and the school newsletter.
2. Provide kindergarten preparation workshops for parents with information such as how to prepare preschoolers for kindergarten and learning activities to enrich their preschoolers' lives
3. Offer monthly online preschool story hours to include supplemental learning activities.

**Goal 5: The Arkansas Virtual Academy will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation.**

1. Survey parents annually, including questions to identify barriers to parental involvement.
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
4. Use finding from evaluation process to
  1. Make recommendations to each participating school for parental involvement plan/policy revision.
  2. Provide suggestions for designing school improvement policies, as they relate to parental involvement.

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**PART III. ADOPTION**

This district-wide parental involvement plan/policy has been developed jointly with, and agreed upon with, parents of children participating in Title I, Part A programs. This plan was adopted by the Arkansas Virtual Academy on **10/01/2013** and will be in effect for the period of October 1, 2013 to September 30, 2014. The school district will distribute this plan/policy to all parents of participating Title I, Part A children on or before October 1, 2013.