Keystone is absolutely amazing! I get to travel the world while completing my high school and I can do my homework anywhere I please. Over the last year I have had the opportunity to go backpacking at my young age because of Keystone’s flexibility. I highly recommend that all students join Keystone.

Here is one example photo of my travels while in Keystone. I have also backpacked around Argentina and Chile and parts of England. My next adventure is Central America.

Thanks,
Michael

Mission Statement
The Keystone School provides high quality, individualized educational experiences in a safe, technology-enabled learning environment to empower students to achieve their academic and personal goals.

The Keystone School is accredited by the Northwest Association of Accredited Schools, International and Trans-Regional Division, is a candidate for accreditation by the Middle States Association of Colleges and Schools, Commission on Secondary Schools and licensed by the State Board of Private Licensed Schools, Commonwealth of Pennsylvania.
Welcome to The Keystone School!

Every day, students come to Keystone with different educational backgrounds, unique learning styles and individual hopes. Is it possible for one school to serve such a diverse student body?

With Keystone, it is. For the past 35 years we’ve worked with over 200,000 students offering a flexible, accredited education that lets every student create their own learning experience. Keystone allows students to blend family, life and school on their own terms.

Our students dream big dreams. They aspire to become doctors, game designers, diplomats, teachers, authors, astronauts and athletes. Some will go into professions that don’t even exist today.

What does your child want to be? What contributions does your child want to make to the world? Whatever their goals may be, Keystone can put your child on a path to success. Whether your child needs a solid middle school education, help earning a high school diploma, tools to prepare for college or a career, or a few courses to round out their local school education experience, Keystone can help.

By choosing Keystone, your child can take charge of their future. Not only will they gain the knowledge from coursework, they’ll gain the discipline from managing their own learning – skills that will serve them well through college, work and life.

We look forward to helping your child reach their goals.

Sincerely,

Gary Myers
Provost
The Keystone School
OPENING THE DOORS TO LIFE

The Keystone School offers a rich educational experience that can be tailored to individual student needs—and dreams.

Our approach combines flexibility with academic rigor and individualized attention. We understand different learning styles and we recognize that today’s student fits no mold. Whether your child is looking for a different school environment or is an actor, musician, athlete, or adventurer, Keystone offers answers that traditional schools do not.

Since 1974, over 200,000 students have walked through our virtual campus. From Georgia to Alaska and from Belize to Korea, we’ve taught middle and high schoolers in all 50 states and in over 80 countries.

Is your child a Keystone student? We invite you to explore our school through this brochure to find out.

NATIONALLY RECOGNIZED AWARD-WINNING PROGRAMS

Keystone programs have been recognized by the United States Distance Learning Association (USDLA) for excellence in curriculum design, online instruction and 21st century best practices. These prestigious awards honor distance learning instructors, programs and professionals who have achieved extraordinary results through the use of online teaching technologies.
Hi! I'm Jennifer. I love working with Keystone because I can take more courses at once and I can take courses that most schools where I live don't offer, like psychology. My pictures show that I love animals, spending time with friends, modeling, and acting. I also like dancing, doing karate, and ice skating.

Thanks, Jennifer

Keystone has been a wonderful experience for me. I spend a lot of time with employment to make money, and Keystone works perfectly with my schedule. The teachers always respond quickly when I have a question, and the classes are graded much more rigorously than most schools. I very much enjoy my connection with Keystone.

Thank you, Taylor
FLEXIBLE SOLUTIONS

The hallmark of our school is flexibility. Through our online offerings, your child can study anytime, anywhere. The academic experience is in your hands and you decide what interaction and structure your child needs to be successful.

PARENT INVOLVEMENT

We help parents help their child succeed. With weekly reports sent every other week and real-time observer accounts we keep parents actively engaged in their child's academic progress.

EXTENSIVE CURRICULUM

From Conversational Spanish to Game Design to AP* Chemistry, Keystone offers a broad range of courses to help each student reach their full potential. We provide a complete core curriculum at each grade level, plus many electives and advanced courses for expanded learning opportunities.

CORE CURRICULUM

The Keystone Curriculum covers all core subjects including Math, Science, Social Studies and Language Arts. With more than 40 courses in the core subject areas, Keystone offers a solid foundation for your child's education.

ELECTIVES

Keystone students have the opportunity to take any of our more than 50 elective courses, including computer programming, business courses, six world languages and many more.

ADVANCED COURSES**

Keystone offers more than 20 advanced courses for grades 8-12. High school students looking for more challenges can take Honors or Advanced Placement* (AP) courses to give them an extra edge in college.

89%

Of full-time Keystone students have an A or B average.

* Advanced Placement and AP are registered trademarks of the College Board, which was not involved in the production of and does not specifically endorse these products.

** Students who demonstrate reading and comprehension skills above the 8th-grade level may enroll in advanced middle school courses.

Our doors are always open. Enroll anytime!
Keystone is the right school for me. I had attended a brand new traditional brick and stick high school as a freshman, however I much prefer the flexibility that Keystone offers. There is a broader range of class choices and I really like the flexibility to manage my own time. It gives me a chance to make more of my own decisions about study time and location. Music is a really big part of my life, as you can see I am a piper and have played for two years. I am very fortunate to presently practice with the University of Mary Washington Eagle Pipe Band, here in Fredericksburg, Virginia. Taking my classes with Keystone allows me to travel to attend more music engagements than I could have ever done with a traditional high school. In addition to piping I also play the guitar, flute, tuba and compose electronic arrangements, with FL Studio Professional Edition. Travel is also something that my family and I do a great deal of. Before, visiting new countries or relatives back in the UK yearly had always been constrained to the summer months due to traditional school breaks, but now we can go any time thanks to Keystone!

Nathaniel

KEYSTONE: THE ROUTE TO 21ST CENTURY SUCCESS
Keystone is committed to teaching the 21st century skills that can have a real impact on students’ ability to succeed in the real world. Our curriculum and instructors adhere to and are evaluated against the International Association for K-12 Online Learning (INACOL) online learning and online teaching standards. Skills your child will learn include:

- Effective time management and personal responsibility
- Global awareness
- Self-directed learning
- Information and Communication Technology (ICT) literacy
- Critical thinking and problem solving

Learn more about 21st Century Skills at www.21stcenturyskills.org
Despite being virtual, our teaching and administrative environment is remarkably hands-on, providing an unusually high level of one-on-one attention. Specifically trained in online teaching methods, our teachers help bring out the best in every student through the virtual classroom experience. Working with students and parents every step of the way, we make sure you never feel alone.

CERTIFIED TEACHERS
Keystone teachers are certified, highly qualified and are in compliance with the No Child Left Behind Act. Our teachers have an average of eight years of teaching experience, and more than half have earned masters or doctoral degrees.

STUDENT SERVICES
Our student services team is just a toll-free call away and ready to help students and parents with anything from enrolling in new courses to requesting a transcript.

INDUSTRY-LEADING TECHNOLOGY
Utilizing the cutting-edge Blackboard™ Learning Management System, we’re able to deliver a robust and highly interactive teaching and learning environment.

TECHNICAL SUPPORT
The Keystone learning environment is incredibly intuitive, but if you ever encounter a technical issue, we’re always available to help solve problems.

DISCUSSION BOARDS
Teaching students to express themselves, particularly in writing, is an important part of the Keystone education. We encourage our students to interact with other Keystone students from around the world through our secure discussion boards. Using this forum, students are able to share thoughts and ideas about coursework, interests and hobbies.

GUIDANCE SERVICES
As part of our ongoing dedication to supporting parents and nurturing a child’s education, Keystone students and parents have access to a Learning Coach and to a certified Guidance Counselor if your child is enrolled in four or more courses. The Learning Coach works directly with parents and students to craft a customized strategy that leads to a successful Keystone education. The Guidance Counselor supports the college admissions process by offering monthly online meetings for both parents and students covering topics such as course selection, the college application process and how students can stay motivated and on track.

HONORS AND AP
Students looking to get a head start on college can take courses at the Honors or Advanced Placement level.
OUR ACCREDITATION IS YOUR ASSURANCE OF QUALITY

Accreditation assures that Keystone credits and the Keystone diploma are accepted by schools and colleges across the United States and abroad. The Keystone School is accredited by the Northwest Association of Accredited Schools, International and Trans-Regional Division and we are a candidate for accreditation by the Middle States Association of Colleges and Schools, Commission on Secondary Schools. We are licensed by the Pennsylvania Department of Education’s State Board of Private Licensed Schools, and our core courses are approved by the National Collegiate Athletic Association. The accrediting bodies regularly complete comprehensive on-site evaluations of our programs.

ADDITIONAL KEYSTONE SUPPORT FEATURES INCLUDE:

- Orientation course to help students learn the best ways to use the Keystone online learning environment.
- Real-time phone support from our knowledgeable Student Services staff from 8:00 AM to 8:00 PM Eastern Time.
- On-demand support from Keystone’s highly-qualified and licensed teachers. Teachers will respond to student questions within one business day and grade assignments within three business days (print coursework takes 7-10 days for grading).
- Online and/or printed correspondence courses.
- Textbooks with most Keystone courses.
- Access to an online library through Ebsco Host.

My name is Jordan McKnight. I am in the 6th grade at Keystone National Middle School. I am a rhythmic gymnast and contortionist. I am a former State and Regional champion, and Future Star National Team member. I have trained at the Olympic Training Center in Lake Placid, NY, and I train weekly in New York City. My home is in New Jersey, so Keystone has been a wonderful help to me. With a one-and-a-half-hour commute by train, as well as traveling to compete, I never feel that my education is suffering.

Everywhere I go, so does my laptop and Keystone. This school and its teachers’ support are amazing. I have never felt more confident since starting my Keystone education.

-Jordan
Our doors are always open. Enroll anytime!

A COMPLETE MIDDLE SCHOOL PROGRAM

At Keystone, we help students get off to a good start. Our middle school program inspires and motivates students to acquire the skills they need to succeed in high school and beyond. All of our Keystone middle school teachers are certified.

Well-Rounded Curriculum

Students enrolled in a complete grade-level program take a total of five courses: four core courses – one in each core subject area – plus one elective per school year. Students may also enroll in individual courses to supplement a traditional middle school or a homeschool curriculum. The curriculum includes Language Arts, Mathematics, Science and Social Studies for each grade level, and an array of elective and advanced courses.

Language Arts

6th Grade English
This course includes literature, vocabulary, writing, and grammar. It builds on reading as an activity and expands exposure to a variety of genres through characteristic analysis. Through this course, students establish the purpose for reading and apply new strategies to gain meaning from what they read. This course requires additional reading materials not provided by Keystone. Please see the online course catalog for details.

7th Grade English
Students will develop effective communication skills via activities designed to strengthen vocabulary, improve grammar, and reinforce reading comprehension through strategy instruction. Students will gain a greater appreciation for literature while recognizing the application of new life-skills through fun and engaging reading and writing activities. This course requires additional reading materials not provided by Keystone. Please see the online course catalog for details.

8th Grade English
Students will learn to read critically with full comprehension across genres and be able to communicate through effective writing. As students develop critical reading and writing skills, they will make important life connections through the variety of material they study. All material will be connected to a universal theme for each unit: Tolerance; Determination; Social Justice; Times of War; Search for Self; and Cultural Traditions. This course requires additional reading materials not provided by Keystone. Please see the online course catalog for details.

Mathematics

6th Grade Math
This course covers whole numbers, decimals, fractions, and percents. Students will apply the elements of Geometry through a study of shapes, measurement, and ratios. They will use the concepts of probability and number theory to make predictions of real-world situations.

7th Grade Math
This course covers numbers, operations, and measurement. Students will discover algebraic patterns and model algebraic concepts. They will use their foundation in Geometry to construct and use geometric figures.

8th Grade Math*
This course covers algebraic concepts with a focus on linear functions and graphing. Students will apply Geometry concepts to a study of geometric figures and movement. They will extend their algebraic and geometric understanding by applying concepts of measurement. The course integrates a foundation of probability and statistics through lessons on interpreting data and graphs. *Qualified 8th-grade students may substitute Algebra 1 from the advanced course offerings.

Algebra 1
Students learn fundamental concepts such as integers; linear equations; how to add, subtract, multiply and divide monomials and polynomials; factoring of polynomials and solving of quadratic equations. This course also includes radicals and exponents. Advanced course and only available for 8th grade students.

My name is Nayaab. I am 10 years old and a sixth grader. I love playing tennis, swimming, reading horror stories, playing Sudoku puzzles and computer games. I chose Keystone because it is different from other schools and online schools. A child’s life in school may be full of bullying and cramming studies. But in Keystone, I understood every single thing I have learned. At Keystone, it’s not all about marks, it’s about education and fun mixed together plus no pressure of studies. Keystone has made me self-disciplined.

-Nayaab
Science

6th Grade Science
This course will introduce students to a variety of science topics, skills and ideas. Students will explore several different scientific fields through research, experimentation, and interactive activities. Throughout the course, students will use the Scientific Method and understand that the Scientific Method applies to all scientific disciplines and endeavors.

7th Grade Science
This course will provide students with enlightenment and instruction on the nature of science, using a discovery process to teach the Scientific Method, and the use of metric measurements in scientific investigations. It covers topics from the study of the universe, to Earth Science, to basic concepts of Physics, Biology, and Environmental Science.

8th Grade Science
This course provides a rigorous and comprehensive foundation for students who are about to enter high school science. It covers the relevant topics in all the major scientific disciplines including Chemistry, Physics, Biology, and Environmental Science. The course builds on prior knowledge and expands on subjects introduced earlier in middle school, paving the way for future interest in the scientific disciplines.

Social Studies

6th Grade Social Studies
Students expand their understanding of History, Civics and Government, Geography, Economics, Individuals, Society, and Culture by studying the people and events that occurred in the dawn of Western and non-Western ancient civilizations.

7th Grade Social Studies
Students will be introduced to the disciplines of World History, Landform and Geography, Money and Economics, Political Science, Sociology, and Anthropology.

8th Grade Social Studies
Students will build on their concepts of Geography, Civics, and Political Societies in American History from the 1500s through the contemporary period.

Elective Courses

6th Grade Art Appreciation
In this 6th grade Art course, students will explore world regions and study the unique artifacts and works of architecture that define ancient civilizations. Topics include: Art Resources; India, China and Japan; Europe; The United States; The Americas; Africa and the Pacific Cultures; Other Art Forms; and Writing About Art. ½ year course.

6th Grade Health
This course is designed to equip students with the knowledge and skills necessary to make healthy choices throughout one's lifetime. Students will acquire the skills necessary to recognize unhealthy and risky behaviors, manage peer pressure, and develop strategies for improving personal and community health. After completion of this course, students will understand and be able to begin implementing positive, lifelong, health skills for optimum health and wellness. ½ year course.

7th Grade Health
This course is designed to teach lifetime health and wellness knowledge in order to prevent various psychological and physical disorders. Students will learn health information and practices, as well as experience implementing their newfound skills and knowledge. After completion of this course, the student will understand and have experience practicing skills for lifelong health and wellness. ½ year course.

6th Grade Music
In this course, students will learn foundational skills such as performing, listening, analyzing, and responding to music. After completion of this course, students will be able to describe and analyze musical sound, demonstrate musical artistry, perform a varied repertoire of music, read and write music notation, create and arrange music within specified guidelines and related music to history, society, and culture. ½ year course.

7th Grade Music
In this course, students will learn foundational skills such as performing, listening, analyzing, and responding to music. After completion of this course, students will have the knowledge to reflect on musical periods and styles, understand music’s role in history, analyze and evaluate music, develop criteria necessary for making critical judgments and informed musical choices, as well as enhance their overall musicianship. ½ year course.

8th Grade Music
Through this online Music Appreciation course students will be expected to view many different videos and understand the unique art forms of music and culture to ensure that the student meets all standards. The 8th Grade Music courses cover musical concepts they will be able to use in their everyday lives for the rest of their lives. After completion of this course, students will have the knowledge to critically analyze music, use proper music terminology to describe musical concepts, create music of their own, and enhance their musicianship. ½ year course.

World Languages and Cultures
World Language and Cultures introduces students to a variety of spoken languages and cultures. Students will be presented with day to day conversational language including greetings, counting, telling time, discussing their friends and family, talking about their school and the sports they play. Throughout the course, activities will present an opportunity for students to learn of the lives of the people from various countries, the jobs they perform and how their country landscape, economy and social standards influence them and their language. ½ year course.

Career Explorations
Students will analyze their skills, abilities and aptitudes to help them research and identify possible careers. They will look at both traditional and non-traditional opportunities, learning the advantages, disadvantages and risks associated with various opportunities. In addition to exploring possible careers, students will learn techniques for securing the job of their choice, keeping that job and becoming a valued asset to their employer. ½ year course.

World Languages
Spanish 1, French 1, or German 1
Keystone’s World Language courses (Spanish 1, French 1 or German 1) have been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Unit activities will include different forms of communication and culture to ensure that the student meets all standards. The World Language courses cover greetings, introductions, good-byes and the alphabet. Students will learn day-to-day conversational topics such as weather, telling time, describing food and colors. Additionally, students will learn to describe their families, pasttimes, school and their daily routines. Computer speakers and microphone required.

Advanced courses and only available for 8th grade students.
A TOP-NOTCH HIGH SCHOOL EDUCATION

Keystone students are high achievers, consistently scoring better than the national average on SAT, ACT and AP exams. Our high school program offers more than 80 high school level courses, including core subjects, Honors, Advanced Placement, dozens of electives and six world languages. Learning through interactive, multimedia-rich curriculum, your child will receive proactive teacher support and extra peer interaction to ensure a rewarding high school experience.

At Keystone we take pride in offering a choice of courses and programs that empower your child to reach their academic and personal goals.

Supplemental Courses – Catching Up or Getting Ahead
Keystone is an ideal option for students who want to – or need to – earn extra credits. Our accreditation ensures that other high schools and colleges accept the credits earned at Keystone, and our extensive curriculum offers many choices for students who want to challenge themselves with advanced courses or pursue special interests.

Earning a Keystone Diploma
To receive a Keystone National High School diploma, students are required to earn a total of 21 credits between grades 9-12. New students can transfer previously earned credits from elsewhere. However, a minimum of five credits (one in each core subject area plus one elective) must be earned at Keystone. The credits must be distributed as follows:

Language Arts 4, Science 3, Health 1, Electives 5, Math 3 (minimum of Algebra 1 and above), Social Studies 4, Fine Art 1.

If your child has already completed part of their high school education, please call us for a free transcript evaluation or request our homeschool portfolio policy.

Keystone has afforded me the opportunity to work at my own pace while touring and recording my music in the studio.

Grant Austin
ON A PATH TO COLLEGE

Keystone graduates have been accepted at more than 170 colleges and universities, including prestigious institutions like Dartmouth, Yale, Notre Dame, Stanford and Oxford. Through our rigorous coursework and emphasis on independent study skills, Keystone graduates are uniquely qualified to thrive in a college environment. Our graduates have demonstrated a high level of success in college, with over 80% returning for their second year of college (as reported by the National Student Clearinghouse). Keystone graduates are also automatically offered expedited application to Sierra Nevada College and Ellis University.

As soon as your child enters the Keystone high school program, a certified Guidance Counselor steps in to help your child through the college admissions process. The counselor will help your child prepare for the SAT and ACT exams and will guide your child through the college application and admissions process, in addition to helping your child build a personalized higher-education and career plan.

ON A PATH TO A CAREER

Keystone graduates are prepared for college – and for a career. Your child will graduate with project and time management skills, in addition to effective writing and communication skills, making them ideal candidates for the working world.

Keystone is the best school for me because it allows me to pursue my love for the performing arts, while still attaining an excellent education. I would never be able to balance my intensive schedule with a traditional school.

Kristen
Language Arts

Grammar and Composition C,X
This course focuses upon the essentials of good communication. It stresses a mastery of writing clear, grammatically correct sentences and paragraphs. The ability to utilize variety in sentence construction is a key. Emphasis is also given to the steps required for successful development of a five-paragraph essay. The final lesson requires the construction and delivery of a speech using the tools of clear thinking, solid foundation and presentation.

*English 1 C,O
This is an introductory English course. It covers six types of literature: short stories, nonfiction, poetry, drama, novels, and epics. Students will study literature and develop their skills as a writer and thinker. They will also learn new vocabulary and reading and writing concepts. Students will also write and submit journal activities including pre-writing and literary analysis.

*English 2 C,O
English 2 continues the study and development of skills in literature, composition, and grammar through active reading and ongoing writing. Students read essays, short stories, biographies, drama, and poetry. Study of the parts of speech, sentence structure, and standard usage are integrated into writing assignments.

*English 3 C,O
This course covers literature from the United States and the Americas written between the Early American period and the present. The selections of literature range from fiction and poetry to speeches, sermons, letters, and journals. Students will see where this literature fits in relation to the events and culture of the time it was written. Students are required to write and submit journal activities related to the readings.

English 4 C,O
Online
English 4 is a survey of British and world literature organized both chronologically and thematically. Beginning with the Anglo-Saxons and continuing to modern authors, students read literature from many different genres including poetry, drama, essay, novel, and short story. The course focuses on utilizing reading strategies, improving writing skills, mastering new vocabulary and honing critical thinking skills. Students will read Frankenstein and The Merchant of Venice in the novel and drama lessons.

Correspondence
This course features chronological selections from British literature that show how historical and cultural changes influenced writers and their themes. A full range of poetry, drama and fiction is included. Emphasis is placed on written analysis and evaluation of the selection read.

Business Writing C
This course offers practical lessons and everyday examples of writing, grammar, and mechanics topics that students will see throughout their working lives. Students will complete a variety of activities, such as grammar workshops, giving a speech, and completing a portfolio of real-life projects they can use now and in the future. Prerequisite: Successful completion of a high school level English course.

Creative Writing C,O
In this course, students will explore a range of creative writing genres, including fiction, poetry, creative nonfiction, drama, and multimedia writing. Students will study examples of writing through classic and contemporary selections and will apply that knowledge and understanding to their writing. In addition, students will develop an intimate understanding of the writing process and its application to various projects. As students move through the course, they will understand and evaluate the work of others, and be able to apply the evaluation criteria to their own writing. By the end of the course, students will have created a well-developed portfolio of finished written works. Learning activities include reading; listening; discussing; writing; short answer, multiple choice, and true/false exams; self-check activities; reflective journals; web quests; and others.

World Literature Online C,O
This course is designed to teach students chronologically and geographically about World Literature. Opportunities abound for students to compare literature and cultures as they integrate both reading and writing activities. The course begins with an exploration of the Ancient Middle East (3000 B.C.), moves through Ancient Greek and Roman literature, and moves to the literature of India, China, and Japan. Then the students move forward to the literature of Africa, the Middle East, Europe, and finally onto modern and contemporary World Literature. Students will improve various literary, vocabulary, reading, and writing skills as they complete activities within the course.

Correspondence
Think of this course as a “literary travelogue.” Students will be presented with a wide variety of literature, focusing on relating the literature to the culture, geography and religious beliefs of the authors. Special emphasis is given in the second half of the course to the Nobel Prize for Literature. Students are required to write a research paper in this course, as well as keep a journal of writing activities.

Mathematics

Refresher Math C,O
A developmental program for all basic skills with strong emphasis upon practice and application. Covers all computational skills including addition, subtraction, multiplication, and division of whole numbers, decimal numbers, fractions, and integers. Word problems are used to relate concepts to practical situations.

Consumer Math C,O
This course is designed to teach students the importance of managing their personal finances, allowing them to excel in everyday life. The basic mathematical concepts in part one help the student to review and practice math skills. In part two of the course, the student will learn personal finance that utilizes money management skills, the calculation of income, paying taxes, record keeping, checking and savings accounts, credit, mortgage payments and investing.

Pre-Algebra C,O
This course builds upon the essential skills of arithmetic as they apply to algebra. Real numbers and linear equations, linear inequalities, factoring, fractions, graphing and some elements of geometry are stressed.

Algebra 1 C,O,X
Online & Correspondence
Students learn fundamental concepts such as integers; linear equations; how to add, subtract, multiply and divide monomials and polynomials; factoring of polynomials and solving of quadratic equations. This course also includes radicals and exponents. Texas Instruments TI-30 calculator recommended. Students have the option of completing a pre-admissions test for Algebra 1.

Online - No Textbook
The purpose of this course is to allow the student to gain mastery in working with and evaluating mathematical expressions, equations, graphs, and other topics in a year long algebra course. Topics included are real numbers, simplifying real number expressions with and without variables, solving linear equations and inequalities, solving quadratic equations, graphing linear and quadratic equations, polynomials, factoring, linear patterns, linear systems of equality and inequality, simple matrices, sequences, and radicals. Assessments within the course include multiple-choice, short-answer, or extended response questions. Also included in this course are self-check quizzes, audio tutorials, and interactive games.

Geometry C,O
A comprehensive course featuring coverage of geometric terms and processes, logic and problem solving that includes topics such as parallel lines and planes, congruent triangles, inequalities and quadrilaterals. Various forms of proof are studied. Emphasis is placed upon reasoning and problem solving skills gained through study of similarity, areas, volumes, circles, and coordinate geometry. A Texas Instruments TI-30 calculator recommended.

Algebra 2 C,O
Continued study of math concepts including linear and quadratic equations, functions, radicands, radicals, imaginary and complex numbers. A Texas Instruments TI-30 calculator recommended. Prerequisite: Successful completion of Algebra 1.

Pre-Calculus: C,O
Online
This course introduces basic properties and operations of functions. Emphasis is placed on polynomial and rational functions and the relationship between exponential and logarithmic functions. Students will explore polar coordinates, complex numbers, and the geometry of the complex plane. They will study sequences and series, and learn to recognize when series are convergent or divergent. In addition, students will learn to use mathematical induction. Lastly, they will be introduced to the concepts of limits, derivatives, and antiderivatives of the polynomial functions. A Texas Instruments graphing calculator is required for this course (TI-84+ Silver Edition recommended). Prerequisites: Successful completion of Algebra 1, Algebra 2 and Geometry. ½ credit

Correspondence
This course is both a review of Algebra courses you may have taken and a treatment of the real number system, then reviews solving equations. Functions and their properties are covered next followed by related theorems. The lesson on the complex number system allows for a more in-depth discussion of mathematics. Also covered are identities, solving triangles and matrices. A Texas Instruments graphing calculator is required for this course (TI-84+ Silver Edition recommended). Is this course right for me? Take the Math Level 3 Placement Test Prerequisite: Successful completion of Algebra 1, Algebra 2, and Geometry.

Pre-Algebra C,O
This course builds upon the essential skills of arithmetic as they apply to algebra. Real numbers and linear equations, linear inequalities, factoring, fractions, graphing and some elements of geometry are stressed.

Algebra 1 C,O,X
Online & Correspondence
Students learn fundamental concepts such as integers; linear equations; how to add, subtract, multiply and divide monomials and polynomials; factoring of polynomials and solving of quadratic equations. This course also includes radicals and exponents. Texas Instruments TI-30 calculator recommended. Students have the option of completing a pre-admissions test for Algebra 1.

Online - No Textbook
The purpose of this course is to allow the student to gain mastery in working with and evaluating mathematical expressions, equations, graphs, and other topics in a year long algebra course. Topics included are real numbers, simplifying real number expressions with and without variables, solving linear equations and inequalities, solving quadratic equations, graphing linear and quadratic equations, polynomials, factoring, linear patterns, linear systems of equality and inequality, simple matrices, sequences, and radicals. Assessments within the course include multiple-choice, short-answer, or extended response questions. Also included in this course are self-check quizzes, audio tutorials, and interactive games.

Geometry C,O
A comprehensive course featuring coverage of geometric terms and processes, logic and problem solving that includes topics such as parallel lines and planes, congruent triangles, inequalities and quadrilaterals. Various forms of proof are studied. Emphasis is placed upon reasoning and problem solving skills gained through study of similarity, areas, volumes, circles, and coordinate geometry. A Texas Instruments TI-30 calculator recommended.

Algebra 2 C,O
Continued study of math concepts including linear and quadratic equations, functions, radicands, radicals, imaginary and complex numbers. A Texas Instruments TI-30 calculator recommended. Prerequisite: Successful completion of Algebra 1.

Pre-Calculus: C,O
Online
This course introduces basic properties and operations of functions. Emphasis is placed on polynomial and rational functions and the relationship between exponential and logarithmic functions. Students will explore polar coordinates, complex numbers, and the geometry of the complex plane. They will study sequences and series, and learn to recognize when series are convergent or divergent. In addition, students will learn to use mathematical induction. Lastly, they will be introduced to the concepts of limits, derivatives, and antiderivatives of the polynomial functions. A Texas Instruments graphing calculator is required for this course (TI-84+ Silver Edition recommended). Prerequisites: Successful completion of Algebra 1, Algebra 2 and Geometry. ½ credit

Correspondence
This course is both a review of Algebra courses you may have taken and a treatment of the real number system, then reviews solving equations. Functions and their properties are covered next followed by related theorems. The lesson on the complex number system allows for a more in-depth discussion of mathematics. Also covered are identities, solving triangles and matrices. A Texas Instruments graphing calculator is required for this course (TI-84+ Silver Edition recommended). Is this course right for me? Take the Math Level 3 Placement Test Prerequisite: Successful completion of Algebra 1, Algebra 2, and Geometry.
Trigonometry and Pre-Calculus

This course combines the online versions of Pre-Calculus and Trigonometry into one, full-credit course.

The first semester of this course introduces basic properties and operations of functions. Students identify and sketch families of graphs that include polynomials and functions. They identify the critical points and end behavior of the graphs of polynomial functions and solve problems involving direct, inverse, and joint variation. Students examine trigonometric ratios, solve right triangles, and use the Law of Sines and Cosines to solve other triangles and to find the areas of triangles. This course introduces basic properties and operations of functions. Emphasis is placed on polynomial, rational, and trigonometric functions.

The second semester of this course introduces basic properties and operations of functions. Emphasis is placed on polynomial and rational functions and the relationship between exponential and logarithmic functions. Students will explore polar coordinates, complex numbers, and the geometry of the complex plane. They will study sequences and series, and learn to recognize when series are convergent or divergent. In addition, students will learn to use mathematical induction. Lastly, they will be introduced to the concepts of limits, derivatives, and antiderivatives of the polynomial functions. A Texas Instruments graphing calculator is required for this course (TI-84+ Silver Edition recommended). Prerequisites: Successful completion of Pre-Calculus.

Trigonometry:  C,O

Online

This course introduces basic properties and operations of functions. Students identify and sketch families of graphs that include polynomials and rational functions. They identify the critical points and end behavior of the graphs of polynomial functions and solve problems involving direct, inverse, and joint variation. Students examine trigonometric ratios, solve right triangles, and use the Law of Sines and Cosines to solve other triangles and to find the areas of triangles. This course introduces basic properties and operations of functions. Emphasis is placed on polynomial and rational, and trigonometric functions. A Texas Instruments graphing calculator is required for this course (TI-84+ Silver Edition recommended). Prerequisites: Successful completion of Algebra 1, Algebra 2, and Geometry.

Correspondence

This course introduces the basic principles and concepts in Biology. Emphasis is placed on the study of life, the continuity of life, and the relationship between living organisms and the environment. Students will explore the concepts of evolution and biodiversity. Also, the students will recognize the importance of the animal and plant kingdoms and understand how the incredible diversity of animals and plants in both anatomy and physiology allows them to occupy a tremendous variety of habitats. Furthermore, the students will learn about the human body. They will distinguish between the major systems of the human body, identify the parts and functions of each system, and analyze how the systems interact with each other in order to sustain life. Some labs require the use of household items or readily available, low-cost items.

* Biology Lab

Students will enjoy a series of practical exercises designed to demonstrate the contents of the major principles of Biology. Beginning with a thorough grounding in the scientific method, the roster of laboratory experiments deepens student understanding of topics such as genetics, physiology, and anatomy. A dissection kit and a compound light microscope are included and extensively used. Prerequisite: Successful completion of or concurrent enrollment in Biology. ½ credit

* Chemistry

An introduction to the study of the properties and changes in matter, this course emphasizes topics such as: classification of matter, chemical shorthand, structure of atoms and compounds, the mole, chemical reactions, solids, liquids, and gases. Included is a special section on nuclear chemistry. Some labs require the use of household items or readily available, low-cost items.

* Physics

This course introduces students to the fundamentals of physics including motion, force, vectors, heat, light, and sound. Other topics considered include: fluids, electricity, magnetism, and atomic and nuclear physics. Some labs require the use of household items or readily available, low-cost items. Prerequisite: Successful completion of Algebra 2. Trigonometry is also strongly recommended.
Social Sciences

*American Government  C,O
This course is designed to teach students the roles of government at local, state, and national levels. Students will learn about the development of the United States Federal System of government, the importance of the “checks and balances” system, the functions of each of the branches of government and the involvement of the federal government in world affairs. Students will also learn about the involvement of citizens in the political process.

American History  C,O,X
This course is designed as a survey of the significant developments in America’s past. Specific attention is given to the growth of American society and the emergence of the United States as a world power. Activities are designed to provide exposure to the special tools useful for historical investigation.

*Civics  C,O
A basic course that describes the organization and operation of government on the local, state, and national levels. In addition, the roles of students in family, school, and the economy are investigated with emphasis on their rights and responsibilities.

*Economics  C,O
Basic economic theory is the foundation of this course as students learn how fundamental decisions about the four factors of production are made. Key topics covered include: law of supply and demand; saving, borrowing, and spending; the Federal Reserve System and the money supply; and the role of government in an open market economy.

*Geography  C,O
This is a comprehensive geography program that shows the basic principles of geography and their application to major regions. Emphasis is placed upon the world, its people and resources, and how they relate and interact.

Psychology  C,O
This course covers the basic concepts of psychology including the development of personality, emotions, motivation, and perception. Students learn about the many influences that may affect human behavior.

Sociology  C,O
This course offers a study of human relationships in society. It focuses upon the use of a sociological point of view to examine culture, social structure, the individual in society, social institutions, and social inequality. The changing social world and its implications are presented and analyzed.

*World History  C,O,X
Online
This course is a survey of world history from prehistoric to contemporary times. Students will learn about the socioeconomic, political, and ideological conditions of various time periods as they study historical events and cultural achievements of world regions. Using primary and secondary sources, they will utilize critical thinking and problem solving skills as they conduct inquiry-based research and complete assignments establishing real-world connections.

Correspondence

This course provides students with a thorough survey of the significant political, socioeconomic, and cultural features of human history from the beginnings of civilization to the contemporary period. Using both primary and secondary sources and document-based investigation, students trace the emergence of the interdependence between world regions – an interaction stimulated by European invasions and colonizations and sustained by the contributions of the non-Western regions.

Online – No Textbook

This is a course of world history from prehistoric to contemporary times. Students will learn about the socioeconomic, political, and ideological conditions of various time periods as they study historical events and cultural achievements of world regions. Using primary and secondary sources, they will utilize critical thinking and problem solving skills as they conduct inquiry-based research, participate in interactive discussions, and complete assignments establishing real-world connections.

Online – No Textbook

The first part of this course will introduce learners to the various forms of the visual arts, such as painting, sculpture, film, and more. Students will learn how to look at a work of art, identify and compare key characteristics in artworks, and understand the role art has played throughout history. Through hands-on activities, virtual museum tours, discussion, and research, learners will develop an overall appreciation for the art they encounter in their daily lives.

The second part of this course introduces students to the elements, instrumentation, and historical periods of music. Students will learn the significance of surroundings and time periods and how they both influenced the music of the day. Students will listen to and evaluate several types of music, and will be assessed through projects, presentations, and exams on the knowledge and understanding of music.

Fine Arts  C,O
This course will give the student a comprehensive and practical view of the history and development of art. Relevant art and architecture beginning around 15,000 B.C. and proceeding through the present is discussed. In order to fully appreciate these works of art, it’s helpful to have a fundamental knowledge of how art is made and of why we like it. For this reason, the first lesson focuses on explaining the various processes for making art and how students can be knowledgeable art critics. Each of the remaining five lessons, in chronological order, takes a look at the great art of that particular era. Internet access required.

Electives

Accounting  X
Through this course, students will gain a foundation in the skills needed for college accounting courses, office work, and managing their own small businesses. These skills are necessary for any student planning to major in Business in college. In this Introduction to Accounting Course, students who have never had prior accounting training are given an overview of the three forms of Accounting: Financial, Cost and Management Accounting. The course helps build an appreciation for the role of accounting in managing a profitable business. It covers the basic concepts, conventions and rules of the double entry system. It introduces techniques to analyze ratios from the balance sheet. The concepts of ethics, integrity, confidentiality, and rigor are woven through all the chapters.

Business Law  C,O
This course introduces the topics of business and personal law. As students become familiar with these underlying concepts, they will gain a better understanding of the importance of the law in general. They will also learn about specific laws that are likely to be relevant to them. This foundation will include a survey of criminal law, civil law, and procedural law. With this background, students are then ready to consider the contract, which provides basic rules that we can all use to define our private rights and duties.

Career Planning  X
In this course, students will use an informative interactive process to explore career and life options that fit their individual interests, needs, and skills. Students begin with a thorough examination of their own interests, aptitudes, achievements, and personality styles. Then, they explore potential career matches, examining job market information, conducting informational interviews, and plotting training and educational paths. Along the way, students learn to craft effective resumes and letters, and to handle job interview situations. ½ credit
Digital Photography & Web Design  X  
In Part 1 of this course, students will learn the basics of photographic composition and lighting, the basics of using a digital camera and the basics of preparing a digital darkroom. Students will also learn basic color theory and the fundamentals of image processing. This course is designed for the student who has no background in photography. Part 2 of this course introduces students to the mechanics and elements of web design. Students will learn the key elements of design and HTML, the concepts of planning and organizing websites, and documentation and copyright issues associated with website design. Students will progress through the course, engaging in a variety of project-based assessments to evaluate their understanding. Required software: 2.4 (for Part 1) and Nvu (for Part 2). This software is included and is downloaded from within the course. A digital camera is necessary for this course.

Digital Video Production  X  
This course introduces students to all aspects of digital video, from storyboard scenes and creating shot lists to editing a finished, professional-quality product. Throughout this project-based course, students will demonstrate mastery of key learning objectives by recording, capturing, and editing their own videos. This is a hands-on course that provides a solid foundation for further study in this exciting field. This is a course for Windows only. Required – Microsoft Windows Movie Maker® software and any video camcorder capable of connecting to a computer, either through USB or Firewire. Required software is free and pre-installed on all MS Windows XP® (or higher) computers. ½ credit

Driver Education  C,O  
A foundation course which teaches the theory of responsible driving. Emphasis is placed upon introduction of mechanics of driving, execution of most driving operations and a thorough understanding of rules of safe driving. Features an extended video program to foster a strong parent-teen driving partnership. Please note: Each state maintains a list of approved driver education courses. Please call 800.255.4937 or visit www.keystoneschoolonline.com for additional information specific to your state prior to enrollment. ¼ credit

Game Design  X  
This course will introduce students to the basic skills necessary for game design. They will study the various games in the industry, analyzing their approach in design and development. The student will explore the processes and art of making game elements like story, levels, sound, user interfaces, and music. This analysis will include an orientation to the gaming market and innovative techniques' impact on it. Finally, the student will merge all these elements into a functional prototype showing their understanding of the game design process. This is a course for Windows only. Required Software: Multimedia Fusion Developer. A free 30 day demo is available (link provided within the course) but students should not download or install the demo until it is needed (Unit 5) so the demo will not expire before they are finished with the lesson. ½ credit

Life Skills  X  
Life Skills is designed to increase student knowledge and ability in skills necessary for everyday living. The course emphasizes defining personal values, goal-setting, planning, making decisions, solving problems, evaluating information, dealing with media and peer pressure, communication and relationships, decision making, wellness and personal safety, and contributing to your community. ½ credit

Marketing  X  
Marketing allows students to discover customer wants and needs and to gain a solid understanding of creating, advertising, and selling products. This course covers all aspects of marketing from basic economics to employment in the marketing field. Students will learn how marketing affects many aspects of life and how they will benefit from understanding it.

Programming: Visual Basic & Java  X  
Part 1 of this course presents basic programming and teaches the essential concepts of VisualBasic.NET (VB.NET). As an introduction to VB.NET, students will see the basic uses of the programming language, its similarities to the English language (and others), and its flexibility as a programming language. Students will understand the process involved in software development and object-oriented programming. This is an introduction to VB.NET programming that could lead to careers such as software engineer, developer, or game designer. Students will also complete a series of hands-on projects covering built-in data types, operators, control structures, classes, and objects.

This is a course for Windows only. Required Software: Microsoft Visual Basic 2008 Express Edition (for Part 1) and Java Development Kit 1.5 or higher (for Part 2). This software is free and links are provided within the course.

Skills For Success  C,O  
The Skills for Success course gives students the opportunity to practice and develop the practical and interpersonal skills to be successful in both the academic world and the world of work. The course provides instruction in realizing learning potential, sharpening job search skills, and developing a good work ethic. Hands-on practice with immediate feedback allows students to evaluate their progress and expand their knowledge base and competencies related to developing a career game plan and strategy. This is a pass/fail course. ½ credit

Working For Success  C  
The Working for Success course is designed to aid the development of career knowledge as an integral part of the overall education received at the high school level. It is a way for students to discover the relevance of their selected school courses to actual occupations and careers, as well as an opportunity for students to assess their own performance, improve where necessary, and attain personal and career goals. This is a Pass/Fail course. Please note: Prior work experience will not be accepted.

World Language  

Chinese (Mandarin) 1  X  
This is a beginning level course that will introduce the student to a variety of areas of Mandarin Chinese (Simplified). In this course, the student will learn listening, speaking, reading and writing skills through activities that are based on pedagogically proven methods of foreign language instruction.

Throughout the ten units of material (Introduction to Chinese, Greetings, Calendar, Weather, Time, Places, Family, Food, Activities, and School), students learn to express themselves using an ever-increasing vocabulary. Grammar is introduced and practiced in innovative and interesting ways with a variety of learning styles in mind. Culture is sprinkled throughout the course in an attempt to help the learner focus on the Chinese-speaking world and their culture, people, geographical locations and histories. The course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version.

Chinese (Mandarin) 2  X  
This course is a continuation of Chinese (Mandarin) 1, and will introduce the student to a variety of areas of language learning. In this course, the student will learn listening, speaking, reading, and writing skills through activities that are based on pedagogically proven methods of foreign language instruction.

Throughout the five units of material (Daily Routine, Animals, Hobbies, The Body, and Descriptions), students learn to express themselves using an ever-increasing vocabulary, present-tense verbs, articles, and adjectives. Grammar is introduced and practiced in innovative and interesting ways with a variety of learning styles in mind. Culture is sprinkled throughout the course in an attempt to help the learner focus on the Chinese-speaking world and their culture, people, geographical locations and histories. The course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version. Prerequisite: Successful completion of Chinese (Mandarin) 1.

French 1  X  
French 1 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture.

Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. This course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version.

C = Correspondence, required materials included  
O = Online, textbook included  
X = Online materials only, no shipping charges required  
* = Also available as Honors  
F = Lab component included

For the most up-to-date course information, visit: www.keystoneschoolonline.com
French 2
French 2 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening as well as a thorough grounding in aspects of culture. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. This course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version. Prerequisite: Successful completion of French 1.

French 3
French 3 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening as well as a thorough grounding in aspects of culture. Each unit embodies all of these standards in accordance with the theories described in this document. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. This course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version. Prerequisite: Successful completion of French 2.

French 4
This course is a continuation of the beginning level courses that will help the student continue learning the French language. In this course, the student will learn listening, speaking, reading and writing skills through activities that are based on pedagogically proven methods of foreign language instruction. Throughout the ten units of material (People, Achievements, Desires, Activities, Celebrations, Possibilities, The Past, The Arts, Now, It’s over!), students learn to express themselves using an ever increasing vocabulary, present, past, future and conditional tenses, verbs, articles, adjectives and increasingly complex grammatical structures. Grammar is introduced and practiced in innovative and interesting ways with a variety of learning styles in mind. Culture is sprinkled throughout the course in an attempt to help the learner focus on the French speaking world and current events. Students will learn vocabulary, grammar skills, and cultural competency to express themselves on a variety of topics in French. Cultural topics include: contemporary and classical music, expressing opinion, German history, transportation, family, weekend travel, free time activities, youth and technology, multiculturalism, holidays, education, career, and travel in a foreign country.

German 1
German 1 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. This course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version.

German 2
German 2 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. Computer speakers and microphone required for online version. Prerequisite: Successful completion of German 1.

German 3
The purpose of this course is to provide students with the skills necessary to use the German language at a third-year level. Included are vocabulary for topics of intelligent everyday discussion, grammatical concepts to be able to use that vocabulary in a meaningful way, and cultural information about numerous aspects of life in both present and past in the German-speaking countries. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. Computer speakers and microphone required for online version. Prerequisite: Successful completion of German 2.

German 4
This fourth year of German builds upon the first three levels. Students will continue to sharpen their reading, writing, and listening skills as well as learn skills to think critically and express themselves on topics of current events with a greater degree of accuracy. The fourth level will introduce more complex grammar structures and focus on current culture, and literature from Germany, Austria, and Switzerland. Every two units will be a special focus on a particular region or city from these areas; these will include such things as culture, tourism, and current events. Students will learn vocabulary, grammar skills, and cultural competency to express themselves on a variety of topics in German. Cultural topics include: contemporary and classical music, expressing opinion, German history, transportation, family, weekend travel, free time activities, youth and technology, multiculturalism, holidays, education, career, and travel in a foreign country.

Japanese 1
This is a beginning level course that will introduce the student to a variety of areas of language learning. In this course, the student will learn listening, speaking, reading, and writing skills through activities that are based on pedagogically proven methods of foreign language instruction. Throughout the five units of material (Greetings, the Date, Time, Colors, and Places), students learn to express themselves using an ever increasing vocabulary, present-form verbs, particles, and adjectives. Grammar is introduced and practiced in innovative and interesting ways with a variety of learning styles in mind. Cultural information in the course will teach the student about Japanese culture, people, society, and history. The course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version.

Japanese 2
Japanese 2 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. Computer speakers and microphone required for online version. Prerequisite: Successful completion of Japanese 1.

Latin 1
Latin 1 is an introduction to the basics of Latin grammar. It is intended to help the student develop the skills necessary to translate basic sentences from Latin to English and English to Latin, and for reading simple connected passages of Latin prose and poetry.

Latin 2
Latin 2 is the continuation of Latin grammar and a deeper study of Roman Mythology and history. The course includes a survey of Latin language, how to analyze the structure of Latin sentences and translate English sentences into well-formed Latin equivalents, and begin to read connected excerpts from ancient authors.

Our doors are always open. Enroll anytime!
Spanish 1  
**Online**

Spanish 1 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme.

**Correspondence**

This course introduces students to Spanish culture and language through a combination of text and audio CDs. Equal emphasis is placed upon developing skills in areas of grammar, reading and speaking this increasingly important language.

Spanish 2  
**Online**

Spanish 2 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. Computer speakers and microphone required for online version. Prerequisite: Successful completion of Spanish 1.

**Correspondence**

This course continues a program of introducing students to Spanish culture and language through a combination of text and audio CDs. Equal emphasis is placed upon improving skills in areas of grammar, reading and speaking this increasingly important language. Text/CD included.

Spanish 3  

Spanish 3 has been carefully designed to meet the standards of the American Council on the Teaching of Foreign Languages (ACTFL). These standards call for a method of teaching that focuses on successful communication through speaking, writing, reading, and listening, as well as a thorough grounding in aspects of culture. Each unit embodies all of these standards in accordance with the theories described in this document. Unit activities blend different forms of communication and culture to ensure that the student meets all standards. Course strategies include warm-up activities, vocabulary study, reading, threaded discussions, multi-media presentations, self-checks, practice activities and games, oral and written assignments, projects, quizzes, and exams. Learning activities in each unit are focused upon a specific theme. Computer speakers and microphone required for online version. Prerequisite: Successful completion of Spanish 2.

Spanish 4  

This fourth year of Spanish is a continuation of the first three years. The student will continue to sharpen listening, speaking, reading and writing skills through activities that are based on pedagogically proven methods of foreign language instruction. Throughout the five units of material, students learn to express themselves using an ever-increasing vocabulary, present-tense verbs, past-tense verbs, articles, and adjectives. Grammar is introduced and practiced in innovative and interesting ways with a variety of learning styles in mind. Culture is sprinkled throughout the course in an attempt to help the learner focus on the Spanish-speaking world and their culture, people, geographical locations and histories. The course is aligned to the national Foreign Language standards. Computer speakers and microphone required for online version. Prerequisite: Successful completion of Spanish 3.
ADVANCED PLACEMENT COURSES

Keystone offers Advanced Placement (AP) courses in many subjects including Language Arts, History, Economics, Mathematics, Science and World Languages.

What are AP Courses?
AP courses are college-level courses taken as part of a high school program. Students who complete AP courses are eligible to take the AP exams administered each May by the College Board. These exams are scored on a scale of 1-5, and students scoring between a 3 and 5 may qualify for college credit at most colleges and universities.

Why Take AP Courses?
There are many reasons to take AP courses, including the ability to:
• Demonstrate to college admissions officers your ability to excel in college-level coursework.
• Emphasize your commitment to academic pursuits.
• Prepare for the AP exams and the possibility of receiving college credit at colleges and universities nationwide.

Are AP Courses Right for my Child?
If your child is a college-bound junior or senior in high school and has successfully completed prerequisite courses, they may be eligible for our AP courses.

Language Arts

AP English Language**
AP English Language is a course that explores the relationship between what authors say and how they are trying to say it. The literary component of the course provides a range of genres, including nonfiction, fiction, drama and poetry. In the analysis of these works, students are exposed to the analysis of both style—the more language-based approach to exploring meaning—and rhetoric—the analysis of author argument and structure.

In terms of style, students will explore how elements of language—such as tone, diction, and syntax—influence the overall meaning. In terms of rhetoric, students will examine various appeals, aspects of the writer’s credibility, irony, and the overall use of logic to explore how effectively an author presents her/his position.

This course requires additional novels not provided by Keystone. Students are encouraged to find free/low-cost resources for obtaining these novels, and some may be available at your local library. Call Student Services at 1-800-255-4937 for details. Prerequisite: Successful completion of English 2 (B or higher).

AP English Literature**
This is a college-level class that ultimately prepares students for the Advanced Placement exam in May. In addition, it provides students with other skills associated with the most advanced classes in high school English, including research skills.

When they have completed the class, students will have acquired the reading and critical thinking skills necessary for understanding challenging new material, analyzing that material to deduce meaning, and applying what they have learned to our world. They will have the composition skills needed to communicate their understanding effectively to a variety of audiences.

Students will read and analyze classic works of literature because these works contain literary qualities that merit study and provoke thinking, not because of a requirement to know a particular work or author. They will also look at modern and contemporary works as they examine all genres: plays, short stories, poetry, essays, and novels. Students will learn to apply critical literary terms as tools for learning, understanding, and communication. Learning activities include close reading, paraphrasing, discussions, essays, short answer exams, research papers, reflective journals, web quests and others.

Required: A microphone will be needed so that oral communication assignments can be handed in. You will also need to have sound recording software. Almost all computers come with such software, but it is limited to creating short WAV files. Any of a number of free programs can be downloaded that will create MP3 files of any length. You can also use free software that most computers already have that will convert WAV files to MP3. Prerequisite: Successful completion of English 2 (B or higher).

Mathematics

AP Calculus AB**
AP Calculus AB is equal to a college-level course covering derivatives, integrals, limits, approximation, and applications and modeling. TI-83+ or 89+ calculator recommended. Prerequisites: Successful completion of Algebra 1, Algebra 2, Geometry and Trigonometry.
AP Statistics
AP Statistics data analysis is dependent on the use of technology. Students should have access to computers that include software capable of doing data analysis. Students will be required to interpret output generated by statistical software programs. Students are not expected to learn how to use various statistical programs. In addition one of the following Texas Instruments calculators is required, TI-83, TI-83+ or TI-84, or a TI 89. The TI-83+ is the most popular calculator for AP Statistics. In most cases the calculator is sufficient but the fundamental tool of data analysis is the computer.

Science

AP Biology
This course is a comprehensive analysis of general biology that includes biochemistry, molecular biology, genetics, mechanisms of evolution, evolutionary history of biological diversity, plant and animal form and function, and ecology. The AP Biology course is designed to be the equivalent of a college introductory biology course usually taken by biology majors or pre-medical students their first year. The textbook used, the range and depth of topics covered, discussion topics and kinds of labs done in this course are equivalent to those taken this course in college. College Board guidelines are followed in determining the course.

AP Chemistry
Advanced Placement Chemistry is equivalent to a full-year introductory college course in general Chemistry. Students will learn fundamental analytical skills to logically assess chemical problems proficiently.

AP Physics B
AP Physics is a yearlong introduction to the algebra-based major areas of physics – mechanics, fluids, waves, optics, electricity, magnetism and modern physics (atomic and nuclear). Students learn to think like scientists: making predictions based on observations, writing hypothesis, designing and completing experiments, and reaching conclusions based on the analysis of data derived from these experiments. Students apply the concepts of physics to their everyday experiences and current events and issues in science and engineering. The course provides opportunities for guided inquiry and student-centered learning to foster critical thinking skills. The included lab kit contains several hands-on activities and experiments. Some labs require the use of household items or readily available, low-cost items. Prerequisites: Successful completion of Chemistry, Algebra 1 and Algebra 2.

AP European History
This course is the study of the social, economic, cultural, intellectual, political and diplomatic history of Modern Europe and its place in the history of the world from the fall of Constantinople to the fall of the Berlin wall and the Soviet Union. The course will be taught at a level and rigor equivalent to that required of students in a college freshman or sophomore Modern European History course.

AP Microeconomics
AP Microeconomics (Part 1) emphasizes how individuals make choices with limited resources. Students will examine concepts such as supply and demand, factors of production, roles of labor and management, the relationship between the environment and the economy, and the impact of the government on individual decision making processes.

AP Macroeconomics
AP Macroeconomics (Part 2) is an emphasis on how the economic system works as a whole. Students study how the economy is measured by using concepts such as gross domestic product (GDP) and other indicators. They examine concepts such as inflation, unemployment, world trade patterns, and the role of the Federal Reserve Bank. This course prepares students for the AP Exam in Macroeconomics offered in May.

AP Psychology
This course is a survey of psychology that introduces students to the major topics of the field, the terminology and methodology of psychology, and the historical and current understanding of human behavior and thought-processes. Students learn to analyze human experiences like psychologists do and to apply what they have learned to the world around them. The focus of the course is to prepare students to take the Advanced Placement Psychology course administered by the College Board in the spring of each year. Prerequisite: Successful completion of Biology. ½ credit

Note: The college-level textbook used for this course includes a chapter on human sexuality; however, only the introduction of that chapter is referenced in the course.

AP U.S. Government
This course will survey the complex subjects of U.S. Government and politics. Students will analyze in some detail the processes and institutions (both formal and informal) through which the political system functions and policy decisions are made. This analysis will include the Constitutional structure of Government, participatory politics, the formal institutions of power, the extra constitutional influences on those institutions, and public polity and individual rights and liberties. ½ credit

AP World History
AP World History covers the history of the world from 600 B.C.E. to the present with an introduction unit on the period before (covering 8000 B.C.E. to 600 C.E.). The course emphasizes patterns of change and the connections between the various world cultures throughout the time period being studied.

This course has two major goals:
• To prepare students to be successful on the AP World History Exam.
• To provide students with an understanding of why the world developed the way it did.

Students will gain an understanding of the global experiences of humanity and be able to apply that knowledge to their growth and development as “world citizens.” A historical atlas is required for this course. Recommended: B grade or better in recent social studies course and good writing skills.

AP Art History
This course is designed to foster in students an understanding and knowledge of architecture, sculpture, painting, and other art forms within diverse historical and cultural contexts. Students examine and critically analyze major forms of artistic expression from the past and the present from a variety of cultures. In addition to visual analysis, this course emphasizes understanding works in context by considering such issues as patronage, gender and the functions and effects of works of art. Prior art training is not a prerequisite nor does the course cater exclusively to future Art History majors.

*Advanced Placement and AP are registered trademarks of the College Board, which was not involved in the production of and does not specifically endorse these products.

** = Online materials only, no shipping charges required
† = Lab component included
**KEystone Admissions Requirements**

All students seeking to enroll in Keystone must be able to demonstrate a working knowledge of the English language. Additionally, students enrolling in Keystone’s high school program must be able to provide proof of completing the eighth grade.

**Grading Scale**

Keystone calculates student grades by using a standard percentage model. Final course grades are translated according to the following scale:

*RANGE DEFINITION GRADE: 90-100% Excellent A, 80-89% Above Average B, 70-79% Average C, 60-69% Below Average D, 0-59% Fail F.*

A student’s GPA is calculated for credits earned at Keystone only, transfer credits count towards diploma requirements but are not included in the GPA calculation. Class rank is not available as Keystone offers open enrollment and does not have specific grade levels or “classes.”

**Keystone Course Activity Policy** *(Applies to The Keystone School students in grades 9-12 only)*

To maintain a consistent pace throughout a course, Keystone has established the following Course Activity Policy:

- To be considered active, students must begin their coursework and submit at least one weighted assignment in one course within 30 days of enrollment. Thereafter, students must continue to submit at least one weighted assignment every 30 days.
- Students who plan to be inactive for 30 days or more must contact Keystone Student Services to place their account on hold. Placing an account on hold will not extend the course due dates.
- If there are 30 days without activity in a course, and the course has not been placed on hold, the course no longer qualifies for a refund, but the student retains the right to complete and receive credit for the course through the assigned due date.

**Tuition and Enrollment**

Tuition fees and other charges related to enrollment for Keystone National High School and Keystone National Middle School can be found online at [www.keystoneschoolonline.com](http://www.keystoneschoolonline.com) and on the printed enrollment forms. Students have a minimum of eight weeks and a maximum of one calendar year from the date of enrollment to complete each course. If students are unable to complete a course within one calendar year, course extensions are available for a fee by contacting Student Services at 800.255.4937. Each full-credit course is built for 180 hours of instructional time. Honors and Advanced Placement courses generally require an additional 20-90 hours of study to complete, respectively, as they require more focus on gaining, testing, and applying higher-order thinking skills.

**Three Easy Ways to Enroll at Keystone**

Payment plans are available, and we offer discounts for families who enroll more than one student in Keystone programs or who come from an active-duty military family.

**Phone**

Call a trained and knowledgeable Student Services Representative at 800.255.4937 to assist you in the enrollment process.

**Online**

Go to [www.keystoneschoolonline.com](http://www.keystoneschoolonline.com) and click on Enroll Now. When enrolling online, please carefully review course descriptions to make sure your child has met course pre-requisites prior to enrolling.

**Fax or Mail** *

Complete the enclosed enrollment form and fax it to 570.784.2129 or mail it to: The Keystone School, 920 Central Road, Bloomsburg, PA 17815

*Students intending to transfer Keystone credits back to their resident districts must have an enrollment form signed by a school official so the only enrollment method they should follow is the mail/fax option.*
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Keystone Money-Back Guarantee Program Details
We are so confident that you will benefit from your Keystone experience that we back it up with our 30-Day Money-Back Guarantee. Now, new students can try our program, risk-free.

High School Tuition Refund Policy
This policy applies on a course by course basis. To withdraw from a Keystone course, call Keystone Student Services at 1-800-255-4937. Tuition refunds will be based on the date of withdraw and the amount of course assignments completed as follows:

- If a student withdraws within five days after midnight of the date the Enrollment Agreement is accepted (the Cancellation Period), all tuition monies paid to Keystone will be refunded.
- If a student withdraws between 6 and 30 days after enrollment and no assignments are submitted to Keystone, a registration fee of $75 per course will be charged. All other tuition monies will be refunded.
- If a student withdraws after the Cancellation Period and after course assignments have been submitted to Keystone for correction, the $75 registration fee will be charged per course plus a percentage of the remaining tuition as follows:
  - 10% or less completed: 10% of tuition after subtracting the registration fee
  - Between 11% and 25% completed: 25% of tuition after subtracting the registration fee
  - Between 26% and 50% completed: 50% of tuition after subtracting the registration fee
  - Over 50% completed: Obligation for full tuition

Shipping and handling charges are not refundable.

Middle School Tuition Refund Policy
Grades 6-8: Program is for new Keystone students who have not previously enrolled in The Keystone School. Student or parent must notify Keystone of their intent to withdraw and request the Money Back Guarantee within 30 days from the date of their enrollment to qualify. Money back guarantee does not include shipping & handling. Money paid will be refunded upon receipt of returned course materials. If the student elects not to return the course materials, the money paid will be refunded less a $35 per course materials fee and applicable shipping, handling, and processing fees. This offer cannot be combined with any other promotion.

To withdraw from a Keystone middle school course, call Student Services at 1-800-255-4937. No refunds are given after 30 days of enrollment. Shipping charges are not refundable.

REFUND POLICY FOR INDIVIDUAL-COURSE ENROLLMENT:
- If a refund is requested within 30 days of enrollment and the workbook is returned in as-new condition, all tuition monies will be refunded.
- $35 will be withheld for each unreturned, used or damaged workbook.

REFUND POLICY FOR GRADE-LEVEL ENROLLMENT:
- Grade-Level Enrollment requires a student maintain enrollment in four core courses and one elective or advanced course.
- If one core course is dropped within 30 days of enrollment, and the workbook is returned in as-new condition, the student will be removed from the Grade-Level Enrollment Package and a refund will be issued.
- If the elective or advanced course is dropped, no refund will be issued.
- $35 will be withheld for each unreturned, used or damaged workbook.
- Additional dropped core courses will be refunded according to the “Individual-Course Enrollment” section above.

Percentage of assignments completed Amount of tuition obligation:
10% or less completed: 10% of tuition after subtracting the registration fee
Between 11% and 25% completed: 25% of tuition after subtracting the registration fee
Between 26% and 50% completed: 50% of tuition after subtracting the registration fee
Over 50% completed: Obligation for full tuition

Shipping and handling charges are not refundable.

- To qualify for a refund, a student must be in active standing according to Keystone’s Activity Policy.