

Date: 4/11/2016
Note Taker: Justine Johnson

Participants:

Voting Board Member: Jerry Deschane, Dean Gille, David Sachs

Non-Voting Board Members: Ann Molitor

WIVA Academic Team Members: Nicholaus Sutherland, Becky Eberhardt, Erin Haugom, Michael Martinsen, Tenille Roper, Cynthia Worden, Justine Johnson, Cindy Wright Carter, Greg Blough, Ed DePersis

<p>Agenda Item: 1) Call to Order</p>	<p>11:09 a.m.</p>
<p>Discussion:</p> <p>2) Roll Call</p> <p>3) Routine Business</p> <p> a) Approval of Agenda. Motion to approve the agenda made by Deschane and approved by Sachs.</p> <p>4) Communication</p> <p> a) WIVA Updates – WIVA communications have gone out regarding new Office 365 e-mail system (kmail replacement), 2016-17SY re-registration initiative for current families, invitations to 2016-17SY info sessions by grades bands (MS, HS; K-5 TBA), and for a couple of outings – one parent organized in the Racine area, one organized by the high school social studies teachers for Milwaukee Public Museum on May 5th. Nich Sutherland highlighted the upcoming high school prom - Hollywood Nights – on April 30th and the WIVA high school graduation June 9, 2016 @ 6 p.m., approx. 150 graduating, not all will choose to attend. All board members are invited to attend the graduation ceremony at the McFarland High School.</p>	

<p>Agenda Item: 5) Submission, Discussion, Approval of Items:</p>	<p>11:19 a.m.</p>
<p>Discussion:</p> <p> a) Approval of Minutes from the February 22nd, 2016 Board Meeting. Motion to approve the minutes from Sachs and seconded by Deschane. Motion carried.</p> <p> b) Presentation of 8+4 Financial Report – presented by Ed DePersis</p> <p> c) Approval of 8+4 Financial Report.</p> <p> i) Approval under item d(i)</p>	

- d) Presentation of 9+3 Financial Report – presented by Ed DePersis.
Discussion: Changes driven by enrollment projection decrease, teacher modifications, adjustments to student computers (slightly up) and other minor adjustments
- i) Approval of 9+3 Financial Report. Decision to approve both financial reports in one motion was approved. Motion to approve both the 8+4 Financial Report and the 9+3 Financial Report by Gille and seconded by Sachs. Motion carried.
- e) Presentation of SY 16/17 Draft WIVA Budget – Ed DePersis presented
Discussion: slight increases in enrollment will flow year over year through forecast fewer in person PDs will reduce costs in this category, state mandated course options is difficult to project due to six week application timeframe and restrictive right to refuse. Youth options is college level courses in high school. Requirement to focus on these options for students in upcoming years so increase (\$30M) in the line item and year over year. Discontinuation of the ISP reimbursement is in alignment with what other online schools already have in place. This year there were 269 approved and 139 applied but not approved.
- i) Approval of SY 16/17 WIVA Budget: A motion was made by Sachse and seconded by Gille. Motion carried.
- f) Presentation of Course and Youth Options –
Course Options: 13 applied, 4 Sem 1, 5 Sem 2, 3 taking WIVA while attending another school; 6 week lead time for application makes it difficult to budget because (1) difficult to deny and (2) difficult to project applications.
Youth Options: 29 presented are those for the fall semester and included in 16-17SY budget
- i) Approval of Course and Youth Options. Motion to approve the Course and Youth options list as presented by Gille and seconded by Sachs. Motion Carried.
- g) Presentation of FAST and Counselor PTO structure
- i) Approval of IC and Counselor PTO Structure as presented effective June 15, 2016.
NOTE: Requesting 2 weeks summer of 2016 and 3 weeks in 2017. Motion to approve the IC and Counselor PTO structure by Gille and seconded by Sachs.
- ii) Approval of FAST, assessment coordinators, and non-instructional staff:
After five years of service, increase of vacation to 15 days from 10 days (page 9-10)
Motion to approved the FAST, assessment coordinators and non-instruction staff PTO structure made by Gille and seconded by Sachs.
- h) Presentation of Related Services Coordinator-New Board Employed Position.
Comment by Jerry Deschane to board members: if you have concerns or disagree with the direction of the plan, speak your concerns or an alternative solution/recommendation.
- i) Approval of Related Services Coordinator- New Board Employed Position
Motion to hire this position as soon as possible at the Special Programs Manager direction and discretion by Sachs and seconded by Gille. Motion carried.

Discussion by Nich Sutherland: I would like to leave the decision to the program manager, Mrs. Eberhardt, to determine if hired in the 2015-16SY or delay the hire to the 2016-17SY.

Discussion by David Sachs that if we can bring in-house (WIVA), that is desirable. Reduce need to involve approvals and possible delays with other employee's supervisors.

Recommendation by board member is to do it for current year if at all possible.

<p>Agenda Item: 6) Acknowledgement Items:</p>	<p>11:48 a.m.</p>
<p>Discussion:</p> <ul style="list-style-type: none"> a) SY 16/17 Enrollment Projections Enrollment projection - Greg Blough (K12) discussed enrollment projection items. Original and revised projections. Anticipated WIVA net (re-reg and EA = 1980 – 2021); Projected in forecast model for DCA = 200 – 225. Nich Sutherland indicated that projecting 25 students from WIVA may transfer to DCA. b) Fiscal Audit Extension to May 15th Due to extenuating circumstances, extension was approved. We do not anticipate that it will go all the way to May 15th, but it was recommended we request the maximum extension. Acknowledged. c) Alignment of Parent/Student Satisfaction Surveys with standard K12 timeline and practice Contract language revision for WIVA K-8 and HS relative to the Parent/Student Satisfaction surveys was approved by the School Board of McFarland. d) DCA of WI Charter Authorization and Products and Services Negotiations Initial charter agreement submitted to K12 legal and it was returned for review and discussion. Nich Sutherland has met with Jeff Bartson. Current projection is to present to McFarland School Board on Monday, April 18th. If approved, Nich is requesting a special board meeting with Four Lakes Education, LLC to finalize. An update will be provided after 4/18/16. e) Formation of DCA of WI General Advisory Council Initial meeting with proposed council (sub-committee to the board, not a voting board) who assists with CTE direction and proposals. Some may want to become voting members of Four Lakes Education, LLC board. DCA of WI General Advisory Council will meet quarterly. Four Lakes Education, LLC members will be invited to meet them at the first official meeting in the spring. Discussion: David Sachs requests DCA official press release link to share information. Press Release occurring on April 27th at Lambeau field and the board will be invited. Nich Sutherland will forward the details to the board. 	

f) Staffing update: Open positions, Filled positions, Resignations, Terminations
Social studies (.5) resigned; increased existing SS teacher to 1.4 FTE
One employee terminated. Board members can reach out to Nich Sutherland for details.

Agenda Item: 7) Adjournment. Motion to adjourn by Gille and seconded by Sachs. Motion carried.	12:04 p.m.
Discussion:	