



Date: 12/10/18
Note Taker: Molly Gallman

Participants:

Voting Board Member: Jerry Deschane, Robb Kahl, David Sachs, Laura Cataldo

Non-Voting Board Members:

WIVA Academic Team Members: Nicholaus Sutherland, Cynthia Worden

K12 Regional Team: Ed Depersis,

Agenda Item: 1) Preview Revised Bylaws	9:12
Discussion: The Board Attorney is currently working on. Nich Sutherland will obtain status from Jeff this Friday.	

Agenda Item: 2) Office Space 2019-2024	9:13
Discussion: WIVA will be at the end of 10 year lease in July of 2019. Nich Sutherland met with K12 assigned broker and presented three locations: 4916 E Broadway, 2918 Agriculture Dr and 2820 Walton Commons, all in Madison, Wi. Robb Kahl commented there is space at CBG that may possibly be used for Professional Development. Laura Cataldo commented WIVA could use Labor Hall on Park St for Professional Development. Nich Sutherland will review once K12 has reviewed all available locations. Nich will verify if old file can be digitalized and will have this as an acknowledgement item for the February board meeting.	

Agenda Item: 3) Review of Audit Recommendations	10:29
Discussion:	
<ul style="list-style-type: none"> a) Credit Card Policy: Ed Depersis updated. Erin, Nich and Accounting review Credit Card statements. Will be on agenda for the December 18th Board Meeting. b) Cash and Investments: Ed Depersis is currently working on looking into investments. Robb Kahl suggested he contact First Business Bank, Oregon Community Bank and Union Bank & Trust regarding investments. Ed will gather information and provide at next Board Meeting or by February. McFarland State Bank is currently the only institution being used. c) Not-for-Profit Account Standards Update: Ed Depersis is in the early stages of examining three reporting issues: Net Asset, Liquidity and Availability of Resources and Reporting of Expenses. 	

Agenda Item: 4) Staff Retention Efforts	9:32
Discussion:	
<ul style="list-style-type: none"> a) Satisfaction and Morale: Satisfaction has gone up and Morale has gone up significantly this year. All-Staff Surveys are conducted in the Spring and Fall. Quick-Reference Guides, staffing additions and new K12 Math and English classes have all helped to assist with workload and boost Satisfaction and Morale. Nich Sutherland and Cindy Worden commented will continue to listen to staff and create action plans. b) Retirement Plan Participation: 401k started matching 100% up to 6% this calendar year. Staff participation went from 34% last year to 50% this year. c) Implementation of Safe Harbor: Nich Sutherland will send to contract to Jeff for review and will be discussed 	

<p>at the December 18th Board Meeting.</p> <p>d) Differentiated Pay Scale: Would like teachers to be paid based on years of experience and level of education. Nich Sutherland will discuss at the Board Meeting in February.</p> <p>e) Review of Staff PTO Plans: Nich Sutherland recommended granting more PTO to FAST Team. Cindy Worden proposed ISWI Staff Prevention Specialists have July off, with the exception of the last five days. Robb Kahl suggested time used vs. time not used be reviewed and possibly provide incentive. Nich will work with Ed and Insperity.</p>
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<p>Agenda Item: 5) Academic Review</p>	10:47
<p>Discussion:</p> <p>a) McFarland Academic Presentation: 2-3 year students show significant gain. Will be adding Cornell Notes for Sem II. AVID Strategies currently being used and an AVID teacher will be staffed next year. School wide goal is to better the relationship with students. Nich Sutherland will share specific goals in the spring.</p> <p>b) School Report Card YoY Review: WIVA K8 currently rated as Meets Expectations; only 5.7 points away from Exceeds Expectations. WIVA HS currently rated as Fails to Meet Expectations; 6.4 points shy of Meets Few Expectations. Score impacted negatively due to very few data points, heavy weighting on Fourth Year Cohort Graduation Rate and ACT Scores. Failure to Participate is not being enforced by the State and this negatively impacts dropout rate calculations.</p> <p>c) Quarter 1 Highlights: K8 improving on students working more regularly. WIVA and DCA have the lowest percentage of students failing and are in the Top 5 passing rate in the nation for High School.</p>	

<p>Agenda Item: 6) Enrollment and Retention</p>	11:17
<p>Discussion:</p> <p>a) Enrollment Summary: This year has shown the best Re-registration results; 79.3% for K8 and 82.3% for HS with a national average of 53%. Alternative Open Enrollment Applications for 18/19 SY is 264.</p> <p>b) Retention Summary: Cindy Worden would like to create a new community for late starting students and has implemented a Study Studio pilot for Math and English – a supportive study hall, and will support credit recovery for Science and Social Studies. Will be hiring two additional High School Staff.</p>	

<p>Agenda Item: 7) Chartering Activities</p>	12:13
<p>Discussion:</p> <p>a) WIDCA/ISWI Charter Extensions: McFarland has expressed an interest in extending the ISWI and WIDCA Charter Agreements to coincide with the next WIVA renewal in 2023.</p> <p>b) ISWI Charter Split: Split by grade bands to address the 250 cap on students. Currently has 170 students and the cap will most likely be met by Sem II. Split is supposed to take place by Sem II.</p>	

<p>Agenda Item: 8) Revised Mission/Vision</p>	12:21
<p>Discussion: Added Four Lakes Mission Vision, WIDCA Mission/Vision and ISWI Mission/Vision. WIVA K8 and HS Mission/Vision statements are currently being worked on.</p>	

<p>Agenda Item: 9) Future Plans</p>	12:25
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Discussion:

Board Members and Nich Sutherland to visit K12 Call Center in Knoxville, TN tentatively March 4-8, 2019. Nich Sutherland will ask K12 Marketing and Enrollment to join to show job processing. Nich will discuss Board Member Groups and conferences for board members with Andrew Biddell.