

UTAH VIRTUAL ACADEMY CHARTER SCHOOL
Board Minutes
November 11, 2016, 7:30 PM

A. Roll Call

- Physically present: Brian Maxwell (Board Member/Chair); Wade Farraway (Board Member/Vice Chair); Matt Thue (Board Member/Secretary); Andrew Harvey (Board Member/Finance Chair); Jeff Rogers (Board Member); William Johnston (Interim Head of School); Stephanie Hargens (K-12 Program Management); Jill Hymas (CTE Administrator); Megan Meredith (Operations Manager); George Pechmann (STEM Coordinator); Debbie Dempsey (Academic Director)
- Appearing by phone: Angie Kreitzer (K8 Principal); Heather Goodwin-Nelson (K8 Special Ed Coordinator); Becky Seymour (Title I & MTSS Coordinator); Paul Glanton (Local Development Manager); Tabitha Pacheco (HS Special Ed Coordinator); Vicky Peterson (High School Principal); Stacey Linurd (Finance Manager)
- Nobody appearing from public. No public comment

B. Head of School Update

- Discussion of general trends.
 - Enrollment
 - Reasons for student withdrawal
- Angie teacher spotlights: Becca Jeppson, Amy Rasmussen, Jeni Nye, Amber Bundy, Katie Andersen
 - Wade moves to give these teachers \$500 and \$750
 - Discussion
 - Unanimously approved
- Discussion of SB 235 initial visit and schedule of events
- Discussion of Head of School hiring process
- Jill discusses concurrent enrollment and CTE
- Stephanie discusses CTE and shares CTE success story
- George discusses STEM program

C. Finance Session

- Stephanie Linurd gives finance update.
- Andrew moves to open credit card accounts with Zions, and close accounts with Wells Fargo and pay balance in full. Credit cards to be given to head of school, operations director, and special program director. Jeff seconds. Unanimously approved.
- Andrew moves to pay bills totaling \$23,000, with the exception of N2y. William to figure out what N2Y is. Andrew seconds. Unanimously approved.
- Andrew moves to approve state revenue. Matt seconds. Unanimously approved.
- Andrew moves to pay outstanding debt to K-12. Matt seconds. Unanimously approved.
- Jeff moves to approve VTG annual subscription, invoice 154386. Andrew seconds. Unanimously approved.
- Andrew moves to approve VTG charge for 7 laptops, invoice 151355. Jeff seconds. Unanimously approved.

- Wade moves to approve payment for ActivTrak subscriptions. Andrew seconds. Unanimously approved.

D. Board Business

- Wade moves to approve minutes from September 28, 2016. Jeff Seconds. Unanimously Approved
 - Discussion of Utah Consolidated Application Review, led by Shelly Strayhan
 - Andrew moves to approve Shelly's plan. Jeff seconds. Unanimously approved.
- Parent board member resigned. Discussion of new appointee—Angela Rackan. Angela is the PTO.
 - Wade moves to make Angela a board member. Matt seconds. Unanimously approved.
- Wade moves to go into closed session to discuss personnel matters. Matt seconds. Unanimously approved.
 - [MINUTES FROM CLOSED SESSION DOCUMENTED UNDER SEPARATE COVER]
- Matt moves to go back on the Record. Andrew seconds. Unanimously approved.

E. Calendar Items

- Discussion of UTVA Administration Professional Development, All School Professional Development, LIFT Kickoff Meeting, and next board meeting (12/7/16) or possibly earlier to accommodate vendor evaluations.
 - Wade moves to meet telephonically when it comes time to consider vendors. Jeff seconds. Unanimously approved.

F. Adjournment

Wade moves to adjourn. Matt seconds. Unanimously approved.

Meeting adjourns at 10:16 pm.