

**UTAH VIRTUAL ACADEMY CHARTER SCHOOL**  
**Board Minutes**  
**September 28, 2016, 6:43 PM**

**A. Roll Call**

- Physically present: Brian Maxwell (Chair/Board Member); Wade Farraway (Vice Chair/Board Member); Matt Thue (Secretary/Board Member); William Johnston (Interim Head of School); Todd Thorpe (K-12) Debbie Dempsey (Academic Director); Megan Meredith (Operations); Michelle Colburn (Observing)
- Nobody attending by phone.

**B. Head of School Update**

- Discussion of Enrollment Metrics
- Andrew Harvey (Board Member/Treasurer) calls in and starts attending by phone.
- Discussion of Enrollment Metrics continued
  - Discussion of CTE enrollment progress
  - Megan mentions success of college collaborations
- Discussion of Title I School Improvement Plan
- Discussion of UTVA Report Card Data
- Discussion of SB 235 Letter and action moving forward
- Wade moves to advertise SB 235 Incentives to teachers. Matt seconds. Unanimously approved.
- Discussion of UT Data Privacy Bill
- Head of school hiring discussion

**C. Finance Session**

- Andrew appears by phone.
  - Present's plan for \$1 million investment in PTIF.
  - Andrew moves to make \$1 million deposit in PTIF. Brian seconds. Unanimously approved.
- Andrew notes nothing out of the ordinary on bills, except for block surcharge.
  - Andrew moves to pay unpaid bills from September. Matt seconds. Unanimously approved.
  - Andrew moves to accept payment register, bid tracking and bank reconciliation, and acceptance of state revenue. Matt seconds. Unanimously approved.

**D. Board Business**

- Matt moves to approve minutes from August 18, 2016. Wade Seconds. Unanimously Approved
- Discussion of potential additional board member—Stacey Hutchings. Brian proposes tabling decision until after hiring of new head of school. Agreed.
- Discussion of MSA Agreement for Comm-Core.
  - Wade moves to approve MSA Agreement. Matt seconds. Unanimously approved.
- Discussion of use of South Town Expo Center for SAGE testing.
  - Wade moves to approve payment for testing. Matt seconds. Unanimously approved.

**E. Calendar Items**

- Discussion of Admin Team F2F PD and All School Virtual PD (teacher training).
- Next board meeting scheduled for 10/26.
- Follow up with re-registration numbers. 49 percent new students, 51% old students for this year. William will look into reasons for withdrawal and report back.
- Discussion of notice of board meeting for 10/12/16 head of school interviews.

**F. Adjournment**

Wade moves to adjourn. Matt seconds. Unanimously approved.

Meeting adjourns at 8:28 pm.