

**NOTICE OF PUBLIC MEETING
UTAH VIRTUAL ACADEMY CHARTER SCHOOL
Board Meeting**

Pursuant to Utah Statute 52-4-202, notice is hereby given to the members of the Utah Virtual Academy Governing Board members and to the general public that the Governing Board will hold a public meeting, open to the public as specified below. The Governing Board reserves the right to change the order of items on the agenda. One or more members of the Governing Body may participate in the meeting by telephonic communications.

Pursuant to Utah Statute 52-4-201, the Governing Body may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation by contacting Stacey Hutchings at 801-262-4922. Requests should be made as early as possible to allow time to arrange the accommodation.

To attend virtually go to - <http://tinyurl.com/shutchings>; Conference line 1-888-824-5783
74325098 then #

Pre-board meeting training: Board Communication – GOBOT Series

DATED AND POSTED this 25th day of January, 2016

By _____
Brian Maxwell, Board Chairman

**UTAH VIRTUAL ACADEMY CHARTER SCHOOL
January 27, 2016 6:30 PM**

A. Roll Call –

Wade Farroway (board vice chair), Andrew Harvey (Board Member), Stacey Linrud (K12), Jillian Hymas (UTVA), Shelly Strahan (UTVA), Stacey Hutchings (UTVA), Jenette Scott (PTO President), Matt Tuia (Board Member-Phone) Stephanie Hargens (K12), Pat Keeney (K12), Meghan Merideth (UTVA), Angie Kreitzer (UTVA), Jeana Pignatello (K12), Paul Glanton (K12), Sheila (Squire), (Squire), Jeff Rogers (Board Member)

B. Call to the public - This is the time for the public to comment. Members of the Governing Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date. 10 minutes

None.

Wade motioned to move Squire's audit findings next on agenda

Presentation of annual audit – Squire

Explanation of audit policies and school's responsible to have an external audit. Gave examples of improvements such as having one bank account with large sums and spending down previous sped funds. Recommend to have 2 months worth of savings in bank account.

Wade asked for other recommendations. Squire suggested the savings account and spending down the sped funds. Stacey explained how we are finding creative ways to spend the restricted funds that are within the guidelines. All suggestions are included in the audit report. Auditor said it was a positive report.

Jeff Rogers (Board Member) joins the meeting

School Update (30 Minutes)

- A. **Head of school Update** – - School metrics – including current organizational chart, retention, assessments, demographics, teacher hiring, and charter board performance measures including retention and academic progress. (Attachment HOS Report folder)

Stacey:

Reviewed 2nd semester enrollment numbers. School is at 1886. Withdrawal metrics-highest withdraws are new K8 students. High school: new and returning students are withdrawing at the same rate. Goals reached in K8 returning student and close to meeting goal in HS.

Wade asks PTO president about parent feedback. Jenette reported no complaints after Angie Kreitzer took over as HS Principal.

HS Passing Rates: Block 2 passing rates were 12% higher than block 1. Jeanette explained the new platform could have affected passing rates in block 1.

Wade challenges HS to meet 70% pass rate. Angie accepted. UTVA-PT had 93% and 97% passing rates.

- *Wade directs that numbers of students that transferred to UTVA-PT to UTVA be brought to next board meeting.*

Jeanette suggested that veteran parents could mentor the new parents.

Paul talked about the marketing strategy for UTVA-PT. Targeted 4H, DECA, and other leadership competitions.

- *Wade asks for comparisons of subjects for this time last year be brought to next board meeting*

Computer technology has a 30% higher passing rate than this time last year. Class connect attendance data reviewed. HS 44.7%, MS 57.8%, 48.7%. Reviewed highest teacher class connect attendance.

- **Andrew makes a motion to pay teachers \$250 for the high CC attendance. Jeff seconds. Unanimously passes.**
- **Jeff makes a motion to give the incentive to SPED teacher with high class connect attendance. Andrew seconds. Unanimously passes.**

Board Member visit to Herndon summary. Nextgeneration curriculum is presented by Jeanna. K8 students will be a part of laptop pilot. Pilot program doesn't cost the school any more money. Career Academy presentation by Stephanie and Pat.

- *Jeff would like the numbers for % of enrollments vs completors for next board meeting*
- **Andrew makes motion to move forward with career academy. Jeannette seconds. Unanimously approved.**

Finance Session (30 Minutes)

- A. Finance Review and possible Board Acceptance (Document)

Discussion and possible action regarding approval of financial pack. Approval of payment register, bid tracking and bank reconciliation, acceptance of state revenue and approval of payments to K12 (attachment)

Bank update: Transferred funds from Wells Fargo to Zions. Review of bank req.

- **Andrew makes motion to have remaining balance to stay in Wells Fargo. Jeff seconds. Unanimously approved.**
- *Wade directs head of school to discuss policy regarding time to cash a check issued by UTVA*

- *Andrew makes motion to pay bill to K12. Jeff seconds. Unanimously approved.*

B. Discussion and possible action regarding bank change. Transition plan – Andrew Harvey

C. Discussion regarding financial practices – Stacy Linrud

- *Wade would like to discuss next board meeting to compare 401k rates with other schools*

Board Business

A. Discussion and approval of Minutes from December 2, 2015.

- *Jeff motions to approve previous board minutes. Andrew seconds. Unanimously approved.*

B. Discussion and possible action regarding the Career Academy Pilot. K12 pilot to add College and Career Ready Pathway to high school. *(See above notes with action)*

C. Discussion and possible action regarding Special Education Manual updates. *Shelly presents changes to the special education manual.*

- *Jeff motions to approve manual. Andrew seconds. Unanimously approved.*

Calendar Items

Next board meeting – February 24, 2016

Adjournment

- *Jeff motions to adjourn. Andrew seconds. Unanimously approved.*