

TEXAS VIRTUAL ACADEMY MIDDLE SCHOOL

ResponsiveED Campus Handbook Supplement

Notice:

A Campus Handbook Supplement is meant to accompany, but not to replace the Responsive Education Solutions Parent / Student Handbook. This supplement provides clarifications and gives details regarding campus specific policies and procedures where such things are left to the campus administration. In the case of an accidental contradiction to the ResponsiveEd Virtual Learning Parent / Student Handbook, the supplement will always defer to the ResponsiveED document.

Texas Virtual Academy Mission Statement

Not just a school, but an opportunity where every moment matters.

TXVA provides an online education that is as unique as the students we serve through an innovative learning environment where students are academically successful and continually challenged to thrive. We empower students to achieve educational ownership and self-advocacy for leadership tomorrow.

School hours / calendar

Middle School Hours of Operation: 8:00am to 4:00pm

Class Attendance

Class Connect sessions are offered live and attendance is imperative to each student's success. When a student is absent due to a serious emergency situation, the parent is to provide written documentation via e-mail to the teacher.

Class Connect sessions for small groups will be grouped by ability levels, so accelerated students will be grouped together and receive enrichment. Struggling students will receive additional support addressing their unique levels. These mandatory tutorials include, but not limited to, Required General, Below Basic, Basic, Bootcamp, and remediation sessions.

Teachers will hold Class Connect sessions each week in the subject areas of math, language arts, science, social studies, art/music, health, and PE per grade level. Some lessons may be taught with an interdisciplinary focus (i.e. using reading strategies for social studies material).

Clubs and organizations

- National Virtual Clubs
 - K12 offers a large selection of national virtual clubs for all grade levels. Students may ask the homeroom teacher for more information about these great opportunities!
 - Fees:
 - Additional Eligibility Details:
- National Junior Honor Society
 - This is a national club that recognizes student achievement, character, and community service.
 - Fees: \$15
 - Additional Eligibility Details: Students must attend TXVA from the beginning of the school year and stay enrolled through the entire first semester to be considered. Each student is evaluated on grades, attendance, completion and scores on assessments, and school communication.

Code of Conduct (See CODE OF CONDUCT in ResponsiveEd Virtual Learning Handbook)

Students are expected to actively engage in instructional activities, including attending assigned live class sessions, completing assigned coursework and attending all mandatory tutorial sessions.

Mandatory tutorial sessions are an essential component of helping students grow academically. Students who do not attend mandatory tutorial sessions will be in violation of the Code of Conduct and subject to disciplinary action per the ResponsiveEd Virtual Learning Handbook. Campus principals will notify the parent and student of Code of Conduct violations and will follow up with the appropriate disciplinary action.

As part of a structured support process to help students be successful, students who miss mandatory tutorial sessions will be provided with a “Back on Track” plan that contains student-specific goals to help the student reengage in coursework and instruction. The purpose of the Back on Track plan is to provide a dedicated staff member to provide intensive support to motivate to attend live instructional sessions, mandatory tutorials and complete coursework.

Homework / Make-up work policies

Students are expected to stay on pace with the course per the course calendar. Assignments not completed during live class sessions are expected to be completed outside of class time.

Work not submitted by the due date will have an Overdue notice in the course and a zero will be entered until the assignment is submitted and graded. Students may submit work until the end of semester due dates, which are January 8, 2018, and May 25, 2017, by 11:59p.m.

Inclement Weather Policy

Testing

- During state testing, cancellations will follow the closure guidelines of the local school district where the testing site is located. If the school district in which the testing site is located has cancelled school for the day, testing will be cancelled and rescheduled for the following day pending weather. Families will be notified of the closure via email and phone.

Outings

- Families will be emailed by the Outings Coordinators in the event of a change of venue or cancellation due to inclement weather.

Outage Issues

System outages

- In the situation where we have a system outage (Blackboard Connect or Online School), the school will send out an email notifying families of the situation. Information will also be posted on Facebook and an autodialer sent out. Students are encouraged to work on their offline work during this time.
- Teachers will send out recordings and/or handouts for any missed information.

Local Outages

- In the situation where you have local issues, you are responsible to find local service to complete the assigned work. Please alert your teachers to the situation as soon as possible so that they are able to work with you.
 - If the outage is short-term, please work with your teacher to get those assignments addressed.
 - If the outage is long-term or ongoing, it is the family's responsibility to find a way to access the online material as soon as possible.

Outings

TXVA sponsors optional outings for students and families that enhance the K12 curriculum/learning activities. While attendance is not mandatory, it is a wonderful opportunity to meet other school participants and share information about programs and successful practices. Outings are opportunities for both the students and parents to socialize. It is our hope that the teachers and parents will work together to plan and implement these activities. Parents are responsible for the cost of transportation and any entrance fees associated with optional outings. Credit for field trips is not offered in lieu of the regular course assignments. Parents/learning coaches or other adult should attend all outings with

their students; TXVA outings are not drop off events. Students are held responsible for their conduct while in attendance at any school function. Students are expected to adhere to the ResponsiveEd Virtual Learning Code of Conduct while at all outings and school events.

Outings will be held on dates listed in the calendar. Learning coaches will need to provide their signature on a sign in sheet that the teacher will provide at each outing releasing TXVA of any liability associated with the outing.

Fees: There may be some fees associated with our scheduled outings. This will be noted on the sign up sheet for the outings.

Tutorials

Mandatory Tutorials will be assigned based on student needs and performance in courses and assessments. Students will be notified via school email and will see the tutorial session assigned in the Class Connect Session schedule, noted as MT_Course (Ex: MT_Math8) and will show as a Required session.

Criteria that is considered when assigning Mandatory Tutorials are:

- Student has less than 70% in a course at the end of a grading period
- Accelerated Instruction assigned due to failure to meet standard on STAAR or STAAR End-Of-Course assessments
- Other assessments administered in the course, including but not limited to diagnostic assessments and interim assessments