

**OKLAHOMA VIRTUAL CHARTER ACADEMY Regular Board Meeting**  
**February 18, 2016 6:30 pm**  
**Location: OVCA Board Room**  
**1160 S Douglas Blvd**  
**Oklahoma City, OK 73130**

Meeting called to order at 6:43pm.

**I. Roll Call**

Members: Kristi Gifford, Lisa Lange

Other: Sheryl Tatum, Bill Hickman, Steve Huff, Courtney Love

**II. Call to the public**

None

**III. Consideration and possible approval of minutes from the November 19, 2015 Oklahoma Virtual Charter Academy Regular Board Meeting**

Action: Kristi Gifford moved to approve the minutes. Lisa Lange seconded the minutes. The motion passed unanimously.

**IV. Consideration and possible approval of minutes from the December 16, 2015 Oklahoma Virtual Charter Academy Special Board Meeting**

Action: Kristi Gifford moved to approve the minutes. Lisa Lange seconded the minutes. The motion passed unanimously.

**V. Updates**

**I. Board President Update**

Discussion: Kristi Gifford commented on the new OVCA office. She said it is a beautiful space and she is very happy that OVCA was able to move.

OVCA has suffered several losses over the past few months. Kristi Gifford offered her condolences. Kim King, the Data Coordinator passed away. Teres: Shelley-Carroll, a HS teacher passed away. Then the OVCA K-8 Registrar's husband passed away. Kristi is very sorry for the losses.

**II. Treasurer Update**

Discussion: David Harp was not able to attend the meeting today, so Steve Huff reviewed the Treasurer's Report.

**III. Head of School Update**

Discussion:

The Writing Test is next Wednesday, 2/24/16.

OVCA is having an Open House on Thursday, 2/25/16. They are also holding an Art Contest and will frame winning pieces at the new office.

**VI. Business**

**I. Consent Docket:**

**i. Consideration and possible approval of FY 16 purchase orders #219-264**

**ii. Consideration and possible approval of change order to PO #2016-11-117**

**iii. Consideration and possible approval of payment of K12 FY16 invoices**

Action: Lisa Lange moved to approve the consent docket. Kristi Gifford seconded the motion. The motion passed unanimously.

**II. Consideration and possible approval of Background Check Policy**

**Discussion:** Bill Hickman drafted the law for OVCA.

**Action:** Kristi Gifford moved to approve the Background Check Policy. Lisa Lange seconded the motion. The motion passed unanimously.

**III. Consideration and possible approval of Credit by Examination Policy**

**Action:** Kristi Gifford moved to pass the policy, with the removal of the "6" on the first page, first line. Lisa Lange seconded the motion. The motion passed unanimously.

**IV. Consideration and possible approval of revisions to Truancy policy**

**Action:** Lisa Lange moved to accept the Truancy Policy as presented. Kristi Gifford seconded the motion. The motion passed unanimously.

**V. Consideration and possible approval of sublease with Insight School of Oklahoma for new office location at 1156/1160 S Douglas Blvd, Midwest City, OK**

**Action:** Kristi Gifford moved to accept the sublease. Lisa Lange seconded the motion. The motion passed unanimously.

**VI. Consideration and possible approval of 2016-2017 school year calendar**

**Action:** Lisa Lange moved to accept the calendar. Kristi Gifford seconded the motion. The motion passed.

**VII. Consideration and possible approval of contract with Jenkins & Kemper, CPAs, P.C. for the FY 16 school financial audit**

**Action:** Kristi Gifford moved to approve the contract with Jenkins & Kemper, CPAs, P.C. Lisa Lange seconded the motion. The motion passed unanimously.

**VIII. Consideration and possible approval of Title I Schoolwide Plan for OVCA Elementary School**

**Action:** Kristi Gifford moved to approve the Elementary Title I Schoolwide Plan for OVCA. Lisa Lange seconded the motion. The motion passed unanimously.

**IX. Consideration and possible approval of Title I Schoolwide Plan for OVCA Middle School**

**Action:** Kristi Gifford moved to approve the Middle School Title I Schoolwide Plan for OVCA. Lisa Lange seconded the motion. The motion passed unanimously.

**X. Consideration and possible approval of Title I Schoolwide plan for OVCA High School**

**Action:** Kristi Gifford moved to approve the High School Title I Schoolwide Plan for OVCA. Lisa Lange seconded the motion. The motion passed unanimously.

**VII. New business**

None

**Adjournment**

Meeting adjourned at 8:38pm.

*Kristi Gifford*

*Courtney Lou*