

**NOTICE OF PUBLIC MEETING
OKLAHOMA VIRTUAL CHARTER ACADEMY**

Pursuant to Oklahoma Statute 25-301, notice is hereby given to the members of the Oklahoma Virtual Academy Governing Board members and to the general public that the Governing Board will hold a public meeting, open to the public as specified below. The Governing Board reserves the right to change the order of items on the agenda.

Persons with a disability may request a reasonable accommodation by contacting Audra Plummer 405.259.9478. Requests should be made as early as possible to allow time to arrange the accommodation.

**OKLAHOMA VIRTUAL CHARTER ACADEMY Board Meeting
September 19, 2019 6:30 pm
Location: Oklahoma Virtual Charter Academy Board Meeting Room
1160 S Douglas Blvd
Midwest City, OK 73130**

I. Roll Call

Meeting called to order at 6:32pm

Members present: Terry Hopper, Bryoney Blakley, Carla Maloy, Dr. Frank Nelson

Members absent: David McNeese

Others present: Michelle Scionti, Sheryl Tatum, Audra Plummer, Chris Pitts, David Harp, Brent Bushey, Bill Hickman, Ryan McDonald

II. Call to the public

This is the time for the public to comment. Members of the Governing Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date. 10 minutes.

III. Consideration and possible approval of minutes of June 11, 2019 OVCA Board regular meeting

Action: Bryoney Blakley made a motion to accept the June 11, 2019 OVCA Board regular meeting minutes. Carla Maloy seconded the motion. The motion passed unanimously.

IV. OVCA Virtual School Board Training – Brent Bushey, Oklahoma Public School Resource Center

Brent Bushey, OPSRC Executive Director, provided charter school training.

Board members present: Terry Hopper, Carla Maloy, Bryoney Blakley, Dr. Frank Nelson

V. Updates

a. Board President Update

Discussion: Terry Hopper shared that he is pleased to receive the training Brent provided.

b. Treasurer's Report

Discussion: David Harp shared the treasurer's report. The OCAS uploads were finished and everything went well with the August 19th audit.

c. Head of School Update

i. Activity Fund Report

Discussion: Audra Plummer shared the Activity Fund Report which is just beginning and so there is minimal activity.

ii. School Updates

Discussion: Audra Plummer shared school updates. She shared that enrollment for elementary school is 1012, middle school is 798, and high school is 1059 for a total of 2869. Terry Hooper asked how enrollment compared to previous years. Audra responded that this is roughly 300 students more than last year. Audra shared that Jennifer Ratzloff participated in the Oklahoma state Teacher of the Year. Audra is working with the Oklahoma Arts Council to provide opportunities to students. She is also working with an author to provide writing skills to students. A 5-year goal is to get a music teacher to get together a singing group.

VI. Business

a. Consent Docket

- i. Discussion and possible action regarding FY 2020 purchase orders #216-290**
- ii. Discussion and possible action regarding change order 2019-11-23**
- iii. Discussion and possible action regarding change order 2020-11-61**
- iv. Discussion and possible action regarding change order 2020-11-100**
- v. Discussion and possible action regarding payment of FY 20 K12 invoices, pending availability of funds**
- vi. Discussion and possible action regarding FY 19 supplemental appropriations**

Action: Dr. Frank Nelson made a motion to approve the consent docket as is. Bryoney Blakley seconded the motion. The motion passed unanimously.

b. Discussion and possible action regarding Newsela Customer Agreement

Discussion: Audra Plummer shared about the supplemental resource, Newsela.

Action: Carla Maloy made a motion to approve the Newsela Customer Agreement as presented. Dr. Frank Nelson seconded the motion. The motion passed unanimously.

c. Discussion and possible acknowledgement of key administrative, operational and financial positions consistent with products and services with K12:

- **Head of School- Audra Plummer**
- **State Director of Shared Services-Sheryl Tatum**
- **Operations Manager – Chris Pitts**
- **Senior Manager of Special Programs – Katherine Young**
- **School Treasurer – David Harp**
- **Minutes Clerk – Ryan McDonald (Alternate: Chris Pitts)**

Discussion: Audra Plummer shared key positions.

Action: Bryoney Blakley made a motion to approve the positions as presented.

Carla Maloy seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding of FY20 Estimate of Needs

Discussion: David Harp shared the Estimate of Needs which is prepared by school auditors. He also shared the current budget.

Action: Carla Maloy made a motion to approve the Estimate of Needs as presented. Bryoney Blakley seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding removal of Sondra Callaway and Courtney Love from OVCA activity fund checking account ending in 5868.

Action: Dr. Frank Nelson made a motion to approve the removal of Sondra Callaway and Courtney Love from the OVCA activity fund checking account ending in 5868. Carla Maloy seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding the addition of Chris Pitts to OVCA activity fund checking account ending in 5868

Action: Dr. Frank Nelson made a motion to approve the addition of Chris Pitts to the OVCA activity fund checking account ending in 5868. Bryoney Blakley seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding removal of Sheryl Tatum and Vickie Hinkle from OVCA checking account ending in 5420

Action: Bryoney Blakley made a motion to approve the removal of Sheryl Tatum and Vickie Hinkle from OVCA checking account ending in 5420. Carla Maloy seconded the motion. The motion passed unanimously.

h. Consideration and possible action regarding the addition of Audra Plummer and Carla Maloy to OVCA checking account ending in 5420

Action: Dr. Frank Nelson made a motion to approve the addition of Audra Plummer and Carla Maloy to OVCA checking account ending in 5420. Bryoney Blakley seconded the motion. The motion passed unanimously.

i. Consideration and possible action regarding OVCA Board Policy 3030: Tobacco Usage

Discussion: Audra Plummer shared that the policy's language was updated to connect with the new law which includes vaping products.

Action: Carla Maloy made a motion to approve the policy as presented. Terry Hopper seconded

the motion. The motion passed unanimously.

j. Consideration and possible revision of OVCA Board Policy 3060: Self-Administration of Prescribed Medication

Discussion: Audra Plummer shared the revision to Policy 3060. It was modified to match the new law that passed to include pancreatic enzymes.

Action: Dr. Frank Nelson made a motion to approve the policy as presented. Carla Maloy seconded the motion. The motion passed unanimously.

k. Consideration and possible revision of OVCA Board Policy 3240: Webcam Usage

Discussion: Audra Plummer shared information regarding Policy 3240. The policy will include an agreement the families must sign for their webcams to be enabled in class. The policy was a collaborate between Bill Hickman and Audra.

Action: Bryoney Blakley made a motion to approve the revision to the policy as presented. Dr. Frank Nelson seconded the motion. The motion passed unanimously.

l. Discussion of OVCA Strategic Plan

Discussion: Audra Plummer shared the OVCA Strategic Plan. The plan contains goals in the areas of educational program and performance, organizational capacity and financial management. Audra Plummer will meet with board members individually for feedback before the next meeting.

VII. New Business

New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 § 311(A)(9)

VIII. Adjourn

Action: Dr. Frank Nelson made a motion to adjourn at 7:42pm. Carla Maloy seconded the motion. The motion passed unanimously.

The Board may take any item on this agenda out of order. The Board may discuss and/or vote to approve, disapprove, or take other action on any item listed on this agenda.