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## OREGON VIRTUAL ACADEMY

### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

December 12, 2017 @ 6:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-888-824-5783 Ext.90095991# and via Blackboard Collaborate at <http://tinyurl.com/BoardORVA>

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The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy  
Administration Office  
400 Virginia Ave Suite 210  
North Bend, OR 97459
  2. North Bend School District  
Administration Office  
1913 Meade St  
North Bend, OR 97459
  3. FlashAlert Newswire
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**AGENDA  
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS  
OREGON VIRTUAL ACADEMY**

**Tuesday, December 12<sup>th</sup>, 2017**

**6:30 p.m.**

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

**I. PRELIMINARY**

**A. Call To Order**

Meeting was called to order by the Board Chair at \_\_\_\_\_ P.M.

**B. Roll Call**

<b>Member</b>	<b>Title</b>	<b>Term</b>	<b>Present</b>	<b>Absent</b>	<b>In</b>	<b>Out</b>
Mr. Paul Tannahill	Member	2015-2018				
Mr. Michael Herndon	Member	2015-2018				
Vacant	Member	2016-2019				
Mr. Steven Isaacs	Member	2016-2019				
Mr. Brian Bray	Temporary Chairman	2016-2019				
Mr. Barry Jahn	Temporary Vice Chairman	2017-2020				
Vacant	Member	2017-2020				

**II. COMMUNICATIONS**

**A. PUBLIC COMMENTS:**

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

**B. BOARD/STAFF DISCUSSION**

1. Head of School Report:
  - a. HOS Report – Mr. Werlein, Head of School
    - i) NTCM Conference Update – Wendy Ross
2. Board of Directors Discussion:
  - a. Committee Updates
    - i) Finance Committee - Mr. Bray, Board Member
    - ii) Teacher to Board Committee – Mr. Jahn, Board Member
    - iii) Professional Services Committee – Mr. Bray, Board Member
    - iv) Policy Committee – Mr. Herndon, Board Member
  - b. OSBA Conference Update
    - i) Board Retreat Update – Brian Bray, Board Chair
    - ii) Leadership Institute Workshop – Barry Jahn, Vice Chair
  - c. Nominations for Board Treasurer and Board Secretary
  - d. Board Dashboard Design

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

**A. ITEMS FOR APPROVAL**

- 1. Previous Meeting Minutes
  - a. September 19<sup>th</sup>, 2017
  - b. November 28<sup>th</sup>, 2017
- 2. New Hires
  - a. Nicole Green – Family and Support Liaison
- 3. Staff Resignations
  - a. Lindsay Martinez – Primary Teacher
  - b. Catherine Wilson – Primary Academic Administrator
- 4. Rescinded Resignation
  - a. Heidi Vogel – Primary Teacher

Motion\_\_\_\_\_ Second\_\_\_\_\_

**IV. SCHEDULED FOR ACTION**

- A. PERSONNEL**
- B. BUSINESS**

- 1. IV-BDRPT-01\_12-12-17  
Consideration and Possible Approval of the Insperity Insurance Renewal

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried( )	Not Carried( )	Vote,(A) (N)(Ab)	Tabled( )	

2. IV-BDRPT-02\_12-12-17

Consideration to Approve Board Chair as a Permanent Position

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried( )	Not Carried( )	Vote,(A) (N)(Ab)	Tabled( )	

3. IV-BDRPT-03\_12-12-17

Consideration to Approve Board Vice Chair as a Permanent Position

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried( )	Not Carried( )	Vote,(A) (N)(Ab)	Tabled( )	

4. IV-BDRPT-04\_12-12-17

Consideration to Approve Terri Bennink as Oregon Virtual Academy Board Member

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried( )	Not Carried( )	Vote,(A) (N)(Ab)	Tabled( )	

5. IV-BDRPT-04\_12-12-17

Consideration to Approve Sean Weidert Resignation from the Oregon Virtual Academy Board.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried( )	Not Carried( )	Vote,(A) (N)(Ab)	Tabled( )	

**C. INSTRUCTION AND CURRICULUM**

**D. PUPIL SERVICES**

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. FINANCIAL PACKET:**

1. Review Financial Packet (Through November) – Craig Chun-Hoon, Finance Manager
2. Credit Card Charges (Through November) – Megan Caldwell, Office Manager

**VI. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_ P.M. (Action)

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: Wednesday December 6<sup>th</sup>, 2017