
OREGON VIRTUAL ACADEMY

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

OCTOBER 15TH, 2019 @ 6:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-720-707-2699 Ext. 526309737# and via Zoom at <https://zoom.us/j/526309737>

The Public has been invited to the Board Meeting with notices posted at the following locations:

- A. Oregon Virtual Academy
Administration Office
400 Virginia Ave Suite 210
North Bend, OR 97459

 - B. North Bend School District
Administration Office
1913 Meade St
North Bend, OR 97459

 - C. FlashAlert Newswire
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**AGENDA
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS
OREGON VIRTUAL ACADEMY**

Tuesday, October 15th, 2019

6:30 p.m.

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:31 P.M.

B. ROLL CALL

Member	Title	Term	Present	Absent	In	Out
Mr. Paul Tannahill	Secretary	2019-2021		X		
Mr. Michael Herndon	Treasurer	2019-2021	X			
Ms. Reta Doland	Member	2016-2019	X			
Mr. Franklin Roberts	Member	2016-2019			@6:45	
Mr. Brian Bray	Member	2016-2019		X		
Mr. Barry Jahn	Chairman	2017-2020	X			
Mr. Bryan Hatzenbihler	Vice Chairman	2017-2020	X			
Mr. Tim Geoghegan	Member	2019-2021			@6:50	

C. AGENDA

Having read the agenda, as written and distributed are there any concerns (e.g. consent items/reorder)

- To remove or move an item, a member must make a motion that an item be moved/removed from the consent agenda as I feel it warrants additional discussion.

II. COMMUNICATIONS

A. PUBLIC COMMENTS:

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

B. BOARD/STAFF DISCUSSION

1. Finance Reports:

- a. Review of Financial Packet through September 2019- M. Herndon, Board Treasurer and C. Chun-Hoon, Finance Director (to follow)

Mr. Chun- Hoon shares that the financial audit is under review and will be available to present at the next board meeting.

See full financial presentation [here](#).

- i. Progress on New Accounting System

Mr. Herndon shares the structure is in place and working on delivery. Once NetSuite has been implemented the board should see more results.

- b. Budget Update

2. School Informational Reports

- a. School Leadership Update

i. Insurance Update

- Discuss Board role in benefit selection/determination and timeline.

Mr. Sutherland speaks to page 1 of the Board Packet. See the board packet [here](#).

b. Administration/Leadership Report

i. M98/HSS Committee Report – N. Sutherland/J. DeWolfe

Mr. Sutherland recommends monthly meetings for this committee. Page 14 of the board packet shows that the grant fund drawn down request was successful.

Mr. Sutherland speaks to page 15 of the board packet regarding ESD credit update.

ii. Orventure Day - J. Stiles, Student Support Administrator

Ms. Stiles shared the September events including the Open House event in Oregon City and the updated attendance and reporting process. Ms. Stiles shared that the Open House event was very successful and well received by families.

3. Board of Directors Discussion:

a. Update on Google suite non-profit status

Mr. Jahn reports he has reached out to the contact at google for an update on nonprofit status. Waiting to hear back.

b. Update from October 10th F2F with Nich and Sheila

Mr. Jahn shares an update on the meeting with Nich and Sheila. Eric Hasper is working on a dashboard for the board. A staff climate survey will be sent out in the next few weeks.

c. Discuss Agenda for Annual Board Retreat – November 13th, 2019

i. Afternoon work session agenda

Mr. Jahn shares a draft agenda for the board retreat. Myk will reach out to Will Lewis to gain his attendance status. Julia, Craig, and Sheila will be in attendance from K12.

4. Committee Updates

a. Policy (A-G, Bylaws) - M. Herndon, Board Treasurer

Nothing to report.

b. Board Goals – B. Jahn, Board Chair/B. Hatzenbihler, Board Vice Chair

Nothing to report.

c. Budget/Finance/Professional Services/Grant Committee – M. Herndon, Board Treasurer

Nothing to report.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

A. ITEMS FOR APPROVAL

1. Previous Meeting Minutes
 - a. [September 10, 2019](#)
 - b. [September 17, 2019](#)
2. K12 Invoice Payment
3. New Hires
 - a. Christine Seitsinger – Special Education Teacher
 - b. Lee Lynch – Special Education Teacher

Mr. Herndon moved to approve the consent agenda items. Mr. Hatzenbihler seconded the motion. All were in favor with none opposed. The motion carried.

IV. ACTION ITEMS

A. IV-BDRPT-01_10-15-19

Discussion and possible action regarding employee benefits selections.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Reta Doland					
Mr. Franklin Roberts					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Mr. Tim Geoghegan					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Sutherland shared a summary of the cost increase/comparison from UHC to MODA.

Mr. Herndon shares that the benefits are better with MODA compared to UHC. May look at covering the employee premium plus a few dollars down the road.

Mr. Herndon suggests adding this to the special meeting agenda for the next week or two after a budget/finance breakdown meeting with finance.

Item was tabled.

B. IV-BDRPT-02_10-15-19

Discussion and possible action to approve Nicholas Sutherland as a treasury signer on the Oregon Virtual Academy bank accounts.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					X
Mr. Michael Herndon	X	X			
Ms. Reta Doland		X			
Mr. Franklin Roberts		X			
Mr. Brian Bray					X
Mr. Barry Jahn		X			
Mr. Bryan Hatzenbihler	2nd	X			
Mr. Tim Geoghegan		X			
Motion	Carried (X)	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Herndon moved to approve Nicholas Sutherland as a treasury signer on the Oregon Virtual Academy bank accounts. Mr. Hatzenbihler seconded the motion. The motion carried.

C. IV-BDRPT-03_10-15-19

Discussion and possible action to Grant Executive Director authority to act as agent of the Board pertaining to M98 to manage grant activities including tracking and drawing down funds from the Electronic Grant Management System.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					X
Mr. Michael Herndon		X			
Ms. Reta Doland		X			
Mr. Franklin Roberts	2nd	X			
Mr. Brian Bray					X
Mr. Barry Jahn	X	X			
Mr. Bryan Hatzenbihler		X			
Mr. Tim Geoghegan		X			
Motion	Carried (X)	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Jahn moved to approve Granting Executive Director authority to act as agent of the Board pertaining to M98 to manage grant activities including tracking and drawing down funds from the Electronic Grant Management System. Mr. Roberts seconded the motion. All were in favor with none opposed. The motion carried.

D. IV-BDRPT-04_10-15-19

Discussion and possible action to grant Executive Director authority to act as agent of the Board pertaining to human resources activities as expressed in the Charter Agreement and EPSA.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					X
Mr. Michael Herndon	X	X			
Ms. Reta Doland		X			
Mr. Franklin Roberts		X			
Mr. Brian Bray					X
Mr. Barry Jahn		X			
Mr. Bryan Hatzenbihler	2nd	X			
Mr. Tim Geoghegan		X			
Motion	Carried (X)	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Herdon moved to approve granting Executive Director authority to act as agent of the Board pertaining to human resources activities as expressed in the Charter Agreement and EPSA. Mr. Hatzenbihler seconded the motion. All were in favor with none opposed. The motion carries.

V. ADJOURNMENT

The meeting was adjourned at 8:20 P.M.

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: **Friday October 11th, 2019**