
OREGON VIRTUAL ACADEMY

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

May 21, 2019 @ 6:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-720-707-2699 Ext. 526309737# and via Zoom at <https://zoom.us/j/526309737>

The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy
Administration Office
400 Virginia Ave Suite 210
North Bend, OR 97459
 2. North Bend School District
Administration Office
1913 Meade St
North Bend, OR 97459
 3. FlashAlert Newswire
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**AGENDA
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS
OREGON VIRTUAL ACADEMY**

**Tuesday, May 21st, 2019
6:30 p.m.**
ORVA Office
400 Virginia Ave Suite 210
North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:30 P.M.

B. Roll Call

Member	Title	Term	Present	Absent	In	Out
Mr. Paul Tannahill	Member	2015-2018	X			
Mr. Michael Herndon	Treasurer	2015-2018	X			
Vacant	Member	2016-2019				
Mr. Steven Isaacs	Member	2016-2019	X			
Mr. Brian Bray	Chairman	2016-2019	X			
Mr. Barry Jahn	Vice Chairman	2017-2020	X			
Mr. Bryan Hatzenbihler	Member	2017-2020	X			

II. COMMUNICATIONS

A. PUBLIC COMMENTS:

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

B. BOARD/STAFF DISCUSSION

1. School Informational Reports

- a. School Metrics/Historical Reports: [ORVA Metrics](#)—Steve Werlein, HOS
- b. School Leadership Report: Steve Werlein, HOS/ORVA Administration and staff.
- c. Health Insurance Updates: C. Perrette, HR Coordinator/S. Werlein, HOS.

Mr. Werlein gives an overview of school updates. See full report here.

Mr. Coba gave a legislative update.

Ms. Perrette gave an overview of the new insurance options. See full report here.

2. Board of Directors Discussion:

- a. Project Tracking Updates – B. Jahn, Board Vice-Chair

Mr. Jahn gave an update on the Project Tracking Sheet. See updates here:

b. Committee Updates

- i) Finance Committee – M. Herndon, Board Treasurer

Mr. Herndon shares that later in the finance section the budget will be presented. The budget was not done in the new account structure. Won't be able to see a complete accurate budget for next year until various factors have been resolved. The final budget will be in the new accounting structure.

Mr. Herndon shares that the account structure project will start to be implemented and the board will start seeing reports reflecting the information as well.

ii) The ORVA Town Hall – B. Jahn, Board Vice-Chair/S. Werlein, HOS

Mr. Jahn shares that the staff discussed what the town hall committee topics will be. Possibly making the topics more specific based on what staff want to discuss.

iii) Professional Services Committee – B. Bray, Board Chair

Mr. Herndon shares that Will Lewis will participate in the review of the budget in the upcoming meetings.

Mr. Bray shares that Laurie Ellis works for ODE and coordinates regional meetings for CTE. Mr. Bray reached out to find out what the best way to find out what the opportunities are with in business and industry.

iv) Policy Committee – M. Herndon, Board Treasurer

Mr. Herndon asks if we have submitted to OSBA that shows we have adopted the policies. All policies were not adopted. An action will be added to the next months agenda to adopt all policies.

3. Finance Reports:

a. Review of Financial Packet (through April 2019) - M. Herndon, Board Treasurer and C. Chun-Hoon, Finance Director (to follow)

Mr. Chun-Hoon give an update on the financial report through April 2019. See full report here.

Mr. Herndon shares the new accounting system that K12 will be transitioning to. Will allow for a more streamlined process.

b. Credit Card Charges (through April 2019) - M. Caldwell, Office Manager

Ms. Caldwell shares the current credit card charges. See full report here.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

A. ITEMS FOR APPROVAL

1. Previous Meeting Minutes
 - a. April 16th, 2019
2. K12 Invoice Payment
3. New Hires

- a. Cheylin Jaukkuri, Family Resource Coordinator

Mr. Bray requests that the K12 invoice payment is broken out of the consent agenda and acted on as its own item.

Mr. Jahn moved to approve the consent agenda items. Mr. Tannahill seconded the motion. All were in favor with none opposed. The motion carried.

IV. ACTION ITEMS

A. IV-BDRPT-01_5-21-19

Discussion and possible action on proposed health plans for 2020.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled (X)	

Mr. Herndon moved to table the item. Mr. Jahn seconded the motion. All were in favor with none opposed. The motion carried.

B. IV-BDRPT-02_5-21-19

Discussion and possible action on budget items including but not limited to salary schedule.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled (X)	

Mr. Herndon moved to table the item. Mr. Jahn seconded the motion. All were in favor with none opposed. The motion carried.

C. IV-BDRPT-02_5-21-19

Discussion and possible action on updated mission and vision statement.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Vacant					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

No action taken.

V. ADJOURNMENT

The meeting was adjourned at 9:08 P.M.

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: Friday May 17th, 2019