
OREGON VIRTUAL ACADEMY

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

SEPTEMBER 17TH, 2019 @ 6:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-720-707-2699 Ext. 526309737# and via Zoom at

<https://zoom.us/j/526309737>

[Meeting Recording](#)

The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy
Administration Office
400 Virginia Ave Suite 210
North Bend, OR 97459
 2. North Bend School District
Administration Office
1913 Meade St
North Bend, OR 97459
 3. FlashAlert Newswire
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**MINUTES
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS
OREGON VIRTUAL ACADEMY**

Tuesday, September 17, 2019

6:30 p.m.

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:30 P.M.

B. Roll Call

Member	Title	Term	Present	Absent	In	Out
Mr. Paul Tannahill	Secretary	2019-2021	X			
Mr. Michael Herndon	Treasurer	2019-2021	X			
Ms. Reta Doland	Member	2016-2019		X		
Vacant	Member	2016-2019				
Mr. Brian Bray	Member	2016-2019	X			
Mr. Barry Jahn	Chairman	2017-2020	X			
Mr. Bryan Hatzenbihler	Vice Chairman	2017-2020	X			

II. COMMUNICATIONS

A. PUBLIC COMMENTS:

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

B. BOARD/STAFF DISCUSSION

1. Action Item:

a. IV-BDRPT-03_09-17-19

Discussion and possible action regarding Board Member leave of absence. Section 3.3.1 and 3.3.2 of the ORVA Bylaws

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Reta Doland					
Vacant					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Jahn shares that this action is referring to Board Member Bray. Mr. Jahn asks to verify if Mr. Bray has received various communications regarding board correspondence over that last month. Mr. Bray confirmed that he has received the communications.

Mr. Jahn asks if Mr. Bray is interested in continuing as a Board Member on the ORVA Board, Mr. Bray confirms he is not submitting a resignation.

Mr. Jahn shares the following reasonings: unexplained and chronic absenteeism and failure to respond to communication when seeking responses to questions via primary/legal forms of communications.

Failure to attend and direct Board meetings as the board chair twice without notice.

Failure to attend special meeting on September 10th with no response.

Failure to respond to Jordan Ramis regarding payment communications/approval.

Items failed to appear in the board agenda that had been previously discussed.

Inappropriate behavior during a board meeting following an extensive discussion regarding Board culture goals.

Mr. Jahn shares that the actions have a history spanning longer than just 4 days and calls for action from the board with regards on how to proceed.

Mr. Hatzenbihler suggests that Mr. Bray and Mr. Jahn have a discussion outside of the public forum, and then the board can reconvene to make a decision at a later day with the best course of action.

2. Finance Reports:

a. Review of Financial Packet - M. Herndon, Board Treasurer and C. Chun-Hoon, Finance Director (to follow)

i) Progress report on new accounting system – M. Herndon

Mr. Chun-Hoon gives an overview of the financial packet. See the full report [here](#).

ii) [Credit Card Charges](#) - M. Caldwell, Office Manager

3. School Informational Reports

a. Updates from school leadership – S. Shiebler, Deputy Director K12 Western Region

i) Progress with prospective Executive Director

Ms. Shiebler shares that Nich Sutherland has been offered and has accepted to ORVA Executive Director position and has a start date of September 30th. Nich is scheduled to move to Oregon within the next 2 months.

Ms. Shiebler clarifies that K12 will employ Nich.

ii) Update NBSD MOU ESD Credits

• Counter Proposal ORVA to Kevin

Ms. Shiebler shares that herself and Board Chair Jahn had a meeting with the NBSD Superintendent Mr. Bogatin to get some closure on the MOU ESD Credits. An initial MOU was presented that was not agreeable. A second MOU was presented and discussed 3 tenants to the agreement:

-Into paragraph language is changed to language proposed by ORVA to no longer point out responsibility for the shortfall.

-ORVA will transfer unused ESD credits to NB to help off-set the reduction in M98 funding.

-Unused ESD credits will be transferred annually. If ORVA is truly not using the credits, that it would be beneficial to be used at NB rather than going unused and in order to build a better partnership.

The final version of the MOU has been sent to NBSD and Mr. Bogatin.

Ms. Smithey will look into what the ESD credits can be related to SPED.

iii) Update on personnel

• Open positions, mentoring, etc.

Ms. Shiebler shares an update on staffing. See full report [here](#).

b. Administration leadership report – J. Stiles

Ms. Stiles shares about Strong Start. See full presentation [here](#).

c. Student Success

- i) M98 implementation from J. DeWolfe
- ii) M98 Grant Committee
 - Direction/vision

Ms. DeWolfe shared an update on M98. See full presentation [here](#).

- 4. Board of Directors Discussion:
 - a. ORVA Bylaws Discussion
 - i) Discuss/establish committee

Mr. Jahn proposed a forming a new committee for the purpose of updating the ORVA Bylaws.

Mr. Herndon volunteered to serve on the committee.

- b. ORVA Board Governance
 - i) A balanced approach – discussion/committee
- c. Board Goals
 - i) Review, add to, next steps

Mr. Jahn proposes the possibility of possibly forming a committee for the purposes of Board Governance/Goals.

Mr. Jahn reviews previously discussed board goals. See the compilation of established board goals [here](#).

Mr. Hatzenbihler and Mr. Jahn will serve on the Board Goals committee. Mr. Jahn requests input from other board members as related goals come up during their work.

- d. Board Calendar

Mr. Jahn shares the board calendar to show an outline of activities for the year that the board will attend. See the board calendar [here](#).

- e. Update on G-Suite non-profit status

Mr. Jahn shares that he is waiting for a response from the board contact regarding switching the orvaboard domain to Non-Profit status.

- f. Monthly Board Meeting Date Change – *No Change*
- g. New Prospective Board Member- P. Tannahill, Board Member

Mr. Tannahill gives an introduction on nominated new Board Member Franklin Roberts. His resume was sent to the board prior to the board meeting. Mr. Tannahill also proposes an additional member who's resume will be sent the board after tonight's meeting.

Mr. Jahn shares that both members (once nominated) can be voted upon during next months board meeting.

- 5. Committee Updates
 - a. Finance Committee – M. Herndon, Board Treasurer

Nothing to report.

- b. The ORVA Town Hall – B. Jahn, Board Chair

Nothing to report.

- c. Professional Services Committee

Nothing to report

- d. Policy Committee – M. Herndon, Board Treasurer

Mr. Herndon shares that we are still awaiting on OSBA to finalize the edits.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and

will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

A. ITEMS FOR APPROVAL

1. Previous Meeting Minutes
 - a. [August 20th, 2019](#)
2. Separations
 - a. Jennifer Woods – Secondary Teacher
3. New Hires
 - a. Deszea Galati Zenner – Student Support Advisor
 - b. Stephen Heibel – Science Teacher
 - c. Whitney Karp – MS/HS ELA Teacher
 - d. Andrea McAndrews – MS Heath/PE Teacher
 - e. Holly Reed – Elementary Teacher
 - f. Austin Wilson – HS ELA Teacher
 - g. Ranee Solmonsson – ELL/ALP Coordinator

Mr. Bray moved to approve the consent agenda. Mr. Herndon seconded the motion. All were in favor with none opposed. The motion carried.

IV. ACTION ITEMS

A. IV-BDRPT-01_09-17-19

Discussion and possible action on proposed payment to K12

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill	2nd	X			
Mr. Michael Herndon		X			
Ms. Reta Doland					
Vacant					
Mr. Brian Bray	X	X			
Mr. Barry Jahn		X			
Mr. Bryan Hatzenbihler		X			
Motion	Carried (X)	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Herndon recommends that the board make the payment to K12.

Mr. Bray moved to approve the proposed payment to K12 and continue to rely on Myk to review and make recommendations. Mr. Tannahill seconded the motion. All were in favor with none opposed. The motion carried.

B. IV-BDRPT-02_09-17-19

Discussion and possible action on new Board Member appointment Reta Doland.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill		X			
Mr. Michael Herndon		X			
Ms. Reta Doland					
Vacant					
Mr. Brian Bray	X	X			
Mr. Barry Jahn		X			
Mr. Bryan Hatzenbihler	2nd	X			
Motion	Carried (X)	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

Mr. Bray moved to approve Reta Doland as a member of the Oregon Virtual Academy Board of Directors. Mr. Hatzenbihler seconded the motion. All were in favor with none opposed. The motion carried.

V. ADJOURNMENT

The meeting was adjourned at 9:07 P.M.

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: Friday September 13th, 2019