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## OREGON VIRTUAL ACADEMY

### NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

June 27, 2018 @ 6:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-888-824-5783 Ext.90095991# and via Blackboard Collaborate at <http://tinyurl.com/BoardORVA>

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The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy  
Administration Office  
400 Virginia Ave Suite 210  
North Bend, OR 97459
  2. North Bend School District  
Administration Office  
1913 Meade St  
North Bend, OR 97459
  3. FlashAlert Newswire
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**AGENDA  
SPECIAL MEETING AGENDA**

**BOARD OF DIRECTORS  
OREGON VIRTUAL ACADEMY**

**Wednesday, June 27<sup>th</sup>, 2018**

**6:30 p.m.**

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:34 P.M.

**B. Roll Call**

<b>Member</b>	<b>Title</b>	<b>Term</b>	<b>Present</b>	<b>Absent</b>	<b>In</b>	<b>Out</b>
Mr. Paul Tannahill	Member	2015-2018	<b>X</b>			
Mr. Michael Herndon	Member	2015-2018	<b>X</b>			
Ms. Terri Bennink	Secretary	2016-2019		<b>X</b>		
Mr. Steven Isaacs	Member	2016-2019	<b>X</b>			
Mr. Brian Bray	Chairman	2016-2019	<b>X</b>			
Mr. Barry Jahn	Vice Chairman	2017-2020	<b>X</b>			
Vacant	Member	2017-2020				

**II. COMMUNICATIONS**

**A) PUBLIC COMMENTS:**

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

*Mr. Pooleon addressed the board regarding a non-renewal notification.*

*Ms. Spencer read her resignation letter to the board.*

**B) EXECUTIVE SESSION:**

The board will meet in Executive Session pursuant to ORS 192.660(2)(f), to consider records exempt from disclosure (attorney client privileged communications).

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

**A. ITEMS FOR APPROVAL**

1. Resignations
  - a. Todd Anderson
  - b. Tracey Spencer
  - c. Thu Ngo
2. Non-Renewals
  - a. Melissa Arrigotti
  - b. Lucas Jackson
  - c. Gareth Pooleon

*Mr. Herndon moved to approve the consent agenda items as written. Mr. Bray seconded the motion. All were in favor with none opposed. The motion carried.*

**IV. ACTION ITEMS**

1) IV-BDRPT-01\_6-27-18

Discussion and Possible Action on items discussed in Executive Session.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill		X			
Mr. Michael Herndon	<b>2nd</b>	X			
Ms. Terri Bennink					X
Mr. Steven Isaacs		X			
Mr. Brian Bray	X	X			
Mr. Barry Jahn		X			
Vacant					
Motion	Carried (X)	Not Carried ( )	Vote, (A) (N)(Ab)	Tabled ( )	

*Mr. Bray moves that the board directs Steve Werlein pursuant to the advice of counsel to take necessary action to meet contractual and regulatory requirements in the administration of Special Programs. Mr. Herndon seconds the motion. All were in favor with none opposed. The motion carried.*

2) IV-BDRPT-02\_6-27-18

Discussion and Possible Action related to Windfall Utilization Funds.

*Mr. Werlein shares the responses from staff regarding windfall fund usage. Bonus payment was number 1 and unanimous. Funding PD and continuing educations for staff, and supplemental instructional materials/programs for core academics and for increasing engagement and retention were other requests for the funds.*

*Mr. Werlein shares some concerns with the bonus as a monthly payment as well as issues with a lump sum payment. Payouts and repayments from staff that leave mid-year were also concerns. PD fund tracking will require more planning and an established process.*

*Mr. Herndon asks if it is possible to extend the funds past 1 year. Mr. Chun-Hoon reports that if no decision is made, there will be a surplus. We would like to have a decision to utilize funds now.*

*Mr. Werlein shares that there were strong opinions from staff that the funds be used this year for only returning staff and not new staff.*

*Ms. Kozlov shares that it is appropriate to set up a continuing education fund for this year.*

*Mr. Herndon suggests offering the signing bonus to all returning staff as well as new hires to give ORVA an edge over competing schools with payment split into two payments 1 per semester.*

*Mr. Werlein shares that there would need to be a process in place in order to make PD funds equitable.*

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill		X			
Mr. Michael Herndon	X	X			
Ms. Terri Bennink					X
Mr. Steven Isaacs		X			
Mr. Brian Bray		X			
Mr. Barry Jahn	2nd	X			
Vacant					
Motion	Carried (X)	Not Carried ( )	Vote, (A) (N)(Ab)	Tabled ( )	

*Mr. Herndon moved to utilize the windfall funds to fund 3 activities;*

*1) signing bonus for retuning and new staff to be paid on a semester basis at the rate of \$2500 per semester. 1<sup>st</sup> payout upon signing of agreement and/or contract and 2<sup>nd</sup> to be paid at second semester.*

*2) summer program to maintain math skills for students.*

*3) continuing education and PD fund for staff to be managed by HOS.*

*Mr. Jahn seconded the motion. All were in favor with none opposed. The motion carried.*

**V. ADJOURNMENT**

The meeting was adjourned at 7:59 P.M.

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: Tuesday June 26<sup>th</sup>, 2018