

**Oregon Virtual Academy  
Board Meeting Minutes**

**Date:** 6/2/20  
**Note Taker:** Megan Caldwell

**Participants:**

Voting Board Member: Myk Herndon, Barry Jahn, Bryan Hatzenbihler, Reta Doland, Franklin Roberts, Paul Tannahill, Tim Geoghegan  
ORVA Academic Team Members: Melissa Hausmann  
K12 Regional Team: Sheila Shiebler

Call to Order 6:31 PM

[Meeting Recording](#)

<b>Agenda Item:</b> Meeting with K12	II. 1.
<b>Discussion:</b> Ms. Hausmann shares that the board met with K12 to discuss the budget deficit the school is facing this year. Looking at potentially taking legal action against the state. Mr. Herndon shares that Ms. Shiebler set up the meeting with different parties to figure out how to deal with the loss of about \$800,000.00. He shares he isn't worried about this year due to the rainy-day fund – we will be ok for this year. Would like the legal team look at the tendency of the State of Oregon to discriminate against ORVA kids. The decision put the school district in a bad place, and we will need to sit down with them and discuss with them how to obtain that money.	
<b>Agenda Item:</b> Draft SY20-21 Budget	II.2.
<b>Discussion:</b> Mr. Herndon shares that we are working on understanding and common framework for the budget. The economists are estimating that the entire state budget will have to cut by 8%. This is going to be a significant impact. For our staff, the worst-case scenario would be there will be a pay freeze until the funds start to come back. We are attempting to make sure we have enough money to get started into the school year before reports come in to reduce budgets. There are 3 different times during the year where we can make budget modifications: negotiations with NBSD and K12 EPSA language allows budget revisions in October and February.	
<b>Agenda Item:</b> Virtual Schools Project	II.3.
<b>Discussion:</b> Mr. Jahn shares that there will be a team formed to work on this. Ms. Hausmann shares that Nich has been working on these documents that he plans to reduce to 2 pages. The plan is to wait until Nich returns, which will be one of his first action items and will be one of the items for the July board meeting. He plans to put together a proposal that can be taken to a team to work on and will be ready for approval in July. Ms. Shiebler shares that she can help get the data together with her staff while Nich is out to help move the process along.	
<b>Agenda Item:</b> Summer Work Stipend	II.4.

<p><b>Discussion:</b>  Ms. Hausmann shares this is on the agenda due to some ODE guidance we received to leave courses open for some grade bands. Since then we have received updated guidance and we will be able to manage with existing resources.  There is a document in the board packet that breaks downs of what positions we will have and what the stipends will be. The total comes to \$19,000.00 which is mostly covered through grant funding. Only \$4,500 is being charged to the school which is already included as part of the budget. We will be providing summer school for some elementary, SPED, and HS.</p>
---

<p><b>Agenda Item:</b>  Proposed Salary Schedule</p>	
<p><b>Discussion:</b>  Mr. Herndon shares that the system is changing gradually. We are moving from a 24-step schedule to a 12 step schedule to get to the top faster. What we saw in some of the other school is the highly educated staff members found a way to extend the number of steps they got which is something we want to look into and value education more than we do now.  We want to make this next year’s schedule to be as conservative as possible without cutting anyone’s pay. As soon as we start getting more money, it will go to the teachers.  Ms. Hausmann shares that the goal is to have the contracts out by the end of June and will be working with Stephanie to get those out once the salary schedule is approved.</p>	

<p><b>Agenda Item:</b>  Summertime off; follow up information only/no action required</p>	<p>II.7.</p>
<p><b>Discussion:</b>  Ms. Hausmann shares that the leadership has been working on defining when each employee group will have break time. We are working to give teachers an 8 week summer vacation. Their last day will be 6/19 and would return to work 10 days prior to students return on 8/17. SpEd will be asked to come back 1 week earlier in order to meet the demand of case load and would come back 8/10.  The SST is going to a new plan and is a change to the expectation – but no change to contracts they signed. Their contracts do say they are 12 month employees and should work the summer but haven’t in the past. Jamie has worked out a schedule were half the team will work the first of the summer and the other half would work the second half of the summer.</p>	

<p><b>Agenda Item:</b>  Contract Revisions</p>	<p>II.8</p>
<p><b>Discussion:</b>  Ms. Hausmann shares that she is working with Stephanie to review contract language and standardizing it they are accurate for each staff member and that they are in the appropriate contract/agreement.</p>	

<p><b>Agenda Item:</b>  Staff Handbook recommendations</p>	<p>II.9</p>
<p><b>Discussion:</b>  Ms. Hausmann shares that these will be brought to the regular board meeting later this month with the specific expectations are for the employee start and end times are for different employee groups.  Mr. Herndon confirms that the changes are standard and do not need to go to legal for review prior to approval.</p>	

<b>Agenda Item:</b> ODLC Legal Support	II.10.
<b>Discussion:</b> Mr. Herndon shares that Nich received an email earlier today that said ODLC is coving the first \$3,000.00 of a \$4500.00 bill. ORCA and Baker Academy have both offered to contribute \$500.00 for the remaining balance. Mr. Herndon recommends ORVA contribute the remaining \$500.00. Remaining board members are in favor of the proposed contribution.	
<b>Action:</b> Mr. Herndon moves to contribute to the creation of the ODLC document to ODE by instructing Matt Lowe to bill ORVA for \$500.00 and to Instruct Nich/Melissa to respond on the boards behalf to the email and request an invoice. Funds to come from the ORVA budget. Mr. Roberts seconded the motion. All were in favor with none opposed. The motion carries.	

Meeting Adjourned @ 8:10 PM