

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 5-19-20
Note Taker: Megan Caldwell

Participants:

Voting Board Member: Barry Jahn, Myk Herndon, Paul Tannahill, Franklin Roberts, Bryan Hatzenbihler, Tim Geoghegan, Reta Doland

ORVA Academic Team Members: Melissa Hausmann, Jenifer DeWolfe, Jamie Stiles, Ashley Smithey

K12 Regional Team: Craig Chun-Hoon, Sheila Shiebler, Julia Kozlov,

Call to Order @ 6:31 PM

[Meeting Recording](#)

Agenda Item: Coronavirus Update	III. 1.
Discussion: Ms. Hausmann shares that she will be reporting on behalf of Mr. Sutherland tonight. Oregon Department of Education has released guidance for schools and grading practices. Ms. Hausmann shares what we are doing the same/different. At elementary there is not much different. Currently we have 76.6% of students on track to complete 80% of the curriculum or more by the end of the school year. We are up 11% in the OLS completion rate even considering COVID-19 with no changes. We are lowering the report card completion rate from 80% to 70% and changing to pass/incomplete system. Ms. DeWolfe shares that the HS/MS will go to pass/incomplete We will keep courses open for any non-graduating HS students to continue working through the summer. Grades A-D will equal a pass. They will have to opportunity to pass by 8/31/20 or they will receive an incomplete. The same will apply at middle school.	

Agenda Item: Update on School Calendars	III. 2
Discussion: Ms. Hausmann shares that this is the document to align with the board calendar.	

Agenda Item: Update on School Funding	III. 3
Discussion: Ms. Hausmann shares that there is not much more information available since last month. Tomorrow there will an economic forecast and then a governor address to see how the economic forecast will affect Oregon school. On Thursday we will have a better idea of what schools will look like in the fall. Attended a meeting at ODLC and found that they are not changing the funding plan for this year but will be paid out in the fall if they are not open yet. We sent and estimate to the state what we think our enrollment will be, and that is what our funding will be based on. Mr. Herndon shares that we are revising our ADM estimates for next year. We have to report this to North Bend and they send them to the state. This needs to get done as	

soon as possible.

Agenda Item: Re-registration Update	III. 4.
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Discussion:
Ms. Stiles gives an overview of the [re-enrollment tracker](#) that she updates weekly for admin to review.

Agenda Item: GPS CRE Discovery Project Update	III. 5.
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Discussion:
Ms. Hausmann shares that we have been advised to decrease our student success funds by 17% for this biennium. Nich has shared that he thinks we can continue to work with GPS through December and then re asses when we know what funding will look like.
Ms. DeWolfe shares that she has budgets scenarios drafted and need to get more information and look at actuals. Looking at not backfilling positions since most of the funding is within positions. Looking at pausing CTE and then looking at where funding is at for the next two years before we commit to further items. We discussed what high priority items are with GPS and making sure we have the funding to make it through those.

Agenda Item: Plans for the Graduating Class of 2020	III. 6.
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Discussion:
Ms. Hausmann shares that ORVA will be using a platform called ON24 for a pre-recorded and semi-live via chat function for our graduation ceremony.
Ms. DeWolfe shares that we are looking to get as much student participation as possible. We have Kevin Chavis as our keynote speaker who has provided a prerecorded message.
We will gather all the components together into a shared folder for the presentation to be put together.
As students' names are read, instead of walking across the stage, their name and a picture if they have chosen to share one will appear on the screen. As families and other viewers are watching they are able to comment and interact as things are happening.

Agenda Item: Update on Dashboard/Achievement	III. 7.
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Discussion:
Ms. Hausmann shares a slide that shows the progress and passing rates at this time. Until 5/14 secondary was acting as "business as usual" and were up on all data metrics vs last year at this time. On 5/14 per ODE guidance we have begun removing zeros entered post 3-13-20 and will not enter zeros for the remainder of the semester. We have seen drastic passing rates over the last week.
At the elementary level there have been no changes since the closures. Course passing rate is based on students meeting 80% completion. Will adjust grade expectations on RC's and leave curriculum open for students to meet 60%+ by 8/31/20.
5 day + logins have decreased with Oregon's extended school closure guidance – students are checked out or impacted by COVID-19.
Star 360 EOY Testing started Monday 5/18/20 – expect growth participation to sustainability increase by end of May. Connection calls will continue to be a strength and a priority for all our staff.

Ms. Smithey shares that SPED will be offering extended school year program, which is not new, for students who have regression over breaks. And then also considering looking at how many students have IEPs, 504 and what staffing support would need to be available to ensure those students have the support they need over the summer.

Agenda Item: Staffing for 2020-21	III.8.
Discussion: Ms. Hausmann shares that the admin have sent out letters of intent to all staff who are being invited to return for next school year. 100% have responded to the letters and we only have 1 teacher who intends to not return next year and 1 staff member moving to a different role. This is not an impact to our at will/contract ratio.	

Agenda Item: Financial Report	
Discussion: Mr. Chun-Hoon gives an overview of the financials through April 2020. See full financial report here . Mr. Herndon shares that he recommends that ORVA make the payments to K12 during the consent agenda. Mr. Herndon shares that the budget is close enough to share with North Bend and to discuss with each other, but there will be some major revision once more information comes forward.	

Agenda Item: SY20-21 Salary Schedule Proposal	
Discussion: Mr. Jahn shares that we have up to date data from 2 of our most competitive schools and a number of strategies we have been working on. There was kink thrown in due to the funding issues which means we cannot move forward with this at this time. Mr. Herndon shares that he hopes to present to all staff at some point the strategies we have. This is difficult due to the budget we have to work with. We are committed to keeping the framework in place and making some necessary adjustments we have seen over the last few weeks. We need to work on understanding how other charter school staff are being compensated with regard to benefits. We are committed to send out offer letters before next year.	

Agenda Item: Consent Agenda	
Discussion: <ol style="list-style-type: none">1. Previous Board Minutes: April 20202. Approve K12 Invoice Payments3. Monthly Staffing Update<ol style="list-style-type: none">a. Resignations<ol style="list-style-type: none">i. Dylan Woodsworth - K5 General Education Teacherb. New Hires<ol style="list-style-type: none">i. Carissa Trepka - High School Counselor, Internal Transfer, moving from Senior Specialist to High School Counselor immediatelyii. Naomi Shen - High School Counselor, external new hire, Student Success Act Fundediii. Krista Neal - High School Science Teacher, Internal Transfer, moving from SST team to HS Gen Ed on August 1, 2020iv. Phil Burluson - Local Area Enrollment Specialist, external new hire	

Action:

Mr. Herndon moved to approve the consent agenda. Mr. Geoghegan seconded the motion. All were in favor with none opposed.

Meeting Adjourned @ 8:43 PM