
OREGON VIRTUAL ACADEMY

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

May 15, 2018 @ 6:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-888-824-5783 Ext.90095991# and via Blackboard Collaborate at <http://tinyurl.com/BoardORVA>

The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy
Administration Office
400 Virginia Ave Suite 210
North Bend, OR 97459
 2. North Bend School District
Administration Office
1913 Meade St
North Bend, OR 97459
 3. FlashAlert Newswire
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**MINUTES
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS
OREGON VIRTUAL ACADEMY**

**Tuesday, May 15th, 2018
6:30 p.m.**
ORVA Office
400 Virginia Ave Suite 210
North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:31 P.M.

B. Roll Call

Member	Title	Term	Present	Absent	In	Out
Mr. Paul Tannahill	Member	2015-2018			8:30 PM	
Mr. Michael Herndon	Member	2015-2018	X			
Ms. Terri Bennink	Secretary	2016-2019		X		
Mr. Steven Isaacs	Member	2016-2019	X			
Mr. Brian Bray	Chairman	2016-2019	X			
Mr. Barry Jahn	Vice Chairman	2017-2020	X			
Vacant	Member	2017-2020				

II. COMMUNICATIONS

A) PUBLIC COMMENTS:

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

Ms. Martin addressed the board regarding the services agreement. She shares concerns regarding the tardiness of the agreements and how this will affect multiple aspects of the operations of the office and the school. [See attached letter for full details.](#)

B) BOARD/STAFF DISCUSSION

1. School Informational Reports
 - a. SLT Updates – ORVA HOS and SLT Members

Mr. Werlein shares that registration is at 78% response rate, 18% increase over last year at this time. Working on reaching out to unknown status students to increase the reregistration.

Withdraw rates are down 2% over last year. Dramatic decrease in withdraw due to truancy reasons this year, most contributed to staff efforts.

On track for 90% course completion for K-6. HS Math is at 65% passing rate (9.6% over last year) and ELA is at 40% passing rate (3% over last year).

End of year activities:

- *Graduation is June 9th. Approximately 155 graduates with more to be added this summer.*
- *Work samples*
- *Reregistration*

b. Review of Financial Packet (through April 2018)-C. Chun-Hoon, Finance Manager

Mr. Chun-Hoon gives an overview of the FY 18 budget through April. [See attached presentation for full details.](#)

- *Mr. Bray requested that the SPED budget be broken out from the general funding overview.*

Mr. Chun-Hoon gives an overview of the funding update for FY 18. [See attached presentation for full details.](#)

c. Credit Card Charges (through April 2018)-M. Caldwell, Office Manager

Ms. Caldwell gives an overview of the April credit card charges.

2. Board of Directors Discussion:

a. Committee Updates

i) Finance Committee - Mr. Herndon, Board Member

Mr. Herndon shares that his update was covered under the FY 18 funding update. Going forward, finances will be presented with more details as discussed earlier.

Mr. Bray shares that the board is requesting more details and reporting in order to follow their fiduciary responsibility.

ii) The ORVA Forum – Mr. Jahn, Board Member

Mr. Jahn shares a summary of the ORVA Consortium Committee meeting.

- *Discussion regarding ORVA calendar and teacher summer vacation start dates.*
- *How to impact teacher retention. Letter of intent, agreements, new salary schedule.*
 - *Would like to get letters of intent out by next day.*
 - *Would like to discuss adjusting agreement language to address staff concerns.*
 - *What is the timeline on the new salary schedule?*
 - *Mr. Bray reports that we can proceed with draft versions.*

iii) Professional Services Committee – Mr. Bray, Board Member

Mr. Bray reports that he has received good advice from the newly appointed attorney. Advice is open to all board members but please let Brian know before you reach out as this will be billed.

Mr. Bray reports that Ms. Bennink will no longer be joining the board. 2 vacancies are open on the board.

iv) Policy Committee – Mr. Herndon, Board Member

Mr. Herndon shares the policies for adoption regarding OFLA, sick time, criminal record checks and fingerprinting.

Mr. Herndon requested that the board reads through the first readings of policies A, B,C,D so that an adoption can happen at the next meeting. [See attached proposed policies.](#)

v) Employment Related Documents – Mr. Isaacs, Board Member

Mr. Isaacs shares his thoughts and concerns on the importance of teacher contracts and teacher retention.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

A. ITEMS FOR APPROVAL

1. Previous Meeting Minutes
 - a. April 17th, 2018
2. New Hires
 - a. Emily Anderson- Substitute Teacher
3. K12 Invoice Payment

Mr. Isaacs moves to approve the consent agenda items. Mr. Herndon seconds the motion. All were in favor with none opposed. The motion carries.

IV. ACTION ITEMS

- 1) IV-BDRPT-01_5-15-18
Discussion and Possible Action on Board Adopted Policy

No action recommended at this time.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Terri Bennink					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled (X)	

- 2) IV-BDRPT-02_5-15-18
Discussion and Possible Action related to proposed Educational Products and Services Agreement with K12.

No action recommended at this time.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Terri Bennink					
Mr. Steven Isaacs					
Mr. Brian Bray					
Mr. Barry Jahn					
Vacant					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled (X)	

3) IV-BDRPT-03_5-15-18

Discussion and Possible Action related to 2018-2019 School Calendar.

Mr. Werlein reports that feedback was collected from administration and staff to improve the school calendar for the 17-18 school year.

Mr. Jahn moves to approve the 2018-2019 School Calendar. Mr. Isaacs seconds the motion. All were in favor with none opposed. The motion carries.

Member	Motion	Aye	No	Abstain	Absent
Mr. Paul Tannahill		X			
Mr. Michael Herndon		X			
Ms. Terri Bennink					X
Mr. Steven Isaacs	2nd	X			
Mr. Brian Bray		X			
Mr. Barry Jahn	X	X			
Vacant					
Motion	Carried (X)	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

ADJOURNMENT

The meeting was adjourned at 9:00 P.M. (Action)

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: Monday May 14th, 2018