

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 4-7-20
Note Taker: Megan Caldwell

Participants:

Voting Board Member: Barry, Jahn, Bryan Hatzenbihler, Tim Geoghegan, Franklin Roberts, Reta Doland, Myk Herndon, Paul Tannahill
ORVA Academic Team Members: Nicholas Sutherland, Melissa Hausmann,
K12 Regional Team: Craig Chun-Hoon,

Call to Order @ 6:32 PM

[Meeting Recording](#)

Agenda Item: Public Comments	
Discussion: Ms. Stukel shared a perspective from staff regarding hardships during the pandemic.	

Agenda Item: Coronavirus Update	B.a
Discussion: <p>Mr. Sutherland shares the covid-19 information website with the board. This is to keep families updated with the most recent covid-19 related information.</p> <p>Districts are moving forward with distance learning plans. ORVA's distance learning plan is to move forward as normally as possible with virtual learning.</p> <p>There is a possibility that state testing will be cancelled in the state of Oregon. Essential skills testing may be dropped, and we should find out soon. They are looking at doing a reduced credit requirement for graduating seniors – if students are engaged, they will receive passing grades.</p> <p>We have seen a drop in logins – doing our best to make sure families know they can login and we were not affected by closures.</p> <p>Greater focus on performance learning standards and individual needs of students. Because we don't have state testing happening, we have set aside money that would have otherwise been used for testing travel and have set aside funds for Mifi devices for families struggling to stay online.</p> <p>Ms. DeWolfe shares that consolidating classes has helped take pressure of staff. Instead of doing 2 groups of 2 they are teaching 1 group of 40 for 45 minutes and then assess where students are at with that standard. Staff are still teaching 3-4 days a week to make sure they are serving all students.</p> <p>Ms. Hausmann shares that there are no substantial changes to the master calendar. Looked at whether staff can maintain the amount of class connects that you were doing – if not, how can we help you as an individual. 1 thing that a teacher with 2 little kids at home is doing is having kids come and deliver a whole group instruction and then do an exit ticket at the end of the class. The rest of the week there will be breakout room with learning centers based on level of understanding and skill level.</p> <p>Ms. Smithey shares that all SPED services are all online. Testing for eligibility needs to be in person so that cannot be done right now. We have received the go ahead to do psychological assessments virtually. It does work different for different students. We have had some very in depth group conversations in our staff meetings on how to deal with trauma and stress during this time.</p> <p>Ms. Stiles shares that the focus has shifted from truancy – since we are still tracking</p>	

attendance but not counting – focus is now on logins. Pulling data on engagement and checking in on families that haven't logged in for a while. Our resource coordinator is reaching out to families who need hotspots to make sure they have access to internet. Getting to students individually to see what they need right now.

Agenda Item: Executive Director Assessment.	
Discussion: Mr. Jahn shares that the board agreed on a timeline for the executive director assessment and at this time we can push this down the line for now. This is something we want to take off the plate and revisit this summer and come up with a plan for next school year. We can discuss in the upcoming board meeting or the next work session.	

Agenda Item: Landlord Response letter	
Discussion: Mr. Sutherland shares that the lease is coming due and we need to tell him what we want to do. A letter was sent to the landlord and his response was received. We can renew for 1 year and then move month to month after that or renew for 1 year and then propose another modification by April 1 st 2021.	

Agenda Item: GPS Phase 1	
Discussion: Ms. Sutherland shares there are 2 documents to look at. The first one is a preliminary engagement estimate and pre0discovery – this is the original document approved by the board in February. This was written into the measure 98 grant. GPS came back with many pathways to choose from. Some pathways are Business & marketing, healthcare, manufacturing, construction design, and IT. Need to finalize and submit top 3. We are just now starting re registration for next year. These pathways will take take our business offerings and turn them into pathways. A lot will depend on if we can find the right teacher.	

Agenda Item: Update on preparing insurance renewal application	
Discussion: Mr. Sutherland shares the insurance renewal paperwork was submitted and we are hoping to have a proposal and selections by the next board meeting so this can be done prior to my leave.	

Agenda Item: PTO Plan Review	
Discussion: Mr. Sutherland shares there are 2 employee groups that will be impacted by the changes. Before the board meeting, I will plan to attend those department meetings do discuss what those changes will look like. Certificated category limited to licenses general and special education roles would like to retitle and make is licensed general and special education teacher roles. They would get a set amount of personal days and sick leave. Teaching staff are done 5 days after students are done and start 5 days before they return. Counselors and SST would be under a classified and administrative plan – they will work year-round but will also get vacation accrual that is between what classified, and	

admin staff are getting. The leadership team recommended to discuss with SST and to call out that they would get winter and spring break also.
 May look into pushing this decision into next year considering the time.
 Ms. Stiles shares that if a change is going to be made, this should get in front of staff ASAP so they can make decision on whether they want to return next year and so their expectations match.

Agenda Item: Process for staffing recommendations for school year 2020-2021	B.n.
Discussion: Staff lists have been provided to supervisors and asked to make determinations and have this available for the next board meeting for the board to review. If a staff member will not be asked to return, the supervisor will have that discussion after the board meeting. The staff who are not being invited back have been given the opportunity to grow and have been having those discussions with their supervisors. None of these conversations should be a surprise.	

Agenda Item: Salary Schedule Project	C. c.
Discussion: Mr. Herndon shares he would like to have a conversation with Mr. Chun-Hoon prior to publishing any drafts to ensure that they scale is correct. Mr. Sutherland shares that the content is fresh and does not have any identifying information for employees. There is a meeting scheduled for tomorrow. Mr. Chun-Hoon gives an overview of the high-level summary of the 2021 salaries increase to base. ODE intends to freeze ADM as of December 31 st . Our enrollment has increased up until the enrollment freeze. We will still pay everything we normally would, we will just pay K12 a little slower until we receive extra cash next may.	

Meeting Adjourned @ 8:33 PM