

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 3-17-2020
Note Taker: Megan Caldwell

Participants:

Voting Board Member: Barry Jahn, Bryan Hatzenbihler, Myk Herndon, Paul Tannahill, Reta Doland

ORVA Academic Team Members: Nicholaus Sutherland, Stephanie Martin, Wendy Ross, Jenifer DeWolfe, Jamie Stiles, Melissa Hausmann, Ashley Smithey

K12 Regional Team: Craig Chun-Hoon, Julia Kozlov, Sheila Shiebler

[Meeting Recording](#)

Call to Order: 6:30 PM

Agenda Item: Support Staff Recognition	
Discussion: Mr. Sutherland shares that he would like to recognize Jamie Stiles for the month of March in light of her return to work.	

Agenda Item: Finance Report	II.C.a
Discussion: Mr. Chun-Hoon gives an overview of the finance report through February. See full report here . Mr. Herndon recommends the board approve the proposed payment to K12. We need to start working on the budget and giving the board input on the budget discussion. Working with Craig and Nich on changing the salary schedule pay scale.	

Agenda Item: Potential Impact of Coronavirus	II.C.b
Discussion: Mr. Sutherland shares that the severity has escalated greatly in a short amount of time. With schools being closed through April 28 th , it will have a significant impact on our education system. The virtual schools will not be impacted by the closures. Admin and leadership staff gather to figure out how we can support each other. ELPA testing was supposed to happen this week and 0 sites have offered to reschedule testing. SBAC was set to start April 21 st – Oregon may receive a waiver for this. Will have to work with ODE to find out what that means for graduating seniors who need SBACs for grad requirements. We will communicate with families and staff as we know more. We will connect with Kevin at NBSD to find out more about the logistics for the people working at the physical office. Ms. Stiles shares about the community website that was used for events. We will use this as a control center to give updates. This will get emailed out as soon as it is done.	

Agenda Item: Data Dashboard trends	II. C. c
Discussion: Mr. Jahn shares that the reports are provided by Megan through a folder in the ORVA Board shared folder. Encouraged to focus on 9 th graders on track, Math, ELA, and compare trends.	

Mr. Sutherland shares that we had strong performance in February for 9th grade on track for semester 1.
 Need to see what we can do to push for more active engagement with students. It looks like we are low performing and then shoots up at the end of the semester, need to address this in the school culture as it creates stress on staff.
 Academic Admin are working on identifying areas we are not performing and providing coaching to teaching staff who need extra support. K-5 staff did training with Eric on the tracker to get better understanding on engagement with returning student population.
 We have a meeting with GPS coming up to go over their findings and see where the program will go next year.
 We have communicated to staff the Admin restructure and placing Wendy as the middle school principal and Jeni will be 9-12 principal. We are also adding 2 additional councilors and a bridge teacher and a dropout specialist.

Agenda Item: Update on Delivery of Office Lease Notice	II. C. d
Discussion: Mr. Sutherland shares that he has hand delivered a notice to our landlord requesting to not renew our lease for 2 years but rather extend for 1 year and then go month to month after that.	

Agenda Item: Board Member Terms	II. D. a.
Discussion: Mr. Jahn and Mr. Herndon worked with legal to ensure there are not any issues with the term expiration. He clarified that even though a term expires it is still valid and continues. The terms have been realigned and staggered. Myk Herndon/Paul Tannahill: 2018-2021 Barry Jahn/Reta Doland: 2019-2022 Franklin Roberts/Tim Geoghegan/Bryan Hatzenbihler: 2020-2023	

Agenda Item: Virtual School Accountability	II.D.b.
Discussion: Mr. Jahn shares during a F2F meeting with K12 and the lobbyist we created a summary of common language for virtual schools. See the full summary here . Mr. Sutherland shares that he reached out to Natarsha for graphics, and has worked with Drew on mobility. We just got drop out rates and credit deficiency from Jeni. Working on making it concise and to the point. Working for an update at the April work session and completion 2 weeks after that.	

Agenda Item: Board Calendar	II.D.d
Discussion: Mr. Jahn and Mr. Herndon to update at Friday meeting.	

Agenda Item: Consent Agenda	III.A.
Discussion: Previous Board Minutes: 2-4-20/2-18-20 K12 Monthly Invoice Payment Staffing Update: New Hire – H. Puncacho	

Action: Mr. Herndon moved to approve the consent agenda. Mr. Tannahill seconded the motion. All were in favor with none opposed. The motion carried.	
Agenda Item: Re-establish Board Member Terms	IV.A
Discussion: Terms are as outlined above.	
Action: Ms. Doland moved to approve the re-established board terms as outlined above. Mr. Hendon seconded the motion. All were in favor with none opposed. The motion carried.	
Ms. Doland shares some barriers and obstacles going forward for schools in the face of the pandemic. Some include equity of internet access and special education services. Critical to continue food services and mental health support for students and families.	

Adjourn @ 8:06 PM