

**AGENDA MINUTES  
BOARD MEETING  
BOARD OF DIRECTORS**

# **Nevada Virtual Academy**

**Tuesday – November 27, 2018**

**5:00PM**

**NVVA Blended Learning Site**

**4801 S. Sandhill**

**Las Vegas, NV. 89121**

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on the internet at [nvva.k12.com](http://nvva.k12.com), on [www.notice.nv.gov](http://www.notice.nv.gov), and at physical locations of 4801 S. Sandhill, Las Vegas, NV 89121; Green Valley Library, 2797 N. Green Valley Pkwy, 89014; Durango Hills YMCA, 3521 N. Durango Dr., Las Vegas, NV 89129; and Evelyn Mount Community Center, 1301 Valley Road, Reno NV, 89512.*

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting, by requesting the agenda from Ben Gerhardt, Board Liaison (702-407-1825) or on the School’s website at: <https://nvva.k12.com>. Presentation materials discussed during the meeting may be viewed by using the following link: <https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Ben Gerhardt up to two hours prior to the scheduled meeting via email to [bgerhardt@nvvacademy.org](mailto:bgerhardt@nvvacademy.org)
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## I. PRELIMINARY

### Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	10/2019	IP		5:01	6:00
Ms. Elizabeth McFadden	Vice President	8/2020		X		
Mr. Mark Makley	Treasurer	7/2020	T		5:01	6:00
Mrs. Shannon Dangl	Member	5/2019	T		5:01	6:00

### Pledge of Allegiance

## II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

### No Public Comment

## III. STANDARD ORDER OF BUSINESS

### A) Reports of Officers and Standing Committees

#### a. Board President

- **Board Training- Back-“That’ll Be \$1.4 Million Please”  
Dr. Brian Carpenter, BoardWiser Podcast**
- Podcast was skipped due to technical difficulties.

#### b. Audit Committee Report

- Nothing to Report

#### c. Policy Committee Report

- Nothing to Report

#### d. Recruitment Committee Report

- Nothing to Report

#### e. School Report – Dr. Yolanda Hamilton

After a nice Thanksgiving break, we are forging ahead with the last 3 weeks of the semester! We are preparing students for semester exams and MAP benchmark testing. Over 60% of families have confirmed their testing times. We were excited today during our Leadership meeting to find that many students worked to catch up or get ahead over the Thanksgiving Break – 177 K-5 students, 322 6-8 students, and 618 HS students. We are working with teachers to ensure our students are receiving calls at least monthly to check in, and more frequently if they are struggling. We are making gains at keeping our Chronic Absenteeism down; we are currently at 3% schoolwide. Through the leadership of Megan Bernardo and Patsy Fife, we have preliminary indications that our Attendance Audit, which was completed yesterday by the State, 4 days ahead of schedule, was very successful resulting in only a few students not being counted. In addition to summative academic events, we have some great social activities scheduled for December. We will celebrate Kindness Week December 3<sup>rd</sup>–7<sup>th</sup> and will host a Family Ornament Paint Night at Sandhill on December 6<sup>th</sup>. We are also very excited to have been awarded with Title 1 funding in the

amount of about \$650, 000. With support from K12, and in collaboration with the leadership team, we have a preliminary Closure plan for K-5. I had a call with Mark Modrcin from the Charter Authority staff and discussed it. He volunteered to gather Enrollment and/or Orientations dates from schools in the Charter portfolio for us to disseminate to our families. NVVAs stakeholders have been working diligently with the Charter Authority staff on our renewal for Friday.

- **Enrollment** – 1993, down from 2239 this same time last year. 230 are Special Education students, compared to 268 last year. Our enrollment cap is 2,275 students per our Stipulated Agreement with the Authority. There are about 220 students on our waitlist. We are at grade level caps in 11<sup>th</sup> and 12<sup>th</sup> grades, approaching within a few students in 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup>.
- **Elementary Program** – In conjunction with FAST, Elementary staff will be starting the FAST to Advisor Watch Program. We noticed students’ engagement and performance dropping after being released from FAST. This will help ensure a *supported* transition out of FAST.
- **High School Program** – Students are signing up to take their final exams through ProctorU. High school will hold Face to Face Professional Development on December 14<sup>th</sup>.
- **FAST** – FAST is working hard to re-engage Tier 4 students to prevent withdrawal, particularly being so close to semester’s end. They are adding another layer of support to create individual plans to aide in success. They will also work in collaboration with advisors.
- **Closure Plan** – We have reviewed plans from other Virtual Schools, from the Charter Authority staff, and have chatted with Opportunity 180, and will reach out to Mr. Kern, recommended by the Charter Authority Chair.
  - **Establish Transition Team by December - HOS**
  - **Establish Meeting Schedule in December – Transition Team**
  - **Provide Options for Students in January/February – HOS/Leadership Team**
  - **Transfer Student Records in June/July - Enrollment Team**
  - **Document Transfer of Records in June/July – Enrollment Team**
  - **Submit Final Closure Report in August - HOS**

**B) Previous Board Meeting Minutes**

Review and possible approval of the minutes from the October 30, 2018 board meeting.

**Motion** to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 <sup>nd</sup>	X			

Mr. Mark Makley		M	X		
Ms. Elizabeth McFadden					X
Mrs. Samantha Morris			X		
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB1)		Tabled ( )

**IV. CONSENT AGENDA ITEMS**

*(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)*

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

**V. SCHEDULED FOR POSSIBLE ACTION**

*(Information/Possible Action/Public Comment on the following voting items)*

**A. BUSINESS**

**20181127-01\_IV-BDRPT (for discussion only) Consideration of NVVA’s Closure Plan Update**

Dr. Yolanda Hamilton details how NVVA has been working with Charter Authority staff on developing a plan with a documented timeline to ensure a smooth closure of the elementary program at the end of the 2018-2019 school year.

After creating a closure team, the upcoming weeks will see an established schedule that will be presented to the Authority board. At the beginning of the second semester, the school will provide families with online sessions in which schooling options will be highlighted.

The transfer of student records will be processed during the summer months, so the student enrollment division is being prepped on the amount of transfers throughout the second semester and summer.

**20181127-02\_IV-BDRPT (for discussion only) Consideration of SPCSA Renewal Recommendations Update**

Board Attorney Kara Hendricks spoke on the past couple of months working through the renewal applications and discussions with Authority staff. Towards the end of October, Authority staff, verbalized an outline of what conditions may be attached to the possible renewal recommendation of the middle and high school.

Authority staff also outlined the process of the day of renewal, in which Authority staff will make a recommendation to the Authority Board and review that recommendation, the Authority Board will ask questions, then NVVA staff will be able to clarify their positions and answer any questions that the Authority Board may have.

Specific recommendations involve enrollment and growth, hitting specific academic benchmarks, and oversight measures. Discussions between both parties have taken place

where concerns were addressed.

**20181127-03\_IV-BDRPT (for possible action) Information, Discussion, and Possible Approval of the Audit Findings presented by Brian Hardy from Ellsworth and Stout.**

Brian Hardy from Ellsworth and Stout presented an overview of the Financial Statements for Nevada Virtual Academy. The school presented fairly in all material respects, the respective financial position of the governmental activities and each major fund of Nevada Virtual Academy.

Mr. Hardy went over various aspects of the audit, including how assets have declined as enrollment has declines, decreases in Fund Balances, no material weakness or significant deficiencies.

**Motion** to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 <sup>nd</sup>	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB1)		Tabled ( )

**20181127-04\_IV-BDRPT (for possible action) Consideration and Possible Approval of the EMO Evaluation**

Ben Gerhardt remarks that the EMO evaluation of K12 was a ranking out of 3, with “Satisfactory” being the highest ranking. K12 received an EMO evaluation received a 3 out of 3.

**Motion** to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 <sup>nd</sup>	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB1)		Tabled ( )

**20181127-05\_IV-BDRPT (for possible action) Consideration and Possible Approval of new Board Member Glen Curry**

Samantha Morris presented Glen Curry to the board who described his professional and personal experiences, including his architectural experience, his part-time adjunct faculty experience at University of Nevada Las Vegas and College of Southern Nevada.

He also sat on the Board of Directors for the American Institute of Architects- Las Vegas for two terms. He has worked on all types of buildings in Las Vegas.

Mrs. Morris described how Mr. Curry is also very involved in Youth Coaching and helping kids.

Mr. Makley asked what drew Mr. Curry to be a possible Board member. Mr. Curry detailed how he felt the need to give back after having children.

**Motion** to approve by Mrs. Dangl. **Second** by Mr. Makley. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	M	X			
Mr. Mark Makley	2 <sup>nd</sup>	X			
Ms. Elizabeth McFadden					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB1)		Tabled ( )

**20181127-06\_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided**

**Motion** to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 <sup>nd</sup>	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB1)		Tabled ( )

**VI. ITEMS SCHEDULED FOR INFORMATION**

School Financial Report: Julia Kozlov, Region Finance Manager

- Mrs. Kozlov presented the October 2018 Financial Statement Report

School Credit Card Review: Mark Makley, Treasurer

- Mr. Makley had not received the School Credit Card report in time, so will review for December 14 Board meeting.

**VII. CLOSING PROCEDURES**

**A. PUBLIC COMMENTS #2**

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

**No Public Comment**

**B. ADJOURNMENT**

Motion to adjourn meeting by Mrs. Morris.

Meeting was adjourned at 6:00 PM

The next board meeting is scheduled for December 19, 2018.