

**DRAFT AGENDA MINUTES
BOARD MEETING
BOARD OF DIRECTORS**

Nevada Virtual Academy

Tuesday – August 28, 2018

5:00PM

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on the internet at nvva.k12.com, on www.notice.nv.gov, and at physical locations of 4801 S. Sandhill, Las Vegas, NV 89121; Green Valley Library, 2797 N. Green Valley Pkwy, 89014; Durango Hills YMCA, 3521 N. Durango Dr., Las Vegas, NV 89129; and Evelyn Mount Community Center, 1301 Valley Road, Reno NV, 89512.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting, by requesting the agenda from Ben Gerhardt, Board Liaison (702-407-1825) or on the School’s website at: <https://nvva.k12.com>. Presentation materials discussed during the meeting may be viewed by using the following link: <https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Ben Gerhardt up to two hours prior to the scheduled meeting via email to bgerhardt@nvvacademy.org
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2018	IP		5:21	6:10
Mr. Mark Makley	Treasurer	2018		X		
Ms. Elizabeth McFadden	Member	2020	T		5:21	6:10
Mrs. Shannon Dangl	Member	2020	T		5:21	6:10

Pledge of Allegiance

II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

No Public Comment

III. STANDARD ORDER OF BUSINESS

A) Reports of Officers and Standing Committees

- a. **Board President**
“Board Training- “Where the Heck are We?”
Dr. Brian Carpenter, BoardWiser Podcast
 - Tabled for future board meeting
- b. **Audit Committee Report**
 - Nothing to Report
- c. **Policy Committee Report**
 - Nothing to Report
- d. **Recruitment Committee Report**
 - Nothing to Report
- e. **School Report – Dr. Yolanda Hamilton**

Into the third week of school and are making progress! The school is wrapping up initial MAPS testing for K8 and US Test Prep for High School. This will give leadership a baseline of where our students are, help us in assigning instructional levels and pathways. Administration will report baseline data for the Board at the next meeting. FAST continues to orient students weekly (almost 600) and we have over 500 students in our pipelines. Leadership met with the Truancy Diversion Program staff from the Eighth Judicial District Court to help with truancy and chronic absenteeism. NVVA will be applying for Title 1 funding and asking for parent and community input within the next week. Applications are due mid-September. The focus for the funding will be on increasing student academic growth and proficiency, decreasing chronic absenteeism, increasing college and career readiness, and increasing grad rate.

- **Enrollment** – 1904, down from 2069 this same time last year. 229 are Special Education students, compared to 250 last year. Our enrollment cap is 2,275

students per our Stipulated Agreement with the Authority. There are 129 students on our waitlist. We are at grade level caps in 4th, 5th, and 11th grades, approaching within a few in 3rd and 12th.

- **Elementary Program** – Elementary has MAP tested approximately 80% of our students as of today. We are completing the MAP testing this week and will have baseline scores for our students by next week. We required FTF testing for this assessment to get the families used to being required to attend and test. Blended starts next Tuesday.
- **High School Program** - The high school program has started the year with a bang-seeing 86% cc attendance over the first 2 weeks! The blended program started this week, which will impact 283 students who need additional academic support. In addition, virtual boot camps are up and running on dual track systems this year- students will be invited who either need additional skill support or who need to get attendance through working on assignments in specific classes. Our SIG research partner, McREL will be on campus September 12th to lay out the overall professional development plan going forward for this school year.
- **FAST** has been busy with Orientations for 591 new students so far this year. FAST also welcomed a new Family Compliance Liaison and a two new FASLs.
- **Staffing** – We are close to being fully staffed. We are in need of a high school advisor and SPED and Math teacher, as well as a K8 advisor. We continue to search for a Special Programs Director. One of our MS English teachers has applied for a position as an Instructional Coach with K12 and is asking for written Board approval at the next meeting.

B) Previous Board Meeting Minutes

Review and possible approval of the minutes from the August 08, 2018 board meeting.

Motion to approve by Mrs. Morris. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2nd	X			
Mr. Mark Makley					X
Ms. Elizabeth McFadden		X			
Mrs. Samantha Morris	M	X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB1)		Tabled ()

IV. CONSENT AGENDA ITEMS

(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

- Resignation of School Board Member: Dr. Anne Mendenhall

V. SCHEDULED FOR POSSIBLE ACTION
(Information/Possible Action/Public Comment on the following voting items)

A. BUSINESS

20180828-01_IV-BDRPT (for possible action) Consideration and Possible Approval to Renew the Annual Insperty Contract and Employee Health Insurance

Dr. Hamilton explained that annually NVVA must approve its insurance contract with Insperty.

Insperty Business Performance Advisor Rick Crawford provided details to the board about the renewal benefits increases and costs incurred to the school with said changes. The increases occurred among the five health insurance plans. Increases would range from 3%-10%.

NVVA Accountant Michael Ronquillo explained that NVVA did not have the \$38,000 increase in the budget. He would have to go over the budget again and see where cuts could be made to incur the expenses.

Elizabeth McFadden asked if this item could be tabled until the September 25 board meeting so that the school could find different options. Rick Crawford explained that Open Enrolment needed to be the month of September and that it could not wait until the next board meeting.

Accountants Mike and Julia explained that they needed at least the weekend to look at what expenses could be cut so that different options could be reviewed at an emergency board meeting.

Elizabeth McFadden proposed that the board table the action item and schedule an emergency board meeting on Tuesday, September 4, 2018 with different options for the school.

Item was tabled.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl					
Mr. Mark Makley					
Ms. Elizabeth McFadden					
Mrs. Samantha Morris					
Motion	Carried ()	Not Carried ()	Vote, () (N) (AB)		Tabled (X)

20180828-02_IV-BDRPT (for possible action) Consideration and Possible Approval of the Special Education Procedural Manual for Related Services SY2018-2019

Dr. Hamilton explained that annually NVVA updates the manual and there were only minor changes to conform to Nevada law.

Motion to approve by Ms. McFadden. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2nd	X			
Mr. Mark Makley					X
Ms. Elizabeth McFadden	M	X			
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB1)		Tabled ()

20180828-03_IV-BDRPT (for possible action) Consideration and Possible Approval of the NVVA Parent/Student Handbook SY2018-2019

Dr. Hamilton explained that annually NVVA must approve the Parent/Student Handbook and changes. This year's changes include the addition of the waitlist and enrollment caps, attendance, and blended procedures.

Motion to approve by Ms. McFadden. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2nd	X			
Mr. Mark Makley					X
Ms. Elizabeth McFadden	M	X			
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB1)		Tabled ()

20180828-04_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided

Motion to approve by Mrs. Dangl. **Second** by Ms. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	M	X			
Mr. Mark Makley					
Ms. Elizabeth McFadden	2 nd	X			
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB1)		Tabled ()

VI. ITEMS SCHEDULED FOR INFORMATION

School Financial Report: Michael Ronquillo, Region Finance Manager

- Mr. Ronquillo presented the July 2018 Financial Statement Report including the summary forecast and other budgetary metrics

School Credit Card Review: Mark Makley, Treasurer

- Mr. Makley was absent.

VII. CLOSING PROCEDURES

A. PUBLIC COMMENTS #2

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

No Public Comment

B. ADJOURNMENT

Motion to adjourn made Mrs. Morris

Meeting was adjourned at 6:10 PM

The next board meeting is scheduled for September 25, 2018.

DRAFT