

**AGENDA MINUTES
BOARD MEETING
BOARD OF DIRECTORS**

Nevada Virtual Academy

Wednesday – August 08, 2018

5:00PM

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on the internet at nvva.k12.com, on www.notice.nv.gov, and at physical locations of 4801 S. Sandhill, Las Vegas, NV 89121; Green Valley Library, 2797 N. Green Valley Pkwy, 89014; Durango Hills YMCA, 3521 N. Durango Dr., Las Vegas, NV 89129; and Evelyn Mount Community Center, 1301 Valley Road, Reno NV, 89512.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting, by requesting the agenda from Ben Gerhardt, Board Liaison (702-407-1825) or on the School’s website at: <https://nvva.k12.com>. Presentation materials discussed during the meeting may be viewed by using the following link: <https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Ben Gerhardt up to two hours prior to the scheduled meeting via email to bgerhardt@nvvacademy.org
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2018	IP		5:01	5:49
Mr. Mark Makley	Treasurer	2018	T		5:01	5:49
Ms. Elizabeth McFadden	Member	2020		X		
Dr. Anne Mendenhall	Member	2018		X		
Mrs. Shannon Dangl	Member	2020	T		5:01	5:49

Pledge of Allegiance

II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

No Public Comment

III. STANDARD ORDER OF BUSINESS

A) Reports of Officers and Standing Committees

- a. **Board President**
 - Comments held until Consent Agenda Items
- b. **Audit Committee Report**
 - Nothing to Report
- c. **Policy Committee Report**
 - Nothing to Report
- d. **Recruitment Committee Report**
 - Nothing to Report
- e. **School Report – Dr. Yolanda Hamilton**

The beginning of the 2018-19 school-year is well underway! The leadership team has been planning all summer to prepare for this schoolyear, and teachers returned on August 1 to start preparing for our students. We have held multiple face to face professional development broken down by grade bands and departments to introduce initiatives, goals, and direction for the new year. Yesterday, we held a whole staff PD on Ruby Payne’s Framework for Working with Students of Poverty and other school updates. This year, we will focus on continuing to improve growth and proficiency of ELA and Math, increasing our graduation rate, increasing attendance in targeted instruction sessions, and increasing and tracking attendance in Blended. We will continue to offer our K12 National Clubs led by 2 of our teachers. We will host Popsicles in the Parking Lot tomorrow a Sandhill to introduce staff and communicate our goals for the upcoming school year.

Enrollment – 2002, down slightly from 2054 this same time last year. 236 are Special Education students, compared to 233 last year. Our

enrollment cap is 2,275 students per our Stipulated Agreement with the Authority. There are 84 students on our waitlist. We are at grade level caps in 3rd, 4th, and 5th grades, approaching within one or two in 2nd, 8th, 11th, and 12th.

Summer PD – Teachers participated in Differentiated Instruction PD over the summer at the Venetian. The K-5 Assistant Principal, Testing Coordinator, Literacy Specialist and a few teachers participated in NWEA MAPs training in Portland. The Leadership team participated in the Western Region Summit to develop 2018-19 SY plans, discuss the prior year’s data and implications, and receive PD in Targeted Instruction, goal setting, and more.

FAST has been busy with Orientations for over 500 new students since Monday of last week. We have had to hold evening and twice daily sessions to accommodate all students.

Stipulated Agreement – We have met the initial requirements of the agreement. We have sent out notifications to families via email and are finishing up sending via USPS. We have posted the link to the agreement on our website and indicated it on our enrollment forms.

Staffing – We are almost fully staffed. We are in need of a high school advisor and Math teacher, as well as a K8 advisor, 3rd and 4th grade teacher. We are still searching for a Special Programs Director as well.

B) Previous Board Meeting Minutes

Review and possible approval of the minutes from the June 21, 2018 board meeting.

Motion to approve by Mrs. Dangl. **Second** by Mr. Makley. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	M	X			
Mr. Mark Makley	2 nd	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB2)		Tabled ()

IV. CONSENT AGENDA ITEMS

(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

- Stipulated Agreement between Nevada Virtual Academy and Nevada State Public Charter School Authority

Dr. Yolanda Hamilton details the most important elements of the Stipulated agreement. The first term is that the termination proceedings will be withdrawn by the Authority. The Elementary program will need to improve from 21 points to 34 points or higher or the board will not request renewal of the Elementary school program.

Samantha Morris asked when the school will know the scores for the programs for the 2017-2018 school year. Dr. Hamilton stated that preliminary information will be released to schools by August 15 and will be made available to the public by September 15.

Other conditions for the Elementary school program will include targets that the program will need to reach in subsequent years. For the 2018-2019 school year, the program will need to have an Adjusted Index Score of 42 points, then 50 points for the 2019-2020 school year. After that year, the program will be expected to have an Adjusted Index Score of 50 or higher.

If the program does not hit those targets, then there will be some consequences. If the 2018-2019 school target is not met, then the next school year Nevada Virtual Academy will freeze enrollment at the current level and eliminate Kindergarten. If the target is not met the following year, then the enrollment freeze would stay in place that the school would eliminate First grade.

The school would also agree to place enrollment caps on all grade levels. The school would also provide the Authority quarterly reports on the academic performance of the school and respond to any requests by the Authority. The Nevada Virtual Board would also have to create internal metrics to review.

The school would also have to provide notification to families on the final agreement, as well as notification if the Elementary program fails to reach the 34-point target on the 2017-2018 NSPF and will not have an Elementary program for the 2019-2020 school year.

V. SCHEDULED FOR POSSIBLE ACTION
(Information/Possible Action/Public Comment on the following voting items)

A. BUSINESS

20180808-01_IV-BDRPT (for possible action) Consideration and Possible Approval to Retain Ben Gerhardt as the Board Liaison Pursuant to the Terms of the Final Letter/Agreement

Samantha Morris discussed the work that Ben Gerhardt had done over the past year as Board Liaison and thanked him for his work.

Motion to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 nd	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall					X

Mrs. Samantha Morris			X		
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB2)		Tabled ()

20180808-02_IV-BDRPT (for possible action) Consideration and Possible Approval of the 2018 Letter of Intent to Apply for the Renewal of a Written Charter

Dr. Hamilton stated that the letter was finished and worked to make sure that all four requirements were met.

Samantha Morris reassured that the school was planning on renew all grades at the time.

Motion to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 nd	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB2)		Tabled ()

20180808-03_IV-BDRPT (for possible action) Consideration and Possible Approval of the NVVA Employee Handbook SY2018-2019

Board Attorney Kara Hendricks has reviewed and sent edits over. Board member Elizabeth McFadden also reviewed for the Policy Committee.

Dr. Hamilton stated that additions included frontloading Personal Time Off for employees, new Dependent Care policies, clarification of the Bereavement Policy, clarification of Unpaid Time Off, mandated nights for employees to attend at least 3 events, and edits to substitute teacher policies.

Motion to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 nd	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB2)		Tabled ()

20180808-04_IV-BDRPT (for possible action) Consideration and Possible Approval to Renew the Annual Insperity Contract and Employee Health Insurance

Samantha Morris read through the insurance and asked if the \$38,000 increase in insurance was in the budget. Dr. Hamilton requested that an employee from Insperity be at the next

meeting to discuss the increase.

Motion tabled.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl					
Mr. Mark Makley					
Ms. Elizabeth McFadden					
Dr. Anne Mendenhall					
Mrs. Samantha Morris					
Motion	Carried ()	Not Carried ()	Vote, () (N) (AB)		Tabled (X)

20180808-05_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided

Motion to approve by Mr. Makley. **Second** by Mrs. Dangl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mrs. Shannon Dangl	2 nd	X			
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y3) (N) (AB2)		Tabled ()

VI. ITEMS SCHEDULED FOR INFORMATION

School Financial Report: Michael Ronquillo, Region Finance Manager

- Mr. Ronquillo presented the June 2018 Financial Statement Report including the summary forecast and other budgetary metrics

School Credit Card Review: Mark Makley, Treasurer

- Mr. Makley reviewed the credit card and all questions were answered.

VII. CLOSING PROCEDURES

A. PUBLIC COMMENTS #2

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

No Public Comment

B. ADJOURNMENT

Motion to adjourn made Mrs. Morris

Meeting was adjourned at 5:49 PM

The next board meeting is scheduled for August 28, 2018.