

**AGENDA MINUTES  
BOARD MEETING  
BOARD OF DIRECTORS**

# **Nevada Virtual Academy**

**Tuesday – April 24, 2018**

**5:00PM**

**NVVA Blended Learning Site**

**4801 S. Sandhill**

**Las Vegas, NV. 89121**

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on the internet at [nvva.k12.com](http://nvva.k12.com), on [www.notice.nv.gov](http://www.notice.nv.gov), and at physical locations of 4801 S. Sandhill, Las Vegas, NV 89121; Green Valley Library, 2797 N. Green Valley Pkwy, 89014; Durango Hills YMCA, 3521 N. Durango Dr., Las Vegas, NV 89129; and Evelyn Mount Community Center, 1301 Valley Road, Reno NV, 89512.*

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting, by requesting the agenda from Ben Gerhardt, Board Liaison (702-407-1825) or on the School’s website at: <https://nvva.k12.com>. Presentation materials discussed during the meeting may be viewed by using the following link: <https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Ben Gerhardt up to two hours prior to the scheduled meeting via email to [bgerhardt@nvvacademy.org](mailto:bgerhardt@nvvacademy.org)
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## I. PRELIMINARY

### Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2018	IP		5:02	5:41
Mr. Mark Makley	Treasurer	2018	T		5:02	5:41
Ms. Elizabeth McFadden	Member	2020	T		5:02	5:41
Dr. Anne Mendenhall	Member	2018	T		5:15	5:41

### Pledge of Allegiance

## II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

### No Public Comment

## III. STANDARD ORDER OF BUSINESS

### A) Reports of Officers and Standing Committees

#### a. **Board President**

- Public “Thank You” for Dr. Hamilton and all of her team at the end of the school year for their work.
- Testing was one of the best experiences- calm and organized
- Spent a lot of time thinking about how much time is spent protecting our rights- right to choose

#### b. **Audit Committee Report**

- Audit Committee has reviewed the preliminary budget draft for SY2018-2019

#### c. **Policy Committee Report**

- There is nothing to report

#### d. **Recruitment Committee Report**

- There is nothing to report

#### e. **School Report – Dr. Yolanda Hamilton**

The school has completed the first full week of testing in the Las Vegas area and are testing all across Nevada this week. Last week the school tested at 3 major sites across the valley in addition to Sandhill. Testing, overall, went very smoothly. The school is tracking at about 70-80% participation so far towards our 95% goal. Will begin make-up testing next week, reaching out to students who have not shown up. Enrollment numbers as of today are 2227, 240 of which are Special Education students. Final enrollment start date is May 14<sup>th</sup>, where we are expecting 75 new students, 33 high school and 42 K8. Faculty Advisory Committee met this month to discuss an Unpaid Time Off policy, the State Climate Survey, the final Face to Face Professional Development Day, and a Charter Authority update. The final Face to

Face Professional Development Day will be on May 11<sup>th</sup>. Will be debriefing and celebrating this school-year and planning for next year. We submitted our Comprehensive Academic Improvement Plan to the Authority on April 2<sup>nd</sup>, received a request for clarifications on April 5<sup>th</sup>, to be submitted by April 13<sup>th</sup>. All deadlines were met. The Authority staff posted their response to the plan on their website on April 20<sup>th</sup>. The school has been working on the presentation to the Authority Board ahead of Friday's meeting.

- **Enrollment** – 2227, down from 2245 this same time last year. 240 are Special Education students, compared to 264 last year. Our enrollment cap is 2,259 students. There are 114 sufficient students on our waitlist.
- **Re-registration** for next year as of April 17<sup>th</sup> is at 58%, 7% are not registering, 4% are undecided, and 30% are unknown.
- **Elementary** students, depending on their grade level, are taking up to 9 state-mandated tests. They will complete the final MAPs assessments the week of May 7<sup>th</sup>.
- **High School** students took science, EOCs, and ACT Aspire, depending on their grade level. Finals begin May 18<sup>th</sup>.

#### **B) Previous Board Meeting Minutes**

Review and possible approval of the minutes from the March 8, 2018 special board meeting.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall		X			
Mrs. Samantha Morris	2nd	X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

Review and possible approval of the minutes from the March 20, 2018 board meeting.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall		X			
Mrs. Samantha Morris	2nd	X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

Review and possible approval of the minutes from the April 5, 2018 special board meeting.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall		X			
Mrs. Samantha Morris	2nd	X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

#### **IV. CONSENT AGENDA ITEMS**

*(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)*

All matters listed under the consent agenda are considered by the Board to be routine and will be

approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

- Approval of previous agenda items- TABLED
- Resignation of School Board Member: Kade Miller

**Motion** to approve resignation of Mr. Miller by Mr. Makley. **Second** by Ms. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden	2nd	X			
Dr. Anne Mendenhall		X			
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

## V. SCHEDULED FOR POSSIBLE ACTION

*(Information/Possible Action/Public Comment on the following voting items)*

### A. BUSINESS

**20180424-01\_IV-BDRPT** *(for discussion only)* **Attorney-Client Conference to discuss potential litigation involving State Charter School Authority.** *(This Agenda Item is closed to the public pursuant to NRS 241.015(3)(b)(2)).*

A closed session was conducted to discuss potential litigation involving the State Public Charter School Authority. No action was taken during the session.

**20180424-02\_IV-BDRPT** *(for possible action)* **Consideration and Possible Approval of the 2018-2019 NVVA Board Meeting Schedule**

Mrs. Morris resumed the open meeting of the Board. Mr. Gerhardt described the overall schedule, which mirrors the schedule for SY2017-2018. **Motion** to approve by Ms. McFadden. **Second** by Mr. Makley. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	2 <sup>nd</sup>	X			
Ms. Elizabeth McFadden	M	X			
Dr. Anne Mendenhall		X			
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

**20180424-03\_IV-BDRPT** *(for possible action)* **Consideration and Possible Approval of the 2018-2019 NVVA School Calendar**

Mr. Gerhardt described the overall calendar, which closely mirrors the Clark County schedule. **Motion** to approve by Mr. Makley. **Second** by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	2nd	X			
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

**20180424-04\_IV-BDRPT (for possible action) Consideration and Possible Approval to designate High School Science teacher position as a Critical Need/Critical Labor Shortage position for the 2018-2019 school year**

Dr. Hamilton requests for the item to be Tabled due to need to investigate the position further.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					
Ms. Elizabeth McFadden					
Dr. Anne Mendenhall					
Mrs. Samantha Morris					
<b>Motion</b>	Carried ( )	Not Carried ( )	Vote, ( ) (N) (AB )		Tabled (X)

**20180424-05\_IV-BDRPT (for possible action) Consideration and Possible Approval of the CSAN Invoice**

Mrs. Morris requests for the item to be Tabled due to requirements of membership.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					
Ms. Elizabeth McFadden					
Dr. Anne Mendenhall					
Mrs. Samantha Morris					
<b>Motion</b>	Carried ( )	Not Carried ( )	Vote, ( ) (N) (AB )		Tabled (X)

**20180424-06\_IV-BDRPT (for possible action) Consideration and Possible Approval of NVVA's submission of the Nevada K.I.D.S. Read by Grade 3 Phase IV state Grant**

Dr. Hamilton describes the details of the possible grant and what the school is requesting, including the Literacy Strategist. **Motion** to approve by Mr. Makley. **Second** by Ms. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden	2nd	X			
Dr. Anne Mendenhall		X			
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

**20180424-07\_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided**

**Motion** to approve by Mr. Makley. **Second** by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	2nd	X			
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y4) (N) (AB)		Tabled ( )

## **VI. ITEMS SCHEDULED FOR INFORMATION**

School Financial Report: Michael Ronquillo, Region Finance Manager

- Mr. Ronquillo presented the March 2018 Financial Statement Report including the summary forecast and other budgetary metrics

School Credit Card Review: Mark Makley, Treasurer

- Mr. Makley stated that all transactions were appropriate.

## **VII. CLOSING PROCEDURES**

### **A. PUBLIC COMMENTS #2**

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

**No Public Comment**

### **B. ADJOURNMENT**

Motion to adjourn made Mrs. Morris

Meeting was adjourned at 5:41 PM

The next board meeting is scheduled for June 26, 2018.