

**AGENDA MINUTES  
BOARD MEETING  
BOARD OF DIRECTORS**

# **Nevada Virtual Academy**

**Tuesday – March 20, 2018  
5:00PM**

**NVVA Blended Learning Site  
4801 S. Sandhill  
Las Vegas, NV. 89121**

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 09/21/2017 on the internet at [nvva.k12.com](http://nvva.k12.com), on [www.notice.nv.gov](http://www.notice.nv.gov), and at physical location of 4801 S. Sandhill, Las Vegas, NV 89121.*

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from Ben Gerhardt, Board Liaison (702-407-1825) or on the School’s website at: <https://nvva.k12.com>.  
Presentation materials discussed during the meeting may be viewed by using the following link:  
<https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karri Payne up to two hours prior to the scheduled meeting via email to [kpayne@nvvacademy.org](mailto:kpayne@nvvacademy.org)
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## I. PRELIMINARY

### Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2018	IP		5:02	5:47
Mr. Kade Miller, Esq.	Vice President	2020		X		
Mr. Mark Makley	Treasurer	2018		X		
Ms. Elizabeth McFadden	Member	2020	IP		5:02	5:47
Dr. Anne Mendenhall	Member	2018	P		5:02	5:47

### Pledge of Allegiance

## II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

### No Public Comment

## III. STANDARD ORDER OF BUSINESS

### A) Reports of Officers and Standing Committees

#### a. Board President

##### a. Board Training- “Brian’s Top Ten Board Bonks”

##### Dr. Brian Carpenter- BoardWiser Podcast

- Unlike traditional district school, charters can cease to exist if it fails as a business (excessive debt, no students, etc.) and if it fails the authorizer’s accountability measurements (academic, financial, compliance, etc.)
- More than 600 charters have been closed
- Boards can fail for a variety of reasons (not focusing on student outcomes consistently at its meetings, being too lax, prohibiting board members from interfering in school operations, board meetings are too argumentative and packed with minutia, no internal control policy, etc.) that can lead to school devolving and not help

#### b. Audit Committee Report

- There is nothing to report

#### c. Policy Committee Report

- There is nothing to report

#### d. Recruitment Committee Report

- There is nothing to report

#### e. School Report – Dr. Yolanda Hamilton

The school has officially started the 4<sup>th</sup> quarter! Testing is the priority right now. Ninety seven percent of eligible students have taken their ACTs, and emails have been sent out for confirmation of SBAC, ACT Aspire, Science, and EOC test assignments. Testing dates are April 9<sup>th</sup> through April 27<sup>th</sup> across Nevada.

Re-registration is in full swing, having held 6 parent re-registration meetings, 2 per grade band, to give them a summary of this school-year, highlight upcoming improvements for the next year, and encouraging them to complete their registration for next year as well.

Enrollment numbers as of today are 2252, 246 of which are Special Education students. FAST has been busy onboarding an influx of about 100 new students the last couple of weeks.

As of the 4<sup>th</sup> quarter, the school has implemented ‘FAST Hour,’ an additional mandatory onboarding hour-long class that meets twice a week, for two weeks, to help make these late start students more successful. The Faculty Advisory Committee met this month to discuss our Dependent Care and Substitute policies, Spring Testing, and a Charter Authority update. As a result of the Authority issuing the Intent to Notice to Terminate the Charter Contract, the school notified parents of the Intent, posted the letter on our website, and invited parents to attend tonight’s Board meeting for discussion. The Leadership team created a Comprehensive Academic Improvement Plan to address concerns in the Notice.

- **Enrollment** – 2252, down from 2282 this same time last year. 246 are Special Education students, compared to 264 last year. Our enrollment cap is 2,259 students. There are 117 sufficient students on our waitlist.
- **Elementary** is working on reducing Chronic Absenteeism rates: ES - 6% down from 21%, MS – 1% down from 7%. They are working on SBAC prep for students and families,
- **High School** - The quarter deadline is providing some positive results in terms of mid-semester pass rates:
  - The overall pass rate increased by 9.42% in the three weeks leading up to the end of the quarter.
    - 6.87% increase for 9<sup>th</sup> graders
    - 10.59% increase for 10<sup>th</sup> graders
    - 9.56% increase for 11<sup>th</sup> graders
    - 11.8% increase for 12<sup>th</sup> graders (who are sitting at an 86.7% pass rate for the quarter!)

High School is working on decreasing the number of students (88) with a 0-9% in their courses and increasing targeted session attendance.

Department	Number of Targeted Sessions	Min Number of Invited Students	Max Number of Invited Students	Average Number of Invited Students	Average Number of Attendees	Average Attendance Percentage
ELA	14	24	101	52	10	20%
MATH	14	23	330	144	25	18%

- **Volunteerism Compliance** – The Charter Authority has asked that we verify that our students are not penalized if their parents don't volunteer at school, that continued enrollment is not based on parent volunteerism, monetary donations are not required in lieu of hours, there's no reference to volunteering on website or in handbook, and no fee policy exists for NVVA.

- **Comprehensive Academic Improvement Plan outline:**

- I. **Demographic Background**
- II. **School Highlights and Substantial Changes**
- III. **Elementary Action Plan and Next Steps**

**B) Previous Board Meeting Minutes**

Review and possible approval of the minutes from the February 27, 2018 regular board meeting.

**Motion** to approve with corrected revisions to footer by Dr. Mendenhall. **Second** by Ms. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	2nd	X			
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB2)		Tabled ( )

**IV. CONSENT AGENDA ITEMS**

*(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)*

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

**V. SCHEDULED FOR POSSIBLE ACTION**

*(Information/Possible Action/Public Comment on the following voting items)*

**A. BUSINESS**

**20180320-01\_IV-BDRPT (for possible action) Consideration and Possible Approval for the Addition of Elizabeth McFadden to the Policy Committee**

**Motion** to approve by Dr. Mendenhall. **Second** by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X

Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.					X
Mrs. Samantha Morris	2nd	X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB2)		Tabled ( )

**20180320-02\_IV-BDRPT (for discussion only) Discussion and Solicitation of Suggestions for the NVVA Comprehensive Academic Improvement Plan to Improve the Performance of the Elementary Program under AB49.**

**20180320-03\_IV-BDRPT (for possible action) Consideration and Possible Approval of NVVA Testing Plan**

Dr. Hamilton described the quote from K12 for products and services during the testing season. The quote came in at \$116,000. K12 was decided to fill in the gap between the budget and the quote. No motion was made. Item was tabled.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					
Ms. Elizabeth McFadden					
Dr. Anne Mendenhall					
Mr. Kade Miller, Esq.					
Mrs. Samantha Morris					
<b>Motion</b>	Carried ( )	Not Carried ( )	Vote, (Y) (N) (AB)		Tabled (X)

**20180320-04\_IV-BDRPT (for possible action) Consideration and Possible Approval for NVVA Service Animal Policy**

Dr. Hamilton discussed how the policy was looked at by the Policy Committee and approved. **Motion** to approve by Ms. McFadden. **Second** by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	M	X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.					X
Mrs. Samantha Morris	2nd	X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y3) (N) (AB2)		Tabled ( )

**20180320-05\_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided**

**Motion** to approve by Dr. Mendenhall. **Second** by Ms. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	2nd	X			
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried ( )	Not Carried ( )	Vote, (Y3) (N) (AB2)		Tabled ( )

## **VI. ITEMS SCHEDULED FOR INFORMATION**

School Financial Report: Michael Ronquillo, Region Finance Manager

- Mr. Ronquillo presented the February 2018 Financial Statement Report including the summary forecast and other budgetary metrics

School Credit Card Review: Mark Makley, Treasurer

- Mr. Makley was not in attendance

## **VII. CLOSING PROCEDURES**

### **A. PUBLIC COMMENTS #2**

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

**No Public Comment**

### **B. ADJOURNMENT**

Motion to adjourn made Mrs. Morris

Meeting was adjourned at 5:47 PM

The next board meeting is scheduled for April 24, 2018.