

**DRAFT AGENDA MINUTES  
BOARD MEETING  
BOARD OF DIRECTORS**

# **Nevada Virtual Academy**

**Tuesday – January 30, 2018**

**5:00 pm**

**NVVA Blended Learning Site**

**4801 S. Sandhill**

**Las Vegas, NV. 89121**

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 09/21/2017 on the internet at [nvva.k12.com](http://nvva.k12.com), on [www.notice.nv.gov](http://www.notice.nv.gov), and at physical location of 4801 S. Sandhill, Las Vegas, NV 89121.*

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from Karri Payne, Interim Board Clerk (702-407-1825) or on the School’s website at: <https://nvva.k12.com>. Presentation materials discussed during the meeting may be viewed by using the following link: <https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karri Payne up to two hours prior to the scheduled meeting via email to [kpayne@nvvacademy.org](mailto:kpayne@nvvacademy.org)
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## I. PRELIMINARY

### Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2018	IP		5:02	
Mr. Kade Miller, Esq.	Vice President	2020	T		5:02	
Mr. Mark Makley	Treasurer	2018	T		5:02	
Ms. Elizabeth McFadden	Member	2020	IP		5:02	
Mr. Mauricio Molina	Member	2018		X		
Dr. Anne Mendenhall	Member	2018	T		5:02	

### Pledge of Allegiance

## II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

**No Public Comment**

## III. STANDARD ORDER OF BUSINESS

### A) Reports of Officers and Standing Committees

#### a. Board President

##### 1. Board Training- “7 Things School Leaders Wish Their Boards Knew”

##### Dr. Brian Carpenter

- Dr. Carpenter appeared in person to share a detailed discussion on specific areas that board members need to shift focus
- Oversight of management; not a participant in management
- Board should be “it”; not “them”
- Prohibit circumventing administration
- Be judicious asking for reports
- The leader doesn’t agree doesn’t mean that the leader doesn’t listen

#### b. Audit Committee Report

- There is nothing to report

#### c. Policy Committee Report

- There is nothing to report

#### d. Recruitment Committee Report

- Mrs. Morris reports on the search for a potential board member and the possibility of voting on one next board meeting

#### e. School Report – Dr. Yolanda Hamilton

NVVA recently celebrated National School Choice Week by taking Jumpstart students to UNLV’s Hamm Hall for the School Choice Rally. It was a great show of support for parent’s choice! Enrollment numbers as of today are 2256, 247 of which are Special Education students.

High School pass rates saw significant growth from last year's semester end, up in every grade band. The overall high school pass rate was 78.65%, an increase of 8.15% from last year. They are working on getting new students to complete assignments and attend Blended. In K8, 12% of students were on the straight A Honor Roll, and 15% were on the A/B Honor Roll. They are working on establishing a reliable RTI process to identify students who need extra support and targeted instruction. FAST has been working hard to get Tier 4 students reengaged. Typically, once students get to Tier 4, they work really hard to reengage in order to stay enrolled. A number of unresponsive students at the Tier 4 level at the end of the first semester resulted in 28 withdrawals. Our Faculty Advisory Committee reviewed a draft service animal policy and are providing feedback for Spring testing which we are preparing for. The State released star-rating in mid-December. Elementary school received a 1-star rating, Middle School a 3-star, and while no ratings were designated for any High Schools, 2017 cohort graduation rate was 84%, about 4% higher than the state average.

- **Enrollment** – 2256, down from 2262 this same time last year. 247 of which are Special Education students, compared to 243 last year. Enrollment cap is 2,259 students. There are 57 sufficient students on waitlist.
- **State Pupil Audit** – State Pupil Audit was Monday, December 4<sup>th</sup> and 5<sup>th</sup> and was focused on validating the numbers reported on Validation Day. Unofficially, validated student number for this year is 2092.
- **High School** – Breakdown of pass rates:
  - 9<sup>th</sup> grade pass rate: 81.36% (+10.16% from last year)
  - 10<sup>th</sup> grade pass rate: 77.25% (+8.35% from last year)
  - 11<sup>th</sup> grade pass rate: 68.82% (+3.72% from last year)
  - 12<sup>th</sup> grade pass rate: 92.66% (+13.56% from last year)
  - School-wide pass rate: 78.65% (+8.15% from last year)

Looking at the metrics for cohort years:

Last year's 9<sup>th</sup> graders: 71.2% rate, This year's 10<sup>th</sup> graders: 77.25% – +6.05%  
Last year's 10<sup>th</sup> graders: 68.9% pass rate, This year's 11<sup>th</sup> graders: 68.82 – -0.08%  
Last year's 11<sup>th</sup> graders: 65.1%, This year's 12<sup>th</sup> graders: 92.66% – +27.56%

- **FAST** – For the second semester, in addition to the FAST Tiered process, an administrator or the HOS will reach out to students with a final effort to communicate with the family prior to withdrawal. Currently, about half of the students in Tier 4 are responding to FAST calls.
- **Faculty Advisory Committee** – This year NVVA has seen a variety of emotional support animals, which has created a need to create a service animal policy. They are currently submitting any input into the draft so that it can be present to the Board. Debriefing from last year's summative State Testing season from the teachers' perspective is another task the committee is working on.
- **Star Designations** – a full report and plan will be discussed later in this Board meeting.

## **B) Previous Board Meeting Minutes**

Review and possible approval of the minutes from the November 28, 2017 regular board meeting.

**Motion** by Kade Miller to approve the minutes of the November 28, 2017 and December 18,

2017 minutes. **Second** was provided by Elizabeth McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley		X			
Ms. Elizabeth McFadden	2nd	X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.	M	X			
Mr. Mauricio Molina			X		
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y5) (N) (AB1)		Tabled ( )

Review and possible approval of the minutes from the December 18, 2017 emergency board meeting.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley		X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.		X			
Mr. Mauricio Molina			X		
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y5) (N) (AB1)		Tabled ( )

#### IV. **CONSENT AGENDA ITEMS**

*(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)*

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

#### V. **SCHEDULED FOR POSSIBLE ACTION**

*(Information/Possible Action/Public Comment on the following voting items)*

##### A. **BUSINESS**

#### **20180130-01\_IV-BDRPT (for possible action) Information, Discussion, and Possible Approval of the Elementary School Correction Plan to Improve Performance of the Charter School**

Benjamin Gerhardt began the presentation by describing the new Elementary Nevada School Performance Framework (NSPF) and how it differed from the previous version. He then went on to describe the different areas in which the school was evaluated and the point totals for each area.

Twenty-five of the 100 total points were based on proficiency on Smarter Balanced assessment. Mr. Gerhardt broke down how each grade level increased or decreased their proficiency numbers from the previous year.

Thirty-five of the 100 total points were based off growth of student scores on the Smarter Balanced assessment, both compared to their peers, as well as to growth towards proficiency. Mr. Gerhardt broke down how the school grew compared to

the state in both Math and English Language Arts.

Ten points are based off English Language Learner testing based on the WIDA test. Nevada Virtual Academy did not have a large enough population to qualify for this section, so the school was not scored.

Twenty points were based on non-proficient students growing fast enough to reach proficiency on the Smarter Balanced assessments within three years. Mr. Gerhardt broke down how the school grew compared to the state in both Math and English Language Arts.

Ten points were based off Chronic Absenteeism which is a student having less than 90% daily attendance. Nevada Virtual Academy received no points, but Mr. Gerhardt discussed how the school is tracking this year and is on pace for much better rates. The school also did not receive two bonus points for students completing the state climate survey, which will be tracked better this year.

After the framework, Dr. Andre Denson, K-8 Principal at Nevada Virtual Academy discussed the elementary administration's Continuous Improvement Plan and Evaluation which described the Elementary program goals of improving student proficiency and growth for grades 3-5 as well and improving student engagement and attendance and reducing chronic absenteeism for all elementary.

Dr. Denson and Assistant Principal April Koebcke went over five research-based school improvement strategies that have been incorporated into the plan. After reviewing the strategies, they went over the ten specific points that the school will utilize to address the five strategies to quickly improve the deficiencies of the school.

Mr. Gerhardt discussed that action did not need to be taken since the plan was not requested by the Charter Authority or the state of Nevada. Board attorney Kara Hendricks stated that if the board is comfortable with this plan and wants to move forward, she did anticipate that the Charter Authority would like to know what the plan for improvement was.

**Motion** to approve by Ms. McFaden. **Second** by Mr. Makley. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	2 <sup>nd</sup>	X			
Ms. Elizabeth McFadden	M	X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.		X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y5) (N0) (AB1)		Tabled ( )

**20180130-02\_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided**

**Motion** to approve by Mr. Makley. **Second** by Dr. Mendenahl. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	2nd	X			
Mr. Kade Miller, Esq.		X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried (X)	Not Carried ( )	Vote, (Y5) (N) (AB1)		Tabled ( )

**20180130-03\_IV-BDRPT (for possible action) Consideration and Possible Approval for NVVA Service Animal Policy**

**Motion** by Mr. Miller to table policy to be reviewed by Policy Committee.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley		X			
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.	M	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
<b>Motion</b>	Carried ( )	Not Carried ( )	Vote, (Y5) (N) (AB1)		Tabled (X)

**VI. ITEMS SCHEDULED FOR INFORMATION**

School Financial Report: Michael Ronquillo, Region Finance Manager

- Mr. Ronquillo presented the December 2017 Financial Statement Report including the summary forecast and other budgetary metrics

School Credit Card Review: Mark Makley, Treasurer

**VII. CLOSING PROCEDURES**

**A. PUBLIC COMMENTS #2**

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

**No Public Comment**

**B. ADJOURNMENT**

Motion to adjourn made Mrs. Morris

Meeting was adjourned at 6:32 PM

The next board meeting is scheduled for February 27, 2018.