

**DRAFT AGENDA
BOARD MEETING
BOARD OF DIRECTORS**

Nevada Virtual Academy

Tuesday – November 28, 2017

5:00 pm

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 09/21/2017 on the internet at nvva.k12.com, on www.notice.nv.gov, and at physical location of 4801 S. Sandhill, Las Vegas, NV 89121.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from Karri Payne, Interim Board Clerk (702-407-1825) or on the School’s website at: <https://nvva.k12.com>. Presentation materials discussed during the meeting may be viewed by using the following link: <https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karri Payne up to two hours prior to the scheduled meeting via email to kpayne@nvvacademy.org
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2018	IP		5:03	
Mr. Kade Miller, Esq.	Vice President	2020	T		5:03	
Mr. Mark Makley	Treasurer	2018	T		5:03	
Ms. Elizabeth McFadden	Member	2020		X		
Mr. Mauricio Molina	Member	2018		X		
Dr. Anne Mendenhall	Member	2018	T		5:08	

Pledge of Allegiance

II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

No Public Comment

III. STANDARD ORDER OF BUSINESS

A) Reports of Officers and Standing Committees

a. Board President

1. Board Training- Back-“That’ll Be \$1.4 Million Please”

Dr. Brian Carpenter, BoardWiser Podcast

- The podcast detailed discussion on the liability of board members
- Board should govern as though members are personally liable for their decisions and omissions
- How well does board minimize risk?
- Engage board attorney to conduct a risk assessment of board’s oversight
- Board Treasurers should never be involved with financial management, but the oversight
- Ask for monthly enrollment updates
- Everyone who accesses school monies is bonded

Mrs. Morris discussed the board’s attempt over the past year to improve its governance and hopes to work on the board’s By-Laws over the next year. Dr. Mendenhall agreed with Mrs. Morris with revising the By-Laws as a good starting point. Mr. Miller shared the thoughts have been voiced. Mr. Makley voices his support for the trainings and how the board is transitioning into more of an oversight role.

b. Audit Committee Report

- Mr. Makley reports that he has spoken with the auditors from Ellsworth and Stout and is excited to hear about their findings in their presentation.

Also as Treasurer, Mr. Makley reviewed the credit card statements and found nothing inappropriate.

c. Policy Committee Report

- There is nothing to report

d. Recruitment Committee Report

- There is nothing to report

e. School Report – Dr. Yolanda Hamilton

Head of School Yolanda Hamilton reports that staff is rejuvenated after the Thanksgiving Break at NVVA! Staff is currently preparing for both State Pupil and K12 Special Education audits this week in advance of official visits the next two weeks. Enrollment numbers as of today are 2241, 267 of which are Special Education students. The school is currently working on keeping the students we have in order to decrease the churn of students coming and going. Meanwhile, High School pass rates are looking good. Currently, an overall high school pass rate of over 70%, an increase of 9.3% this same time last year. They are working on increasing the pass rate of new enrollees. In K8, the administration team took a dive into SBAC data comparing the same students’ growth from the 2016-2017 school-years, and saw growth in most areas. They are working on bringing in a grant funded RTI Specialist to ensure best practices are being followed with the RTI process. FAST has been recognized nationally for their efforts with Back On Track Plans (BOTs) and work with the High School advisors. Recently, the state has decided to hold off on High School star designations, though we are still expecting Elementary designations by mid-December. Our Faculty Advisory Committee is working on our first whole staff Holiday party and working with their teams to Win Back families withdrawing, when possible.

- **State Pupil & K12 Special Education Audits** –State Pupil Audit is scheduled for Monday, December 4th through Friday, December 8th and is focused on validating the numbers we reported on our Validation Day. The K12 Special Education audit is Tuesday, December 12th through Friday, December 15th and will focus on ensuring procedural best practices are being adhered to.
- **Enrollment** – 2241, up from 2157 this same time last year. 267 of which are special Education students. Our enrollment cap is 2,259 students.
- **K8 Same Cohort Comparison**

Grades (2016/2017)	Math (2016/2017)	ELA (2016/2017)
3 rd to 4 th	32.5 to 26.1	36.8 to 40.9
4 th to 5 th	17.1 to 23.2	32.1 to 37.0
5 th to 6 th	18.5 to 20.7	40.8 to 38.4
6 th to 7 th	23.7 to 30.5	42.1 to 47.4
7 th to 8 th	25.8 to 31.0	44.3 to 51.1

- **FAST** –FAST members in conjunction with staff, are making great gains with students and their Back on Track plans:

Post BOT Δ Core Subjects	OLS K-5	OLS MS	D2L MS	D2L HS
4 Week Post BOT	40.63 % n=8		12.50 % n=8	27.03 % n=46
8 Week Post BOT	0.00 % n=1		25.00 % n=2	32.29 % n=16
12 Week Post BOT				

- **Star Designations** – The State has decided to withhold star rating for high school due to the change with End of Course exams. The Elementary ratings are still scheduled to be released mid-December.
- **Faculty Advisory Committee** – The team has planned our first all staff Holiday party for Friday, December 15th. They are also working with their teams on winning back families considering withdrawal and alerting administration when they are unable to do so.

B) Previous Board Meeting Minutes

Review and possible approval of the minutes from the October 24, 2017 regular board meeting.

Motion by Dr. Mendenhall to approve the minutes of the October 24, 2017 regular board meeting. **Second** was provided by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley		X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.	2nd	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y 4) (N) (AB2)		Tabled ()

Review and possible approval of the minutes from the November 9, 2017 emergency board meeting.

Motion by Mr. Makley to approve the minutes of the November 9, 2017 emergency board meeting. **Second** was provided by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall	2nd	X			
Mr. Kade Miller, Esq.		X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

IV. CONSENT AGENDA ITEMS

(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

V. SCHEDULED FOR POSSIBLE ACTION

(Information/Possible Action/Public Comment on the following voting items)

A. BUSINESS

20171128-01_IV-BDRPT (for possible action) Information, Discussion, and Possible Approval of the Audit Findings presented by Brian Hardy from Ellsworth and Stout.

Brian Hardy from Ellsworth and Stout presented an overview of the Financial

Statements for Nevada Virtual Academy as of June 30, 2017. The school presented fairly in all material respects, the respective financial position of the governmental activities and each major fund of Nevada Virtual Academy, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Mr. Hardy went over various aspects of the audit, including how assets have declined as enrollment has declines, decreases in Fund Balances, no material weakness or significant deficiencies.

Mr. Makley states his agreement with the clean audit and appreciates Mr. Hardy's efficiency with the work.

Motion to approve by Mr. Makley. **Second** by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley	M	X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.	2nd	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

20171128-02_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided

Motion to approve by Dr. Mendenhall. **Second** by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley		X			
Ms. Elizabeth McFadden					X
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.	2nd	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

VI. ITEMS SCHEDULED FOR INFORMATION

School Financial Report: Paul Mazzarella, K12 Senior Director, Finance

- Mr. Mazzarella presented the October 2017 Financial Statement Report including the summary forecast and other budgetary metrics

School Credit Card Review: Mark Makley, Treasurer

- Mr. Makley reported that all credit statements are sufficient.

VII. CLOSING PROCEDURES

A. PUBLIC COMMENTS #2

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

No Public Comment

B. ADJOURNMENT

Motion to adjourn meeting by Dr. Mendenhall. Second by Mr. Makley

Meeting was adjourned at 5:52 PM

The next board meeting is scheduled for December 19, 2017.

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