

**AGENDA MINUTES
REGULAR BOARD MEETING
BOARD OF DIRECTORS**

Nevada Virtual Academy

Tuesday – October 24, 2017

5:00 pm

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 09/21/2017 on the internet at nvva.k12.com, on www.notice.nv.gov, and at physical location of 4801 S. Sandhill, Las Vegas, NV 89121.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from Karri Payne, Interim Board Clerk (702-407-1825) or on the School’s website at: <https://nvva.k12.com>.
Presentation materials discussed during the meeting may be viewed by using the following link:
<https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karri Payne up to two hours prior to the scheduled meeting via email to kpayne@nvvacademy.org
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

Call to Order; Roll Call;

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	2017	IP		5:00	
Mr. Kade Miller, Esq.	Vice President	2018	T		5:00	
Mr. Mark Makley	Treasurer	2018		X		
Ms. Elizabeth McFadden	Member	2018	IP		5:00	
Mr. Mauricio Molina	Member	2018		X		
Dr. Anne Mendenhall	Member	2017	T		5:00	

Pledge of Allegiance

II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

No Public Comment

III. STANDARD ORDER OF BUSINESS

A) Reports of Officers and Standing Committees

a. Board President

Mrs. Morris offers appreciation to Dr. Anne Mendenhall for her work as President over the past year.

1. Board Training- Back-Ordered Chinese Light Bulbs (7:21)

Dr. Brian Carpenter, BoardWiser Podcast

- The podcast detailed discussion on the minutia that can take place during board meetings, even good news.
- Board meetings reflect a board's priorities.
- Having board focus on bigger picture items that pertain to school, especially student performance.
- Also advised to schedule a visit to 1 ultra-high-performing school.
- How many times in the past year has the board had a significant discussion on student performance?

Mrs. Morris posed the question as to whether the board members are focused on the true purpose and priorities. Mr. Miller stated that over the past five months the agenda items have focused on student performance, enrollment, and finances. Ms. McFadden agreed.

b. Audit Committee Report

- There is nothing to report

c. Policy Committee Report

- There is nothing to report

d. Recruitment Committee Report

- Dr. Mendenhall has nothing new to report on the recruitment front.

e. School Report – Dr. Yolanda Hamilton

Head of School Yolanda Hamilton reports that enrollment numbers as of today are 2243, 269 of which are Special Education students. The school has reached its enrollment cap, and as students are withdrawn, the next student on the list is approved. NVVA has a fully staffed K8 Admin team! We are excited to have April Koebcke join the NVVA family. Her focus will be working with 1st through 5th grade teachers. Recently, the State announced that students who had standard diplomas withheld because of not passing the High School Proficiency Exams can submit transcripts to be issued one. We are working on a plan to address this change. Meanwhile, High School pass rates are looking good. Currently, we have an overall high school pass rate of 78.42%. They are working on decreasing the number of students failing classes. In Elementary, project completion rates are at 79.6%, up from 46.8% this same time last year. They are working on fully implementing the K12 curriculum and supplementing as needed. In Middle School, passing rates are at 78.3% up from 67.3% last year. They are working on procedural guidelines that ensures consistency for the Middle School at the Durango and Sandhill sites. The State has also released its Rising Stars List, which our K5 school is on. Elementary schools on the list fall in the lowest 14% as far as the 100 point index. Our first Face to Face Professional Development Days went well on the 9th for High School and 16th for K8. We also had our first Faculty Advisory committee meeting on the 5th.

- **Trunk or Treat/Halloween Skate Night** – Thursday, October 26th at the Sandhill location. We will have decorated trunks provided by parents and staff giving away candy, games, and more. Our Halloween Skate parties will happen both in Reno (k-12) and here in Vegas (6-12) on Wednesday, October 25th.
- **Enrollment** – 2243, up from 2160 this same time last year. 258 of which are special Education students. Our enrollment cap is 2,259 students.
- **Staffing**– April Koebcke joins us from Doral Academy. She has a wealth of experience in K-5 and Literacy.
- **HSPE** – The state of Nevada has decided to remove the requirement of passing the HSPE for graduation. We have had several students reach out to us regarding this. We will be using the document sent out by the State and contacts at the state department to guide us through this change. We may need to bring forth a policy to the Board to implement.
- **Rising Stars** – The State released its Rising Stars list. We fall in the bottom 8-9%. This seems a bit premature, as the Framework is not scheduled to be released until mid-December.
- **Professional Development** – High School had its first PD on October 9th and it focused on knowing and building relationships with students, school culture, and EOC and Testing updates. K8 met on October 16th and the focus was Special Education, State of the School, and grade level meetings.
- **Faculty Advisory Committee** – Eight teachers are on the committee and I asked Ben Gerhardt to sit in as well. The committee met for the first time on October 5th and discussed ways to get teachers involved in community/social outings for families, logistics of assessing new students for baseline data, and ways to recognize staff in our virtual setting. Our next meeting is scheduled for next Monday.

B) Previous Board Meeting Minutes

Review and possible approval of the minutes from the September 26, 2017 regular board meeting.

Motion by Mr. Miller to approve the minutes of the September 26, 2017 regular board meeting. **Second** was provided by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	2nd	X			
Mr. Kade Miller, Esq.	M	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

IV. CONSENT AGENDA ITEMS

(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board

V. SCHEDULED FOR POSSIBLE ACTION

(Information/Possible Action/Public Comment on the following voting items)

A. BUSINESS

20171024-01_IV-BDRPT *(for possible action)* **Consideration and Possible approval to retain Ben Gerhardt as the Board Liaison pursuant to the terms of the final letter/agreement**

Mr. Miller asks if Mr. Gerhardt has ever served in a secretarial position for a board before. Mr. Gerhardt remarks that he currently serves as Secretary for his HOA and has served in other posts previously, just never for a school board.

Motion to approve by Dr. Mendenhall. **Second** by Mrs. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	2nd	X			
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.		X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

20171024-02_IV-BDRPT *(for possible action)* **Consideration and Possible**

Approval of the EMO Evaluation

Dr. Mendenhall remarks that the EMO evaluation of K12 was a ranking out of 3, with “Satisfactory” being the highest ranking. K12 received an EMO evaluation received a 3 out of 3.

Motion to approve by Mrs. McFadden. **Second** by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	M	X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.	2nd	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

20171024-03_IV-BDRPT (for possible action) Consideration and Possible Approval of the Head of School Evaluation

Dr. Mendenhall reports a wonderful evaluation for Head of School, Dr. Yolanda Hamilton, who received an overall rating of 3.91 out of 4. Dr. Mendenhall thanks her for all her work.

Motion to approve by Mr. Miller. **Second** by Mrs. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	M	X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.	2 nd	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y 4) (N) (AB2)		Tabled ()

20171024-04_IV-BDRPT (for possible action) Consideration and Possible Approval of the Salary Scale Movement Policy

Dr. Hamilton reports that this year 3 employees asked about moving across the payment scale based on more learning experience in their field. Although this is typical done at the beginning of the school year, there is no specific policy with how to provide proof and specific dates when to turn in proof needed. What is being presented to the board is a timeframe for staff for budgetary purposes. The policy outlines specific dates and what credit will be accepted.

Motion to approve by Mr. Miller. **Second** by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	2 nd	X			
Mr. Kade Miller, Esq.	M	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

20171024-05_IV-BDRPT (for possible action) Consideration and Possible Approval of the High School department written request

Dr. Hamilton reports that last year, high school teacher Kristen Forsyth agreed to teach Biology when the position could not be filled after multiple interviews were conducted and the position was offered and turned down

A letter needs to be submitted to the state from the board requesting an exemption from having a highly qualified teacher in the position. Mrs. Forsyth taught the content last year and the school is requesting a second year for the exemption. Next year, the school will have to fill the position with a highly qualified teacher.

Mr. Miller asks what the school is currently doing to try to recruit a highly qualified teacher to the position. Dr. Hamilton refers to the written request to outline that the leadership tried on 5 separate occasions to fill the position and that it is a hard area to fill nationally. Multiple postings are currently available online. Efforts are ongoing.

Motion to approve by Mr. Miller. **Second** by Mrs. McFadden. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden	2 nd	X			
Dr. Anne Mendenhall		X			
Mr. Kade Miller, Esq.	M	X			
Mr. Mauricio Molina					X
Mrs. Samantha Morris		X			
Motion	Carried (X)	Not Carried ()	Vote, (Y4) (N) (AB2)		Tabled ()

20171024-06_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products and Services Provided

Motion to approve by Dr. Mendenhall. **Second** by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Mark Makley					X
Ms. Elizabeth McFadden		X			
Dr. Anne Mendenhall	M	X			
Mr. Kade Miller, Esq.	2 nd	X			

