



NEW MEXICO VIRTUAL ACADEMY MINUTES

Governing Council Meeting October 24, 2018 at 6 p.m.

Farmington Learning Center

845 N. Sullivan Ave. Farmington, NM 87401

Conference Line: 888-824-5783 Conference Code: 39947341#

Blackboard: <https://sas.illuminate.com/m.jnlp?password=M.FD7EFE91292DFB64A06478EE5AB253&sid=559>

- I. Call to order-6:07 p.m.
 - A. Roll Call – determination of quorum-*Board members in attendance Larry Palmer, Kathy Price, DeLea Taylor, and Cory Lee. Others in attendance Dr. Kim Hite-Pope, Kelli Loudermilk, Amy Begay, Kyle Hunt, Yun Chi of K12, and Lorraine Nobes of K12.*
 - B. Agenda (Discussion/Action)-*discussion items were on the draft but somehow missed on this Agenda and those are the minutes of April and September of 2018, and an item under the Business Manager section for the Revenue Projection & Enrollment. Motion to Amend the Agenda with these items by Cory Lee; 2nd by DeLea Taylor. Unanimous decision, motion approved.*
 - C. April 25, 2018 Minutes (Discussion/Action)
 - D. September 26, 2018 Minutes (Discussion/Action)-*no discussion. Motion to approve the minutes from April and September by Cory Lee; 2nd by DeLea Taylor. Unanimous decision, motion approved.*

- II. K-12 Report Lorraine Nobes (G.C. Members please have access to your computer with internet)
 - 40-day count
 - Data Points and Farmington Municipal District request of data
 - Enrollment by grade level
 - Returning students vs new students

- III. New Business
 - A. District Notification Review (Discussion/Action)
 - B. School Closure Notifications Form (Discussion/Action)
 - C. School Notification Closure Draft Review (Discussion/Action)
 - D. School Closure #2, pdf. Review (Discussion/Action)-*Dr. Kim Hite-Pope explains that these notices will be to close our charter with the Farmington Municipal School District and to give notice to the state of our closer with the District. Motion to approve the District Notification and the School Closure Notice by Larry Palmer; 2nd by Cory Lee. Unanimous decision, motion approved. Motion to approve the School Notification Closure by Kathy; 2nd by Larry Palmer. Unanimous decision, motion approved. Motion to approve the School closure #2 notice by DeLea Taylor; 2nd by Kathy Price. Unanimous decision, motion approved.*

Individuals with disabilities who need any form of auxiliary aid to attend or participate in this meeting, please contact Amy Begay at 505-436-2383 by five days prior to the schedule meeting. Upon request, public documents, presented to the public during the meeting will be provided, in the accessible form necessary to the individual requesting the particular-auxiliary aid.



- E. Enrollment Policy Update (Discussion/Action)-*discussion about closing the enrollment for the rest of the year versus the semester. Financial benefit some but not abundant. The enrollment for the 2019-2020 school year would be based on the Projection Revenue and Enrollment of this school year. Moral responsibility to students and future students. Motion to close enrollment on October 25, 2018. And revisit the enrollment in January of 2019 for the next semester Kathy Price, 2nd by Larry Palmer. Unanimous decision, motion approved.*
- F. Projection Revenue and Enrollment (Discussion)-*this was discussed with the enrollment policy*

IV. Business Manager and Financial Report

- A. Financials and Governing Council Report (Discussion/Action)-*Kyle Hunt stating financials are as to be expected. There will be a BAR coming next month regarding and adjustment.*
- B. K-12 Invoices (Discussion/Action)
1. 0768 September Monthly Fees
 2. 0603 September Materials
- C. 3. 0565 September Computer Fees- *Motion to approve the Financials, the Council Report and Invoices 0768, 0603, and 0565 by Larry Palmer; 2nd by DeLea Taylor. Unanimous decision, motion approved.*

- V. School Presentation-Kelli Loudermilk Testing Coordinator-*Kelli Loudermilk showed the in-school testing results of the student body, this year so far. Currently almost 100% of the students have done the testing. And currently the school is at a 70% passing rate which is higher than last year. The school staff is currently gearing up for Make-up testing for those Seniors who are eligible to graduate this year.*

- VI. Director's Report- Dr. Kim Hite-Pope-*The Director has completed the Certified Procurement Officer training. Will have a meeting with the Farmington Municipal School District Superintendent Dr. Eugene Schmidt and his Deputy Director on Friday October 26.*

VII. Old Business

- A. Executive Committee (Discussion of renewal authorizer)-*Cory Lee the school is still in discussions with several Districts who are very interested in our program.*
- B. New Mexico Virtual Academy Internship Program Memorandum Agreement (Discussion/Action)
- C. New Mexico Virtual Academy Internship Agreement Form (Discussion/Action)
- D. New Mexico Virtual Academy Internship Handbook Form (Discussion/Action)-*the Internship Program memo, agreement form and handbook were updated and included and addressed the concerns the Governing Council. All changes have been made as necessary and the Internship Program is ready for the council to approve, stated by Dr. Kim Hite-Pope. Motion to Approve all items regarding the Internship Program by DeLea Taylor; 2nd by Larry Palmer. Unanimous decision, motion approved.*

Individuals with disabilities who need any form of auxiliary aid to attend or participate in this meeting, please contact Amy Begay at 505-436-2383 by five days prior to the schedule meeting. Upon request, public documents, presented to the public during the meeting will be provided, in the accessible form necessary to the individual requesting the particular-auxiliary aid.

VIII. Public Input-none

IX. Adjournment-7:20 pm *Motion to adjourn by Larry Palmer; 2nd by Kathy Price. Unanimous decision, motion approved. Meeting adjourned.*

Individuals with disabilities who need any form of auxiliary aid to attend or participate in this meeting, please contact Amy Begay at 505-436-2383 by five days prior to the scheduled meeting. Upon request, public documents, presented to the public during the meeting will be provided, in the accessible form necessary to the individual requesting the particular auxiliary aid.