



**NEW MEXICO VIRTUAL ACADEMY**  
**MINUTES**

Governing Council Meeting, February 21, 2018 at 6 p.m.  
Farmington Learning Center  
845 N. Sullivan Ave. Farmington, NM 87401

Conference Line: 888-824-5783 Conference Code: 39947341

Blackboard: <https://sas.illuminate.com/m.jnlp?sid=559&password=M.269802EE9C36045D56051FA775F956>

- I. Call to order-6:01 p.m.
  - A. Roll Call – determination of quorum-*Board Members present Larry Palmer, DeLea Taylor, Traci Neff, and Cory Lee. Others in attendance were William Johnson, Lorraine Nobes, Amy Begay and Kyle Hunt.*
  - B. Agenda (Discussion/Action)-*no discussion; motion to approve the Agenda by Larry Palmer; 2nd by Traci Neff. Unanimous decision, motion approved.*
  - C. Minutes for Approval February 21, 2018 (Discussion/Action)-*Motion to approve the minutes with correction to the year, by Larry Palmer; 2<sup>nd</sup> by DeLea Taylor. Unanimous decision, motion approved.*
  
- II. New Business
  - A. Approve SY1819 re-registration dates of February 22, 2018 through March 8, 2018 (Discussion/Action)-*This registration is for current students to enroll for the next school year. DeLea Taylor asked if this would be ready to launch tomorrow morning. Lorraine Nobes stated that it is ready to launch.*
  - B. Approve SY1819 open enrollment dates of February 26, 2018 through March 12, 2018 (Discussion/Action)-*this will be open these dates for the public to enroll into the school for next school year.*
  - C. Approve SY1819 lottery (only if needed) date of March 14, 2018 (Discussion/Action)-*this will occur if the school has influx of students that exceed the number of seats available. Cory Lee asked for a Motion to approve items in A, B and C. Motion to approve items A, B and C by Larry Palmer; 2<sup>nd</sup> by DeLea Taylor. Unanimous decision, motion approved.*
  - D. Treasurer account signor (Discussion/Action)-*DeLea Taylor will resign her position of Treasurer on February 28, 2018. Traci Neff was asked if would consider of taking the Treasurer position on the Council. But that she must respectively decline. As she feels she needs to get the school better and being on the board for such a short time may not work to the schools' advantage. Cory Lee stated that he understands Traci Neff's reasoning. DeLea Taylor thinks council member Nikki Sandoval-Belt should take the position of Treasurers. As of Feb 28, 2018, an eligible person needs to take the position. Traci Neff and DeLea Taylor review the by laws. And that position would fall to the next officer. DeLea Taylor and Larry Palmer both stated that Erin Baca would not be able to take on the Treasury Position because she does not live in the Farmington area. Larry Palmer says it would be great to have more than 2 authorizers on the account for the future. As the school policy of having 2 authorizers to sign checks over a set amount. Larry Palmer stated that maybe offer Nikki Sandoval-Belt a year to be Treasurer and then she can resign her position as Treasurer and the board. Cory Lee suggests to Table this until the next meeting, and so he can talk with Nikki Sandoval-Belt. Motion to table the Treasurer until next meeting by Larry Palmer; 2<sup>nd</sup> by Traci Neff. Unanimous decision, motion approved.*



- III. Business Manager and Financial Report (Discussion/Action)
  - A. January Financials and Governing Council Report (Discussion/Action)
  - B. January NMVA Bank Reconciliation-(Discussion/Action)-*Kyle Hunt did say that an outstanding check for K12 is reflected in the Bank balance and that it was confirmed the check had not been received by K12. Amy Begay requested that Kyle Hunt check the mailing address for the billing department of K12. Motion to approve the Financials, Council Report and Bank Reconciliation by Larry Palmer; 2<sup>nd</sup> by DeLea Taylor. Unanimous decision, motion approved.*
  - C. K-12 Three Invoices (Discussion/Action)-*Discussion of the reclamation fees on the invoice 200047664 as to the high cost and what is causing it. It was brought up that maybe the amount of student withdrawing at the semester break is probably prompting that cost. Kyle Hunt stated that he and Sean Fry did review the invoice and found no real issues. The discussion then turned to the number of students that may have withdrawn to account for the \$4600 bill. The math came up with 37 students who left NMVA. Larry Palmer asked if there was anything else that needed to be discussed there was none. Motion to approve Invoices 7664, 7812, and 7724 by Larry Palmer; 2<sup>nd</sup> by DeLea Taylor. Unanimous decision; motion approved.*
- IV. School Presentation -*none.*
- V. Old Business
  - A. Executive Committee (Discussion of renewal authorizer)-*Cory Lee states that Carla Morález met a representative of a District that might be interested in our Charter. Carla Morález requests a meeting with the Executive Committee to discuss it and to get help finalizing a proposal to send the interested District. DeLea Taylor asked what District it was that was interested and Cory Lee said he thought it was Carlsbad but he really was not sure. Larry Palmer said to set up a meeting next week as soon as possible.*
- VI. Director's Report-Carla Moralez- *Cory Lee says that Carla was will and went home. But that she did send out an email with updates to all the council members.*
- VII. K-12 Report Lorraine Nobes-*Lorraine Nobes agenda tonight was the Enrollment, Withdrawals, Academic, Engagements and Calendar. Lorraine Nobes stated that the enrollment currently is at 498 students. Withdrawals were 16 students. Academics reflects that 29% of students are failing 5 or more classes. Engagement of students was up slightly from last month. Lorraine then reviewed the items that were voted on in new business regarding the Re-Registration.*
- VIII. Public Input-*No Public*
- IX. Adjournment-*7:18 p.m. Motion to Adjourn by DeLea Taylor; 2<sup>nd</sup> by DeLea Taylor. Unanimous decision; motion approved.*

Individuals with disabilities who need any form of auxiliary aid to attend or participate in this meeting, please contact Amy Begay at 505-436-2383 by five days prior to the schedule meeting. Upon request, public documents, presented to the public during the meeting will be provided, in the accessible form necessary to the individual requesting the particular-auxiliary aid.