



NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

**May 07, 2018, Regular Board Meeting
Minutes**

**Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
May 07, 2018 (5pm)
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Dr. Steven Peters		Dr. Joel Medley, Head of School, K12
Brenda Robertson	Dan Swartz		Sonimar Villegas, K12
Sara Struhs			Chad Long, K12
Walter Martin			Chris Withrow, Executive Director, NCVA
			Dee Stewart and Kensley Leonard, Public School Options
			Jill Curtis, K12

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:01 pm. Before conducting business, the Executive Director took a roll call to ensure that a quorum of the board existed.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

ACTION: Mrs. Brenda Robertson made a motion to adopt the agenda, and approve the minutes from the previous board meeting, finance, academic, and governance committee meetings, seconded by Dr. Steven Peters. The agenda was adopted, and minutes approved unanimously.

II. COMMUNICATIONS:

No requests for public comments were received.

III. CONSENT ITEMS:

- a. Administrative Withdrawals
- b. 2018/2019 Board Meeting Calendar
- c. 305 NCVA Criminal Record Check Policy

ACTION: Mrs. Brenda Robertson made a motion to approve the consent agenda items, seconded by Mr. Walter Martin. The motion passed unanimously.

IV. DISCUSSION ITEMS:

- a. Capital Day Presentation – Dee Stewart and Kensley Leonard. They shared the mission of Public School Options, shared the recruiting efforts, and the outreach made to members of the General Assembly. Additionally, they spoke of the May 17, 2018, Capital Day event that they are sponsoring and their hopes of a large turnout to meet members of the General Assembly.
- b. Mrs. Sonimar Villegas updated the board with the activities of MTSS. She explained what it is, how it interacts with FAST and the EC department to support scholars that are struggling academically.
- c. Ms. Jill Curtis provided the board with the statistics of the ALP program, types of activities undertaken and how the program will expand next academic year.
- d. HOS Update – Dr. Medley focused on these areas in his update:
 - Enrollment and Lottery – the lottery was held on April 27 with waitlists determined in every grade level except kindergarten. The high school had zero openings at the time of the lottery so the randomization was purely to determine the wait list order.
 - Withdrawals – withdrawal numbers for the current Principal’s Monthly Report were shared as well as the primary reasons students have been leaving the school. Right now, the biggest reasons are changes with the LC (could be health or job related) and students not motivated to work in the virtual environment.
 - Teacher and Parent Satisfaction – the results from the final Pulse Checks were shared and NCVA is above the numbers for last year and the overall K12 averages. The information will continue to be monitored and shared next year.

- Senior Update – the most recent scholarship information would be shared with the board later in the week. A few additional scholarships were received but not in time for inclusion in the regular HOS update schedule.
- e. Mr. Chris Withrow presented an overview of the finance committee work session and the governance committee meeting. Activities of the finance work session included budget, insurance, and invoice review. The committee recommends the board approve the April invoice. The governance committee reviewed three administrative withdrawals, 2018/2019 meeting calendar and an update to the background check policy.
- f. Mrs. Sara Struhs shared the events of the academic committee which included reviewing interim benchmark data and EOC/EOG preparation and test administration procedures.

V. ACTION ITEMS:

Finance Committee Invoice
Teacher Recognition Meal
Teacher Recognition
Academic Scholarships

ACTION: Mrs. Sara Struhs made a motion to approve all action items, seconded by Dr. Steven Peters. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

Important Dates to Remember

- May 17, 2018 – Capital Day
- June 7, 2018 – Prom at the Marriott in Durham
- June 8, 2018 – 1st Graduation at Kings Park International Church in Durham
- July 15 – 17, 2018 – North Carolina Association for Public Charter Schools Conference

VII. ADJOURNMENT

A motion was made to adjourn the meeting by Mrs. Sara Struhs and properly seconded by Dr. Steven Peters. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 5:44 PM

The next scheduled board meeting will be June 11, 2018, 5 PM