



NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

**March 05, 2018, Regular Board Meeting
Minutes**

**Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
February 05, 2017 (5pm)
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Dr. Steven Peters		Dr. Joel Medley, Head of School, K12
Brenda Robertson			John Kramer, K12
Sara Struhs			Chad Long, K12
Walter Martin			Chris Withrow, Executive Director, NCVA

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:00 pm. Before conducting business, the Executive Director took a roll call to ensure that a quorum of the board existed.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

ACTION: Mrs. Brenda Robertson made a motion to amend the agenda moving Dr. Steven Peters from the action part to the consent agenda, adopt the revised agenda, and approve the minutes from the previous board meeting, finance, academic, and governance committee meetings, seconded by Mrs. Sara Struhs. The amended agenda was adopted, and minutes approved unanimously.

II. COMMUNICATIONS:

No requests for public comments were received.

III. CONSENT ITEMS:

- a. Administrative Withdrawals
- b. Dr. Steven Peters

ACTION: Mrs. Sara Struhs made a motion to approve the consent agenda items, seconded by Mrs. Brenda Robertson. The motion passed unanimously.

IV. DISCUSSION ITEMS:

- a. HOS Update – Dr. Joel Medley
 - The update this month covered quite a bit of details from withdrawal numbers, teacher spotlight, new benefits (at no cost to the board or employees), and reminders of the renewal site visit later in March.
 - The presentation, however, focused on the 3rd Teacher Pulse Check (TPC) and Parent Satisfaction results from the first semester. The results were favorable for the school and all of that data was shared with the board. In sum, the third TPC saw growth over the second as we discovered that many teachers had not received the survey. The administration pulled together a teacher team to make sure this is a focus for the future. One more survey will be delivered taken during the year and those results will be shared as well.
- b. Dr. Steve Moody presented an overview regarding the events of the Finance Committee meeting this month. He noted we had 43 more students than expected and received approximately \$600,000 additional dollars from the state. Dr. Moody asked the board members to consider volunteering for the role of Board Treasure to replace Mr. Richard Thomas. The committee recommends the board approve the February invoices.
- c. Dr. Steve Moody shared the events of the Governance Committee meeting. Specifically, the committee, with the assistance of the board attorney, reviewed our existing policies, noting some minor errors that have since been corrected. Additionally, our board attorney discussed a proposed policy from K12, Inc. regarding background checks. The attorney recommended utilizing the policy that Durham Public Schools has instead of the K12, Inc. policy. The committee asked the Executive Director to work with the attorney to modify.

- d. Mr. John Kramer advised the board regarding the status of the budget noting that at this time there are no significant variances between the budget and the actuals. Average enrollment is 2032 students, and our basic funding from the state is approximately \$11,437,00. Including LEA collections and federal sources, our funding to date is \$13,933,000. Our budget projected the total to be \$13,440,000, therefore at this time; we have a surplus of funds. However, this is subject to change.
- e. Mrs. Sara Struhs shared with the board an overview of the undertakings of the Academic Committee this month. Notably, that overall our students are improving academically compared to the previous year, our tutors are making a difference and that we tested 95% of our students during the first semester End of Course Test.
- f. Mr. Chris Withrow gave a brief overview of the Parent Meeting Tour that he undertook. He spoke of the families sharing stories of how their lives, both academically and emotionally, have been changed after enrolling in our school. The families expressed several ways in which the school could improve. Mr. Withrow offered a recommendation which may be used to address the wants of the families. Dr. Moody directed the Governance Committee review the proposal.

- **ACTION:** Mrs. Brenda Robertson made a motion to enter closed session for:

Confidential or privileged information and/or confidential student matters including student transfer requests as allowed under General Statute 143-318.11(a)(1).

Legal matters or potential legal matters as allowed under General Statute 143-318.11(a)(3).

The motion was seconded by Mr. Walter Martin. The motion passed unanimously.

Upon the completion of closed session deliberations, the board rejoined the open session meeting.

V. ACTION ITEMS:

- a. Finance Committee Invoice's

ACTION: Dr. Steve Moody made a motion to approve the invoices, seconded by Mrs. Brenda Robertson. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

Important Dates to Remember

- March 22, 2018 – Charter Renewal site visit
- May 5, 2018 – Annual Finance Committee Work session
- May 17, 2018 – Capital Day
- June 7, 2018 – Prom at the Marriott in Durham
- June 8, 2018 – 1st Graduation at Kings Park International Church in Durham

VII. ADJOURNMENT

A motion was made to adjourn the meeting by Mrs. Sara Struhs and properly seconded by Mr. Walter Martin. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:18 PM

The next scheduled board meeting will be April 02, 2018, 5 PM