



*NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.*

**October 01, 2018, Regular Board Meeting  
Minutes**

**Regular Meeting – via Conference Call  
North Carolina Learns, Inc.  
Board of Directors  
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Dr. Steven Peters		Chad Long
Walter Martin	Dan Swartz		Chris Withrow, Executive Director
Sara Struhs	Brenda Robertson		Dr. Joel Medley, K12
			John Kramer, K12
			Sharon Williams, K12
			Phyllis Pearson, Petway, Mills, and Pearson
			Marcia Simmons, K12

**I. CALL TO ORDER**

Dr. Steve Moody called the meeting to order at 5:06 pm. Before conducting business, the Executive Director took roll to ensure that a quorum of the board existed. With a quorum present, board business could be conducted.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

**ACTION:** Dr. Steve Moody made a motion to amend the agenda, adding the audit report to the action item list and adopt the amended agenda, seconded by Mrs. Sara Struhs. The amended agenda was adopted unanimously.

**ACTION:** Mr. Walter Martin made a motion to approve the minutes from the previous board meeting, closed session, and finance committee meetings, seconded by Mrs. Brenda Robertson. The minutes were approved unanimously.

II. COMMUNICATIONS:

No requests for public comments were received.

III. CONSENT ITEMS:

None

IV. DISCUSSION ITEMS:

- a. Mrs. Phyllis Pearson provided a high-level overview regarding the yearly audit. The over-arching statement to the report was that we received an Unmodified Report. In general, as of June 30, 2018 the total net position of NCVA was \$1,168,249, with charts summarizing assets, liabilities, revenue, and expenditures. The report provided a summary of accounting policies, basic financial statements, management discussion and analysis, and budgetary data.
- b. HOS Update:
  - Hurricane Florence – several things occurred at the school necessitating modifications and those are summarized below:
    1. School was closed two days and we are awaiting a decision from the General Assembly or Governor on any calendar waivers and/or days forgiven before submitting a plan to the board to make up those days.
    2. NWEA MAP testing was pushed back to the first week of October because families were still just getting power sustained last week.
    3. The September outings were cancelled and may be rescheduled in November.
    4. National Honor Society induction for high school was scheduled for October 11; however, due to the storm, many of the applications were delayed. As such, the inductions for National Honor and National Junior Honor Society will be combined late in October.
    5. K12, as the partner with the board, opened a Go Fund Me account for people to contribute to our teachers and families in need. Funds have been collected and are being distributed to those of known need.

- Family Pulse Checks – the second of seven annual pulse checks were distributed. The school’s satisfaction and preparation ratings by families is higher than at this point last year. Disaggregating the data further, we were able to see a lower score in new families compared to returning families. As such, the school made modifications to differentiate onboarding of students and saw a 16% point increase between the first and second pulse check. The third one will be in mid-October, so the results will be interested to track to see if sustained.
- Performance Framework – with the presentation of the audit showing a clean audit, the school will be considered financially compliant. As stated in a prior HOS update, the school will also be deemed operationally compliant. The last area is academics, and NCVA was compared to the district in which the school is located – as stated in the law and Performance Framework document. With that comparison, the school is not exceeded or comparable to the district in 2 of 10 academic areas.
- Enrollment – basic demographics of the school (gender, race, and last type of school attended). The first month withdrawal rate information has just been pulled and was shared with the board – 125 withdrawals which is the lowest first month in the school’s four year history.

c. Dr. Steve Moody shared the activities of the finance committee including discussing the invoice and audit. The committee recommends approval of the invoice and audit.

V. ACTION ITEMS:

Invoice  
Audit

**ACTION:** Dr. Steve Moody, on behalf of the finance committee, made a motion to approve the invoice, and audit, seconded by Mr. Walter Martin. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

- October 11, 2018 – High School Honor Society Induction
- October 12, 2018 – High School Outing
- October 18 – 19, 2018 – OCS Leadership Conference
- October 22, 2018 - Academic Committee Meeting, 5 PM
- October 25, 2018 – Middle School Honor Society Induction
- October 26, 2018 – K-5 Outing
- November 09 – 10, 2018 – Board Retreat

VII. ADJOURNMENT

A motion was made to adjourn the meeting by Dr. Steve Moody and properly seconded by Dr. Steven Peters. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 5:37 PM

The next scheduled board meeting will be November 05, 2018, 5 PM