NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student’s full potential for academic and post-secondary success.

September 10, 2018, Regular Board Meeting
Minutes

Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
1-888-824-5783 passcode: 73138271#

<table>
<thead>
<tr>
<th>Board Members Present</th>
<th>Board Members Absent</th>
<th>Others in Attendance Non-Voting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Steve Moody</td>
<td>Dr. Steven Peters</td>
<td>Sara Struhs</td>
</tr>
<tr>
<td>Walter Martin</td>
<td>Dan Swartz</td>
<td>Brenda Robertson</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:07 pm. Before conducting business, the Executive Director took roll to ensure that a quorum of the board existed. With a quorum present, board business could be conducted.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

ACTION: Mr. Walter Martin made a motion to adopt the agenda, and approve the minutes from the previous board meeting, finance, and governance committee meetings, seconded by Dr. Steven Peters. The agenda was adopted, and minutes approved unanimously.
II. **Closed Session:**

Dr. Steve Moody made a motion to enter closed session for:
Personnel qualifications, competence, performance, character, or fitness as allowed under General Statute 143-318.11(a)(5).
The motion was seconded by Dr. Steven Peters, the motion passed unanimously.

III. **COMMUNICATIONS:**

No requests for public comments were received.

IV. **CONSENT ITEMS:**

Updated Policies

**ACTION:** Mrs. Brenda made a motion to approve the consent agenda item, seconded by Mr. Walter Martin. The motion passed unanimously.

V. **DISCUSSION ITEMS:**

a. Mrs. Kristin Contreras shared an overview of the FAST program which included the following:
   - Who Needs Fast Examples Include: those struggling with engagement, missed class sessions, or truant.
   - What is Next: teacher continue to support their students, teachers attend FAST back on track conferences, and collaborate with FAST.
   - When Does Student Exit: Students are excited when they are attending classes, communicating, and doing daily work on a consistent basis.

b. Mrs. Gina Little presented information regarding our EC program including:
   - Demographics
     - 66% of EC Students qualify for Free-Reduced Lunch
     - 28% of EC Students qualify as Black
     - 66% of EC Students qualify as White
     - 6% of EC Students qualify as American Indian
     - >5% EC Student qualifies as Asian
   - Additionally, types of disabilities will be included.

   c. Ms. Jill Curtis provided an update which included:
      - Offerings for ES students:
Monthly Guest Speakers
Enrichment sessions monthly
4th and 5th grade students who received a 4 or 5 on EOG’s will be
invited to weekly math session where they work on project-based
activities
Potentially: Spanish sessions and Art sessions
AP courses
Dual Enrollment
Honors Courses

Where we are so far:
11 students submitted for Duke Tip in 4th – 6th grades (4th – 6th
Talent Search)
17 students submitted for Duke Tip in 7th grade (7th Talent
Search)
74 students in ALP in 4th and 5th based on EOG scores
34 students in ALP in MS
130 students in HS are in honor, dual enrollment, or AP courses
Still working on K-3

d. HOS Update – Dr. Medley spent the majority of the presentation
informing the board about preparations for Hurricane Florence. Families
had been notified of possible school closure as well as ways to do work
(and keep track) of offline assignments.
  • School Report Card – the highlights of the school’s data was
presented (including meeting 100% of our performance targets).
According to the Office of Charter Schools Performance
Framework, we comply financially, operationally, and academically
(in all but 2 areas). The school met more long-term ESSA goals
than the state and improved in 15 of 17 EOGs/EOCs. The gap to
becoming a C was closed by half, so this sets the school up nicely
to move into a C the following year. Growth was made in reading
but missed in math; so the overall growth school was still not met.
Despite missing, the school continued moving closer to that mark
in growth. Our graduation rate, participation targets, and growth
scores far surpassed that of the other virtual school.
  • Teacher of the Year – Amanda O’Brien, who was selected as one
of the 6 K12 National Teachers of the Year, is the school’s
nominee for Charter School Teacher of the Year. Her packet has
been submitted and the board will be apprised of progress.
  • Special Programs Manager – this position is going to become
vacant as the SPM since the beginning of the school has been
promoted due to solid work.

e. Dr. Steve Moody led the board through a Finance Committee report
including the invoice and miscellaneous invoice from K12. He further
explained that the Federal Government now requires the board expressly
designate Dr. Joel Medley and/or designee to fill out and sign grant applications. The committee recommends approval of all items.

VI. ACTION ITEMS:

Invoice
Miscellaneous Invoice
Direct Dr. Joel Medley and/or designee to fill out and sign grant applications.

ACTION: Dr. Steve Moody, on behalf of the finance committee, made a motion to approve the invoice, miscellaneous invoice, and direct Dr. Joel Medley and/or designee to fill out and sign grant applications, seconded by Mr. Walter Martin. The motion passed unanimously.

ACTION: Mrs. Brenda Robertson, made a motion to:

Accept resignation of a staff member, direct K12 to develop a reimbursement schedule for funds utilized by said staff member for academic advancement, to be paid in equal installments, zero interest, with an escalation clause to charge interest if payments are not submitted on time.

The motion was seconded by Dr. Steven Peters. The motion passed unanimously.

VII. CHAIRPERSON COMMENTS

- September 21, 2018 – Statewide Outings
- October 18 – 19, 2018 – OCS Leadership Conference
- November 09 – 10, 2018 – Board Retreat

The chair directed the ED to send the ethics policy to the board members and ask them to sign and return it as soon as possible.
VIII. ADJOURNMENT

A motion was made to adjourn the meeting by Dr. Steve Moody and properly seconded by Mr. Walter Martin. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:11 PM

The next scheduled board meeting will be October 01, 2018, 5 PM