



*NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.*

**September 10, 2018, Regular Board Meeting  
Minutes**

**Regular Meeting – via Conference Call  
North Carolina Learns, Inc.  
Board of Directors  
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Dr. Steven Peters	Sara Struhs	Chad Long
Walter Martin	Dan Swartz		Chris Withrow, Executive Director
	Brenda Robertson		Dr. Joel Medley, K12
			John Kramer, K12
			Jill Curtis, K12
			Gina Little, K12
			Marcia Simmons, K12
			Kristin Contreras, K12

**I. CALL TO ORDER**

Dr. Steve Moody called the meeting to order at 5:07 pm. Before conducting business, the Executive Director took roll to ensure that a quorum of the board existed. With a quorum present, board business could be conducted.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

**ACTION:** Mr. Walter Martin made a motion to adopt the agenda, and approve the minutes from the previous board meeting, finance, and governance committee meetings, seconded by Dr. Steven Peters. The agenda was adopted, and minutes approved unanimously.

II. Closed Session:

Dr. Steve Moody made a motion to enter closed session for:

Personnel qualifications, competence, performance, character, or fitness as allowed under General Statute 143-318.11(a)(5).

The motion was seconded by Dr. Steven Peters, the motion passed unanimously.

III. COMMUNICATIONS:

No requests for public comments were received.

IV. CONSENT ITEMS:

Updated Policies

**ACTION:** Mrs. Brenda made a motion to approve the consent agenda item, seconded by Mr. Walter Martin. The motion passed unanimously.

V. DISCUSSION ITEMS:

- a. Mrs. Kristin Contreras shared an overview of the FAST program which included the following:
  - Who Needs Fast Examples Include: those struggling with engagement, missed class sessions, or truant.
  - What is Next: teacher continue to support their students, teachers attend FAST back on track conferences, and collaborate with FAST.
  - When Does Student Exit: Students are excited when they are attending classes, communicating, and doing daily work on a consistent basis.
  
- b. Mrs. Gina Little presented information regarding our EC program including:
  - Demographics
  - 66% of EC Students qualify for Free-Reduced Lunch
  - 28% of EC Students qualify as Black
  - 66% of EC Students qualify as White
  - 6% of EC Students qualify as American Indian
  - >5% EC Student qualifies as Asian
  - Additionally, types of disabilities will be included.
  
- c. Ms. Jill Curtis provided an update which included:
  - Offerings for ES students:

### Monthly Guest Speakers

Enrichment sessions monthly

4th and 5th grade students who received a 4 or 5 on EOG's will be invited to weekly math session where they work on project-based activities

Potentially: Spanish sessions and Art sessions

AP courses

Dual Enrollment

Honors Courses

Where we are so far:

11 students submitted for Duke Tip in 4th – 6th grades (4th – 6th Talent Search)

17 students submitted for Duke Tip in 7th grade (7th Talent Search)

74 students in ALP in 4th and 5th based on EOG scores

34 students in ALP in MS

130 students in HS are in honor, dual enrollment, or AP courses

Still working on K-3

- d. HOS Update – Dr. Medley spent the majority of the presentation informing the board about preparations for Hurricane Florence. Families had been notified of possible school closure as well as ways to do work (and keep track) of offline assignments.
- School Report Card – the highlights of the school's data was presented (including meeting 100% of our performance targets). According to the Office of Charter Schools Performance Framework, we comply financially, operationally, and academically (in all but 2 areas). The school met more long-term ESSA goals than the state and improved in 15 of 17 EOGs/EOCs. The gap to becoming a C was closed by half, so this sets the school up nicely to move into a C the following year. Growth was made in reading but missed in math; so the overall growth school was still not met. Despite missing, the school continued moving closer to that mark in growth. Our graduation rate, participation targets, and growth scores far surpassed that of the other virtual school.
  - Teacher of the Year – Amanda O'Brien, who was selected as one of the 6 K12 National Teachers of the Year, is the school's nominee for Charter School Teacher of the Year. Her packet has been submitted and the board will be apprised of progress.
  - Special Programs Manager – this position is going to become vacant as the SPM since the beginning of the school has been promoted due to solid work.
- e. Dr. Steve Moody led the board through a Finance Committee report including the invoice and miscellaneous invoice from K12. He further explained that the Federal Government now requires the board expressly

designate Dr. Joel Medley and/or designee to fill out and sign grant applications. The committee recommends approval of all items.

VI. ACTION ITEMS:

Invoice

Miscellaneous Invoice

Direct Dr. Joel Medley and/or designee to fill out and sign grant applications.

**ACTION:** Dr. Steve Moody, on behalf of the finance committee, made a motion to approve the invoice, miscellaneous invoice, and direct Dr. Joel Medley and/or designee to fill out and sign grant applications, seconded by Mr. Walter Martin. The motion passed unanimously.

**ACTION:** Mrs. Brenda Robertson, made a motion to:

Accept resignation of a staff member, direct K12 to develop a reimbursement schedule for funds utilized by said staff member for academic advancement, to be paid in equal installments, zero interest, with an escalation clause to charge interest if payments are not submitted on time.

The motion was seconded by Dr. Steven Peters. The motion passed unanimously.

Staff Member Resignation

VII. CHAIRPERSON COMMENTS

- September 21, 2018 – Statewide Outings
- October 18 – 19, 2018 – OCS Leadership Conference
- November 09 – 10, 2018 – Board Retreat

The chair directed the ED to send the ethics policy to the board members and ask them to sign and return it as soon as possible.

VIII. ADJOURNMENT

A motion was made to adjourn the meeting by Dr. Steve Moody and properly seconded by Mr. Walter Martin. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:11 PM

The next scheduled board meeting will be October 01, 2018, 5 PM