



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

October 02, 2017, Regular Board Meeting Minutes

**Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
October 02, 2017 (5pm)
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Richard Thomas		Dr. Joel Medley, Head of School
Brenda Robertson	Sara Struhs		John Kramer, K12
Tracy Johnson			Marcia Simmons, K12
			Chris Withrow, Executive Director
			Phyllis Petaway

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:00 pm. Before conducting business, the Head of School took a roll call to ensure that a quorum of the board existed.

Before moving through the meeting's agenda items, the mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

ACTION: Dr. Steve Moody made a motion to adopt the agenda and modify it by adding the resignation of Mrs. Catherine Zambrano to the action portion of the agenda, seconded by Mr. Richard Thomas. The agenda was changed and adopted.

ACTION: Mrs. Sara Struhs made a motion to approve the September board and finance committee meeting minutes, seconded by Mr. Tracy. The motion passed unanimously.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS:

IV. DISCUSSION ITEMS:

- a. Mr. John Kramer introduced Mrs. Phyllis Petaway, of whom presented the financial audit results. Mrs. Petaway discussed the various parts of the document noting our Net Position, Change in Net Position, paid off our \$50K escrow loan, and that we do not own any capital assets. This audit showed that we are compliant with the laws, rules and regulations of state, local and federal. One outstanding item which needs to be completed is a proof of residency of the board members. Members were asked to submit a photo copy of their driver's license to the ED to fulfill that requirement.
- b. HOS Update – Dr. Medley focused on two items for the board:
 - enrollment and school academics.
 - Enrollment – the cap for this year was 2160 students and our founding count day number was 2094. These lower numbers were due to K-4 grade where we have much smaller or no wait lists. Most students come from public schools with about 17% from home school. We continue to see a rising number of EC and FRL students. The top seven districts were provided as we have pulled from 98 of 100 counties and 107 of the State's 115 LEAs.
 - Academics – the School Performance Grade was shared with the full board. Once again, the school received a “d” with a “C” in reading and an “F” in math. While the school did not make growth overall, there grade-level data shows significant improvement. In reading, all but one grade level – 3rd – met the State's expectations for growth (an increase from 3 to 5 grade levels over the prior year). For math, we, for the first time, had a grade level that met growth in math – 7th grade. We also made growth for the second year in English 2. Despite not making growth in the other areas, every grade level improved in reading and science. The State Board of Education policy for renewal indicates that we are to be comparable to the district in which our school is located not the State average. If that comparison occurs, we are definitely comparable to Durham Public Schools.
- c. Mr. Richard Thomas shared that our budget is tracking normally, there was a minimal overage with a line item due to increased hardware needs and the committee is recommending the approval of the September invoice.

V. ACTION ITEMS:

a. Administrative Withdrawals

ACTION: Mrs. Brenda Robertson moved the board approve the administrative withdrawals, the motion was seconded by Mr. Richard Thomas. The motion passed unanimously.

b. Invoice

ACTION: Mr. Richard Thomas moved the board approve the invoice, the motion was seconded by Mr. Tracy Johnson. The motion passed unanimously.

c. Audit

ACTION: Mr. Richard Thomas moved the board approve the audit, the motion was seconded by Mrs. Sara Struhs. The motion passed unanimously.

a. Catherine Zambrano

ACTION: Mrs. Sara Struhs moved the board accept the resignation of Mrs. Catherine Zambrano, the motion was seconded by Mrs. Brenda Robertson. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

The charter school leadership institute, sponsored by the Office of Charter Schools, will conduct its annual conference, October 12 – 13, 2017 at Voyager Academy in Durham, NC. Board members are encouraged to attend if available. More information may be obtained here: <https://goo.gl/oMuYws>

Please inform the Executive Director if you would like to attend so that he can complete your registration.

The Office of Charter Schools will be conducting a “Renewal” webinar to inform the schools which are renewing in 2019 what the expectations will be. If you are interested in attending the webinar please go to the following link, October 03, 2017 at 10 AM.

1. Click and join at the specified time and date:
<https://global.gotowebinar.com/join/6924306802081397761/652602689> Note: This link should be not shared with others it is unique to you. 2. More webinar details:
<https://attendee.gotowebinar.com/additionalInfo.tml?duplicate=true&webinar=6924306802081397761®istrantConfirmation=3775179056712971789>

The board is advised to submit menu choices to the ED for the October 09, 2017 finance meeting.

The board is advised to submit a photo copy of their driver's license to the ED asap.

VII. ADJOURNMENT

Motion was made to adjourn the meeting by Dr. Steve Moody and properly seconded by Mr. Tracy Johnson. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:03 PM

The next scheduled board meeting will be November 06, 2017, 5 PM