



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student’s full potential for academic and post-secondary success.

August 07, 2017, Regular Board Meeting Minutes

**Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
August 07, 2017 (5pm)
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Richard Thomas	Tracy Johnson	Dr. Joel Medley, Head of School
Brenda Robertson	Sara Struhs	Cathy Zambrano	John Kramer, K12
			Dan Jette, K12
			Chris Withrow, Executive Director

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:09 pm. Before conducting business, the Head of School took a roll call to ensure that a quorum of the board existed.

Before moving through the meeting’s agenda items, the mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

ACTION: Mrs. Sara Struhs made a motion to adopt the agenda and approve the previous board meeting, July 10, 2017, academic committee meeting, July 27, 2017 and finance committee meeting, July 31, 2017 minutes, the motion was seconded by Mrs. Brenda Robertson. The agenda was adopted.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS:

Personnel Recommendations
Administrative Withdrawal

ACTION: Mrs. Brenda Robertson made a motion to approve the consent agenda items, and the motion was seconded by Mr. Richard Thomas. The motion passed unanimously thus approving the consent items.

IV. DISCUSSION ITEMS:

- a. Head of School Update – Dr. Joel Medley shared with the board some measures that K12 supports the school including providing a Southern Regional VP, Controller, and Senior Director of Academic Services.

New teachers participated in professional development [PD] prepared to quickly onboard them to the NCVA culture, and then were joined by the remaining staff for additional PD.

Dr. Medley presented our withdrawal data for the 206/2017 school year. The top reasons for leaving include family transitions, low motivation, and disinterest in the model.

Our enrollment numbers are strong and we have a waitlist of approximately 584 students.

- b. Academic Committee Meeting Update – Mrs. Sara Struhs apprised the board of the four meetings which are underway. She noted the administrative team has been providing the committee with information regarding the 2016/2017 test scores, staff additions and modifications of services rendered. Two meetings remain which will address student engagement and academic changes for the new school year.
- c. Finance Committee Update – Mr. Richard Thomas shared the year end budget numbers are within established parameters and no variances to express. Further, he commended the Chairman for his budgetary acumen. Lastly, Mr. Thomas presented an invoice for reclamations, the committee is recommending the board approve the invoice.

V. ACTION ITEMS:

- a. Invoices

ACTION: Mr. Richard Thomas moved the board approve the invoice, the motion was seconded by Mrs. Sara Struhs. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

- The OCS Leadership Institute will be conducted in October, the Executive Director [ED] will send out information regarding it as soon as it is available.
- The Chair, HOS and ED will work with the board's attorney to prepare a response letter for charter renewal.
- The ED will send out to the board a document and requests each member to fill out the document which will become a part of the K12 evaluation.

VII. ADJOURNMENT

Motion was made to adjourn the meeting by Mrs. Sara Struhs and properly seconded by Mrs. Brenda Robertson. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 5:43 PM

The next scheduled board meeting will be September 11, 2017, 5 PM