

## Michigan Virtual Charter Academy Student Internet Safety

Do not reveal on the Internet personal information about yourself or other persons. For example, you should not reveal your name, home address, telephone number, or display photographs of yourself or others to persons outside of Michigan Virtual Charter Academy. Do not agree to meet in person, anyone you have met only on the Internet and who is not affiliated with Michigan Virtual Charter Academy.

### Network Etiquette

At Michigan Virtual Charter Academy, parents and students are expected to follow the rules of network etiquette, or “netiquette.” The word netiquette refers to common-sense guidelines for conversing with others online. Please abide by these standards. Avoid sarcasm, jargon, and slang. Swear words are unacceptable. Never use derogatory comments, including those regarding race, age, gender, sexual orientation, religion, ability, political persuasion, body type, physical or mental health, or access issues. Focus your responses on the questions or issues being discussed, not on the individuals involved. Be constructive with your criticism, not hurtful. Review your messages before sending them. Remove easily misinterpreted language and proofread for typos. Respect other people’s privacy. Don’t broadcast online discussions, and never reveal other people’s e-mail addresses.

### Appropriate Use of Technology

Michigan Virtual Charter Academy reserves the right to review any material transmitted using our instructional computing resources or posted to an MVCA instructional computing resource to determine the appropriateness of such material. MVCA may review this material at any time, with or without notice. E-mail transmitted via MVCA instructional computing resources is not private and may be monitored.