

Michigan Virtual Charter Academy

Regular Meeting Agenda

Monday, September 28, 2015

6:00 P.M.

GVSU Conference Center

163 Madison Ave.

Detroit, MI 48226

If unable to attend in person, you can participate via conference call at
(888) 824-5783 x 30178241#

1. **Call to Order:** Director Bender called the meeting to order 6:01PM
2. **Roll Call:** Director Bender, Director Lake, Director Foster and Director Stangeland
Excused absent: Director Buckles and Director Hester

Also Present: Andrei Nichols (MVCA), Tina Ortowski (MVCA), Larry Spencer (GVSU), Tiffany Snyder (MVCA), Shannon Hare (MVCA), Ann Vanderlaan (Clack Hill), Andrea Kitomary (MVCA), Laura Otten (Priority school support for Kent IDS), Cody Mathers (K12), Jeremy Jaluser (VST Inc.), Sara Ferguson (MVCA), Julie Overholt (K12), Amy Sterling (MVCA), Jennifer Sims (K12), Corista Nichols (MVCA), Russ Roselle (K12), David Jenkins (K12), Sean Hampton (K12) and Lashondra Thomas (Clairmont Group)

3. **Approval of Agenda**

Motion: Director Foster moved that the Agenda be approved.

Seconded by: Director Lake

Approved: Unanimous approval

4. **Approval of Minutes from regular meeting August 17, 2015**

Motion: Director Stangeland moved that the August 17, 2015 minutes be approved by the Board of Directors.

Seconded by: Director Lake

Approved: Unanimous approval

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5. **Public Comments:** (limited to agenda items 3 minutes limit) None

6. **Background Check policy- Presented by Ann Vanderlaan**

Motion: Director Foster moved that Director Bender be appointed to do the back ground checks for MVCA. If the Board finds another option before October 11, 2015 they will be allowed to use that option for the processing of the background checks for MVCA.

Seconded by: Director Stangeland

Approved: Unanimous approval

7. **MVCA Budget Changes:**

David Jenkins will be looking into the budget on a monthly basis per the Board.

8. **Financial Statements:** K12 invoices would not be paid this month per the agreement at the Financial Meeting.

9. **Finance Committee:**

a. **Signature Card:**

Motion: Director Foster moved that Andrei Nichols be added to the PNC bank account and Jean Broadwater be removed.

Seconded by: Director Lake

Approved: Unanimous approval

b. **Financial Reports:** None

c. **Title I & II, IDEA Grants:** 2015 grant year 1.5 million received in grand money. There was \$485,000.00 unspent. 2016 is on track the accounting team is making the draw process a part if the monthly reporting for the Board.

d. **Special services provider rate increase:** The Board received a breakdown of the cost. This will be put on the October agenda.

e. **Early Financial Warning Legislation:** 5% plus the state aid amount

f. **Student Computer Hardware Distribution:** Presented by Cody Mathers. He presented his presentation at the finical meeting for the Board.

g. **Action Items:** none

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10. *Head of School Report* : Andrei Nichols Interim Principal

Julie Overholt presented an academic plan update: All welcome calls are complete to date. DIBLES and NWEA testing have started at all levels. Teachers have begun putting all kids in groupings as the Board requested at the August board meeting. Data meeting are held every week with all staff. We are working with fast team to help the unengaged students. Instruction has begun at all levels.

- a. Elementary School: Shannon Hare reported that there is accurate data on all students. On the first day of school all students K-5 were tested with DIBLES testing scale. The teachers were one on one in a class connect session with the student. NWEA K-6 testing started testing last Monday, September 21, 2015. NWEA skills navigator is a new resource to the teacher this year.
- b. Middle School
- c. High School: Tiffany Snyder reported that SAT prep course and writing practice will be provided to the students. Tiffany introduced Amy Sterling as the new Interim Academic Lead/Assistant Principal
- d. Jeremy from VST Inc. shared how the Special Education staff interacts with our Special Education students. Which we have about 520 Special Ed students at MVCA. VST services about 100.

11. *Priority School Report presented by Laura Otten:*

Laura explained that the identification last for 4 years. The first year is for planning, year two Laura Otten from Kent IDS works closely with MVCA. Years three and four they are looking at what additional support the teachers need to educate the students at MVCA. Laura works close with the MDE so MVCA does not have to repeat things.

12. *Student Handbook Adjustments:* None

13. *Michigan Department of Education Audit Compliance:* None

14. *Student enrollment Status:* It was giving to the Board inside the Board packet.

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15. **K12 Issues:** None

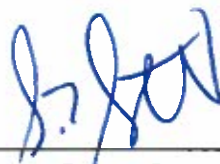
16. **Authorizer Comments:** Larry stated that GVSU started the academic grant program. MVCA received a check for \$35,000.00 for MVCA not for K12. There were some changes made to the academic grant this year. There are no more field representatives Larry is a consultant to MVCA.

17. **New Business:** None

18. **Adjournment:** Director Bender called the meeting at 7:59PM

The undersigned duly qualified and Secretary of the Board of Directors of the Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on September 28, 2015, the original of which is a part of the Board's minutes and further certifies that a notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Directors



Scott Stangeland, Secretary

Minutes are available at: MVCA Office, 678 Front Avenue NW, Suite 190 Grand Rapids, MI 49504.