

Michigan Virtual Charter Academy

Regular Meeting Agenda

Monday, October 26, 2015

6:00 P.M.

GVSU Conference Center

163 Madison Ave.

Detroit, MI 48226

If unable to attend in person, you can participate via conference call at
(888) 842-5783 code 54045839#

1. *Call to Order* - Director Bender called the meeting to order at 5:59
2. *Roll Call* - Director Bender, Director Hester, Director Buckles Director Lake, and Director Stangeland
Excused absent: Director Foster

Also Present - Andrei Nichols (MVCA), Tina Ortowski (MVCA), Larry Spencer (GVSU), Tiffany Snyder (MVCA), Shannon Hare (MVCA), Ann Vanderlaan (Clack Hill), Andrea Kitomary (MVCA), Sara Ferguson (MVCA), Julie Overholt (K12), Corista Nichols (MVCA), Sean Hampton (K12), Greg Terrell (Greg Terrell & Company), Cindy Wright-Carter (K12), Lashondra Thomas (Clairmont Group)

3. *Approval of Agenda*

Motion: Director Buckles move that the modified Agenda be approved.

Seconded by: Director Lake

Approved: Unanimous approval

4. *Approval of Minutes from the regular meeting on September 28, 2015*

Motion: Director Lake move that the September 28, 2015 minutes be approved by the Board of Directors.

Seconded by: Director Buckles

Approved: Unanimous approval

5. *Public Comments (limited to agenda items 3 minutes limit)* - None

6. *Background Procedure* – Presented by Ann Vanderlaan
The Board approved Grosse Ile Township School on October 13, 2015 at the special Board meeting to complete all employee background checks. The contract with Grosse Ile is good until December 2015. MVCA will have to extend the contract if the state of MI does not come up with a different plan.
7. *Head of School Educational Update* – Presented by Andrei Nichols
- On Monday, October 12, 2015 Interim head of School Andrei Nichols, Title I Coordinator Corista Nichols, and Director of Academic Services Julie Overholt attended a three-hour informational session at Kent ISD on the topic of 'Overview of On Site Review Process', specific to Focus/Priority Schools. In March of 2016 MVCA will receive a visit from MDE Field Services team members, who work together to help local districts implement functional school improvement plans aligned to high standards, improve student performance on both State and local assessments, and target supplementary resources more effectively to support educators in achieving these results. In preparation for this visit, MVCA will:
 - Establish a School Improvement Team comprised of Head of School, principals, teachers and parents
 - Provide overview of the On Site Review Process for the team; formulate respective roles and responsibilities
 - Prepare all consensus documents – district and school level – for submission and review
 - MVCA did NOT have to conduct two-way communication this Count Day period. Michigan's State Bill 134 was signed into law by Governor Snyder, which states that the MDE does not have the authority to implement the two-way communication requirement for Count Day. Had Bill 134 not been signed, MVCA would have been responsible for documenting communications for all MVCA students for four weeks in a row, to receive full FTE for each student. MVCA was prepared, however, if called to carry out this task. Professional Development was conducted on Monday, 5, 2015 for all staff on how to conduct (and record) two-way communications with students.

Academic Report – Presented by Julie Overholt - What is new this year? Everything is new. New team, new plan and a new focus.

Our fall diagnostic assessment window closed on Friday, October 16, 2015 following our schedule for NWEA, Dibles and USATP. You will find the data in your packet. I am pleased to say we reached our goals:

- We reached 97% in NWEA with a goal of 95%.
- We reached 97% in as well.
- We reached 91% in USATP at the HS level.

Data meeting are happening regularly and all are being held accountable to the student data. Instruction is happening is small and whole groups. Interim assessments begin this week (10/19) based on MSTEP.

a. *K-6 – Presented by Shannon Hare*

Small groups reading instruction based on fall DIBLES and NWEA data have started. All student levels are being addressed. Frequency depends on the student need with most intensive students receiving instruction daily.

Enrichment students are meeting with intervention specialists and receiving instruction with more difficult passages.

Math support for all students based on NWEA fall data. An additional 114 third through sixth grade students were invited to the math lab based on fall NWEA sessions.

Larry wants to wait to see the January data for the NWEA scores. He stated January is when the national score come out NWEA. He would like to compare that data then. Director Hester wants to know what the plan is for the incoming students. Tiffany assured her that there are thing in place for the new students that come in below average.

b. *7 – 12 – Present by Tiffany Snyder*

NWEA: 97% participation overall and digging into data for NWEA will have taken place on Friday during PD, NWEA Skills Navigator starting early November. USATP 90% participation, first interim week of 10/19, data digging during PD per our academic plan. SAT and MSTEP is starting in November. There are 185 potential graduates for 2016, 24 of them are currently in our CR program.

c. *Title I- Presented by Corista Nichols*

Iready was purchased for all interventionist it will help the interventions create more visualized lessons for their students. Over 900 of MVCA's students are receiving support for the interventionist. Document cameras were purchased for all interventionists. Tumble books were purchased for our K-12 students – this is an online library for our students to utilize.

The interventionists offer a multi-tiered system of support.

8. *Financial Statements* - Included in the Board packet for review.

9. *MVCA Budget Modifications* - Included in the Board packet for review.

10. *Finance Committee*

a. *2014/15 Annual Audit.....Gregg Terrell & Company*

There will be a special Board meeting on November 2, 2015 to approve the audit the Gregg Terrell & Company has performed at MVCA.

11. *Title I and Title II, IDEA Grants and 31a Funds* – Item was not address at this Board meeting.

Director Stangland asked Andrei: What are the big concerns? Andrei's response was: Keeping good teachers and making sure that the students are getting the support that is needed to make them successfully students at MVCA. Director Stangland asked if MVCA would do a student parent survey.

12. *Priority School Status Discussion* - None

13. *FAST Program – Presented by Andrea Kitomary*

The FAST team focuses on the students that fall of the radar or that are high risk. The FAST team will make numerous attempts to contact a family that has become truant to try and get them back on track to receive a great education at MVCA.

14. *Special Needs Review - Presented by Sara Ferguson*

The presentation was included in the Board packet for review.

15. *Student enrollment/Marketing* - Included in the Board packet for review.

16. *Staff Evaluation Process* – Item was not addressed at the Board meeting.

17. *Authorizer Comments* - Larry stated that he brought in the Success magazine to hand out. The Board reception is November 9, 2015.

18. *New Business* - None

19. *Adjournment* - Director Bender calls the meeting at 8:14pm

The undersigned duly qualified and Secretary of the Board of Directors of the Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on October 26, 2015, the original of which is a part of the Board's minutes and further certifies that a notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Directors



Scott Stangland

Minutes are available at: MVCA Office, 678 Front Avenue NW, Suite 190 Grand Rapids, MI 49504