



Michigan Virtual Charter Academy
Board of Directors - SPECIAL BOARD MEETING

MEETING DATE: Thursday, March 8, 2018

MEETING TIME: 6:00 PM

LOCATION: Clark Hill Law Offices,
151 Old Woodward Ave., Suite 200
Birmingham, MI 48085

If unable to attend in person, you may participate via conference call at
1-(888)-824-5783, Participant Code: 54045839

1. **Call to Order:** by Director Foster at 6:09 pm
2. **Roll Call:** Director Buckles, Director Hester, Director Foster, Director Stangeland

Excused Absence: Director Lake
3. **Quorum:** Yes
4. **Also, Present:** Andrei Nichols (MVCA), Ann VanderLaan, Kelly Davis, [conference line], Todd McIntire (K12) [conference line]
5. **Agenda Approval:**

Director Foster stated that tonight the Board will be approving enrollment for the 2018-19 school year and seat schedule, and also approve the corrected Board Meeting Minutes from January 22, 2018

Motion: Director Buckles moved to accept the agenda

Seconded by: Director Hester

All were in favor; motion approved

6. **Minute Approval** from the January 22, 2018 Meeting

Ann stated minuets from January 22, 2018 did not reflect the purpose of the closed section, the roll call vote, the Board's motion to move back into open session, and the motion to adjourn the regular Board meeting.

Motion by Director Buckles: Moved to approve the corrected minutes from the January 22, 2018 public Board meeting.

Seconded by: Director Hester

All were in favor; motion approved

7. **Director Foster:** Approval of student seat schedule and enrollment is now needed for discussion
- Ann VanderLaan:** K12 has provided two seat schedules for consideration for SY 2018 – 2019, one for 3000, the other for 3200 also voiced concern on students enrolling after count periods
- Todd McIntire:** Responded to issues posed Stated there is additional flexibility in grade band caps, gave example; also spoke on staffing and retaining students year- over year.... Stated 2nd count day period poses different issue
- Scott Stangeland:** Asked about staffing levels and any negative implications
- Andrei Nichols:** Responded how Head of School he works with K12 marketing on managing enrollment to not have negative staffing implications or impact on teacher morale
- Todd McIntire:** Stated changes happen with dramatic swings only
- Director Foster:** Stated with grade level caps then seem unimportant
- Todd McIntire:** Todd spoke that concern is on how the budget guides and gives flexibility
- Director Stangeland:** Scott stated cap is a guide whereby grade level helps manage
- Director Buckles:** Asked how did we come about the current numbers?
- Todd McIntire:** Todd stated that science and data were considered.... Spoke on K12 marketing team and analytics
- Director Buckles:** The Board and the Finance Committee will need to constantly evaluate the financial impact and the budget
- Director Foster:** We need consistency
- Ann VanderLaan:** Reminded members that seat schedule is needed for open enrollment to begin
- Todd McIntire:** Spoke on when and if a lottery is required from the State
- Kelley Davis:** Asked if there is difference between cap and grade level bands and whether if there is available spaces in the elementary school grades, the high school can increase enrollment.
- Todd McIntire:** Stated that there is additional flexibility in grade band caps, but they are limited to the specific grade band caps. The high school could not admit more students than the high school grade band permits. Todd provided an example
- Ann VanderLaan:** Posed concern what takes place financially after the second student count period
- Todd McIntire:** Responded that seat schedule/grade bands does not expand after second count period; the Academy will experience costs in enrolling new students without additional state funding. Todd added that K12 believes these students will re-enroll for

the fall, which assists with the Academy's enrollments for the following school year, which positively impacts financials and marketing

Director Buckles: Noted that the Academy can modify the budget during the school year according to student enrollment

Ann VanderLaan: Time to decide 3000 or 3,200 student enrollment cap and approval of the seat schedule/grade level caps as proposed by K12

Director Hester: Wanted to know the demand for students in Michigan

Andrei Nichols: Stated demand is there and requested for K12 marketing to present their plan to the board in regular meeting believes 3,200 can be reached

Todd McIntire: Stated an additional 200 is reasonable. Reiterated that it also depends on what the board wants to do. What is the Board's goal.

Director Stangeland: What is the impact on staffing.. asked about student, teacher ratiosCan we maintain continuity? Who are we attracting? Doesn't seem like it is that great of risk

Director Hester: What about 3,100 student enrollment cap? We are just getting to point we are making headway academically and we don't want to lost that momentum

Todd McIntire: That seems very reasonable

Motion by Director Hester: Motion to approve raising MVCA enrollment cap from 3,000 to 3,100 students, with the adjusted seat schedule with grade level and grade bands for enrollment of 3100 students.

Seconded by: Director Hester

All were in favor; motion approved

8. **Motion by Director Foster:** Motion to adjourn Board meeting

Seconded by: Director Hester

All were in favor, motion approved

Special Board Meeting adjourned at 7:02 pm

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of the minutes of the special board meeting held on March 8, 2018, approved at the Board's March 26, 2018 Board meeting, and further certifies that a proper notice of the special public board meeting on March, 8, 2018 and of the regular public Board meeting on March 26, 2018 was given to the public pursuant to the provisions of the Open Meeting Act, 1976 PA 267, as amended.

Secretary, Board of Directors _____

Scott Stangeland