



Testing Computers

Competitive bid is being created for the following:

- a. Chromebook Laptops
- b. Cradle points (i.e., wifi)
- c. 24-hour help desk support
- d. Set up – meaning computers are prepared for testing with all State of Michigan student assessments installed

REQUEST FOR QUOTE:

MICHIGAN STATE TESTING - COMPUTERS, PERIPHERALS

Recommendation:

The Michigan Virtual Charter Academy School Board of Directors post advertisement for a “Request for Quote” for the leasing of computers and peripherals.

Reasoning:

A Request for Quote is a standard business term used to invite vendors to provide quotes for services, but does not carry the legal implications in Michigan of a Request for Proposal or Invitation to Bid.

While there are no legal requirements for a school board to request quotes for services, computer hardware and software, or textbooks and educational materials, the Board solicits these quotes to practice due diligence and ensure that the Board is getting the best possible price and service package.

If, after soliciting quotes, the Board finds that the goods and/or services required to satisfy the Board’s needs are only available from one supplier, the Board may, by resolution and approval by two-thirds of the Board, use a “single” or “sole” source provider.

Proposed Action:

The Request for Quote should be publicly advertised. All quotes received should be discussed and agreed upon at an open, public meeting of the Board. Given the statewide nature of MVCA, posting for the Request for Quote in one of State’s four major newspapers: The Detroit Free Press; The Grand Rapids Press; The Detroit News; Lansing State Journal.

The following pages provide recommended language for an abbreviated Request for Quote to be listed in a newspaper and a full-length Request for Quote to be located on MVCA’s website.



Proposed Request for Quote Language for Insertion in a Newspaper

Michigan Virtual Charter Academy (MVCA) is issuing a Request for Quote to lease computers and peripherals, and equip each computer with the specifications and imaging necessary to implement the Michigan Department of Education's 2018 – 2019 online student assessment system.

Vendors should have the capacity to lease, ship and transport up to 3,000 laptop computers and peripherals to up to 34 testing locations throughout the state of Michigan. MVCA serves students throughout the state and students will not be expected to travel more than 60 miles to take state assessments.

To review the Request for Quote in its entirety, please visit Michigan Virtual Charter Academy's website at mvca.k12.com. Bids can be sent to kibush@k12.com. The deadline to receive quotes is Tuesday, February 19, 2019 by 5:00 p.m. EST.
