

Michigan Virtual Charter Academy

Regular Meeting Agenda

Monday, February 22, 2016

6:00 P.M.

Grand Valley State Conference Center

163 Madison Ave.

Detroit, Mich 48226

If unable to attend in person, you can participate via conference call at
(888) 824-5783 x 30178241#

1. **Call to Order:** Called to order at 6:03 p.m.

2. **Roll Call:**

Present: Director Bender, Director Foster, Director Hester, Director Lake, Director Buckles

Absent: Director Stangeland (excused)

Also Present: David Jenkins (K12), Tiffany Snyder (MVCA), Andrea Kitomary (MVCA), Sara Ferguson (MVCA), Andrei Nichols (MVCA), Julie Overholt (K12), Larry Spencer (GVSU), Carrie McClain (K12), Cindy Wright (K12), Kelly Davis, Ann Vanderlaan (Clark Hill)

3. **Approval of Agenda-**

Motion: Director Buckles moved to approve the agenda with the GVSU conflict of interest form.

Seconded: Director Lake second to approve the agenda with the addition of the GVSU conflict of interest form.

Approved: Unanimous

4. **Approval of Minutes from regular meeting January 26, 2016**

Motion: Director Foster moved to approve the minutes of the January meeting.

Seconded: Director Hester seconded to approve the minutes of the January meeting.

Approved: Unanimous

5. Public Comments (limited to agenda items 3 minutes limit)

No public comments

6. Financial Statements – January

- January Financial Statements were presented by Shawn Hampton (K12)
- The revised budget has been submitted to Kelly Davis for review.
- Kelly Davis shared the plan to address the outstanding K12 payments.
- Shawn Hampton share the reporting calendar and emphasized that a full audit on professional development costs to ensure expenses are being properly coded.

7. Finance Committee

a. Action Items

The finance committee made a motion to pay:

Non K12 Payments: 98,632.82

K12 Payments: 6,088,413.68

Total: 6,207, 723.63

b. Seconded: Director Foster supported the payments of 6,207,723.63

c. Approved: Unanimous

8. NWEA Schedule and Test Scores

- Julie Overholt Presented the Mid-Year Data for NWEA.
- It was reiterated that the NWEA Comparative Target that GVSU will use compares MVCA to other schools. The comparison is to schools that achieved similar RIT scores in the Fall.
- It was emphasized that MVCA is not aware of what schools were are compared too, as well as MVCA students taking the assessment in the home. It was emphasized that students tested high in the fall and may have received support, thus skewing the growth we may have experienced in the winter.

9. M-STEP Test

- Grade level scores were shared at the January board meeting.

10. Head of School Report

- **Parent Involvement Policy:**

Motion: Director Hester motioned to approve the Parental Involvement Policy.

Seconded: Director Buckles

Approved: Unanimous

Elementary School – No Updates

Middle School- No Updates

High School- MVCA has been awarded a grant for a 3-D printer.

11. Student enrollment update

12. Staffing update

13. Authorizer Comments

- Conflict of Interest Survey was emailed and Board of Directors need complete and return it to Andrei in the next two days.
- Mr. Spencer shared that after reviewing NWEA scores, we are close to the mark, but must continue to focus.
- Aug 1 – 5 there will be a Young Entrepreneur’s workshop at GVSU Detroit at the high school level. Estimated cost is \$50 per student.

14. New Business

March Board Meeting rescheduled for March 21, 2016. Location Pending.

15. Adjournment: Meeting Adjourned at 7:21 pm.

Minutes are available at MVCA office, 678 Front Avenue NW, Suite 190, Grand Rapids MI 49504

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of resolution adopted by the Board at a regular meeting held on February 22, 2016, the original of which is a part of the Board’s minutes and further certifies that a notice of a meeting was given to the public pursuant to the provisions of the Open Meeting Act, 1976 PA 267, as amended.

Secretary, Board of Directors
