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**Michigan Virtual Charter Academy  
Board of Directors Meeting Minutes**

**Monday May 20, 2019**

**GVSU Conference Center**

**163 Madison Ave. Detroit, Michigan 48226**

1. Call to Order: Time 6:07 pm
2. Roll Call: Present were Marva Foster, Monique Lake, Tarolyn Buckles, Scott Stangeland and (via phone) Ramone Crowe.
3. Other Attendees: Randy Rodriguez (HOS), Todd McIntire (K12), Kelley Davis (K12), Mary Markert (K12), and Ann VanderLaan (Clark Hill).

4. Public Comment: None

5. Approval of Agenda

**Motion: Director Lake moved to approve the Agenda**

**Second: Director Buckles**

**Motion unanimously approved**

6. Approval of April 22, 2019 Minutes of Board Meeting

**Motion: Director Lake moved to approve the minutes from April 22, 2019**

**Second: Director Buckles**

**Motion unanimously approved**

7. Finance Report

**a. Motion: Director Buckles moved to approve the K12 and nonK12 expenses for \$2,124,043.65**

**Second: Director Stangeland**

**Motion unanimously approved**

**b. Motion: Director Buckles moved to approve the Letter of Engagement with Gregory Terrell & Company to conduct the 2018-2019 audit.**

**Second: Director Stangeland**

**Motion unanimously approved**

**c. Motion: Director Buckles moved to approve the renewal of the 201-2020 Insurance through Arthur J. Gallagher & Co. For \$80,713.99**

**8. Head of School Report: Randy Rodriguez (Head of School)**

**a. Authorization Update**

**i. School Calendar**

**ii. Facility Lease**

**b. Data Updates**

**i. Testing**

**ii. Enrollment**

**iii. Summer School**

**c. Curriculum Update**

**i. Big Three**

**ii. AVID**

Randy Rodriguez (HOS) shared authorizer updates. We had been informed that Superintendent Kruppe had received the official letter of charter. Good news. The proposed calendar was shared and in alignment with Oakland Schools ISD. He reviewed the criteria for a new facility and the process that has been conducted to date. We are currently waiting for RFPs on three properties.

Randy shared the focus for next year, or the Big "3". These include Targeted Instruction, Observation Feedback, and Culture. Randy discussed each briefly and explained that these would be our primary focus points moving into 2019-2020.

9. New Business

- a. **Motion: Director Lake moved to approve proposed Board policy for Compliance with Michigan Sex Education Statute; Prohibition of Abortion Referral or Assistance as required by MCL388.1766 student computer distribution rules:**

**Second: Director Stangeland**

**Motion unanimously approved**

- b. **Motion: Director Stangeland moved to approve 2019-2020 School Calendar.**

**Second: Director Lake**

**Motion unanimously approved**

- c. **Motion: Director Stangeland moved to approve the Board Resolution Amendment to Articles of Incorporation to MVCA upon the effective date of new charter – July 1, 2019.**

**Second: Director Lake**

**Motion unanimously approved**

10. Items of Importance

Randy Rodriguez (HOS) led a short discussion about the practice of articulating grade level caps in addition to the grade band caps of K-5, 6-8, and 9-12. No action was taken.

11. Authorizer Comments
12. K12 Comments and Updates

Todd McIntire (K12) shared congratulations on completion of charter from Michigan Department of Education. Todd shared insight from Lansing regarding partnerships to continue to advocate for equal funding for charter and cyber schools as cyber schools are often the target of budget reductions. He also shared that the state had hired a new superintendent and our continued effort to promote charter/cyber schools with Michigan Department of Education administration and legislators. He stated priorities include equitable and appropriate funding for charter schools and the creation of a stable teacher candidate pipeline.

Todd also shared that K12 is hosting a National Leadership Summit in Denver for all school leaders. July 8-10, 2019.

13. Public Comment on Non-Agenda Items (limited to 3 minutes)
14. Reminder of Next Board Meeting:

**June 24, 2019 at Clark Hill PLC- Birmingham at 1:00 pm.**

Adjournment

**Motion: Director Foster moved to adjourn at 8:30 pm**

**Second: Director Lake**

**Motion unanimously approved**

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of the minutes at the regular meeting on May 20, 2019 approved at the Board's June 24, 2019, and that proper notice of the regular public Board meeting on May 20, 2019 was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Directors



Scott Stangeland