

Maine Learning Innovations

Minutes for a Meeting of the Board of Directors held January 21, 2020

Pursuant to email and public website notices, a meeting of the Board of Maine Learning Innovations was convened at 2:00 PM, January 21, 2020, in the Maine Virtual Academy offices in Augusta. Board members attending in person were Peter Mills (for part of the meeting) and Kim Whitman. On the phone were Amy Carlisle and Ed LeBlanc.

Also attending in person were Melinda Browne, Jillian Dearborn, Donald Fournier, Christina O'Grady (HS Science), Chelsea Osgood (MS History Teacher), Stephanie Emery, and Patti Ashley. On the phone were MEVA Treasurer Jennifer Hight, and Allison Branch

Minutes. Upon Motion by Kim, seconded by Ed, minutes for December 17, 2019, were approved.

Financial report. Jennifer Hight reported that the MDOE published a corrected ED279 that decreased the number of MEVA students from 429 to 400. This adjustment of 29 students changed MEVA's revenues from \$3.9M to \$3.7M, or reduced revenues by \$210K. MEVA was tasked by the Maine Charter School Commission (MCSC) to submit a plan in response to the new financial scenario. MEVA provided a statement to the MCSC that there would be no cuts in services during the 2019/20 school year. Jennifer said she was planning to attend the MCSC's Mid-Year Check-In Meeting with Melinda in early February to answer any questions.

Melinda requested that the FY19 Form 990 be approved by the governing board. Upon Motion by Kim, seconded by Ed, the FY19 Form 990 was approved.

The Board reviewed the written presentation of the Q2 financial data from Patti Ashley. Upon motion by Kim, seconded by Amy, the Q2 financial report was approved.

Head of School Report. The Board reviewed the details of the proposed Teacher Certification Exemption Policy, MEVA Governing Board Self-Evaluation Tool, Eighth Grade Celebration, and 2020/21 School Calendar provided by Melinda Browne.

Upon motion by Kim, seconded by Amy, the Teacher Certification Exemption Policy, MEVA Governing Board Self-Evaluation Tool, Eighth Grade Celebration, and 2020/21 School Calendar were approved.

Melinda reported that she is reviewing the proposed superintendent's evaluation tool, which she is utilizing as a test case, by submitting written responses to the board. Based on these results, the governing board will consider the tool for possible approval at a future meeting.

Melinda provided an update on the school's progress with the FY20 Independent Third-Party Evaluation. Lisa Plimpton, researcher/evaluator, is planning to conduct on-site interviews with MEVA faculty on Jan. 23rd.

Program Manager's Report. Stephanie Emery updated the board on the mid-year enrollments, which backfill for post-Oct. 1st withdrawals. There are three MEVA students graduating this January.

Stephanie also reported on the school's progress securing remote state testing (MEA) locations. Student counts at each location were determined after the mid-year enrollment process concludes. MEVA's goal was 95% student participation on the MEA.

Governance. Peter reported on recent communications with the Ballard Center regarding MEVA's leases for the Office Suite and C-Wing.

The meeting was then adjourned.

Respectfully submitted,

Peter Mills
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