July 2013 BOE meeting minutes, July 25, 2013

1. Meeting call to order @ 4:09 by Dave Ohman.

2. Roll Call. Present – Dave Ohman, Ed Palsrok and Dan Nolf
   Also Present – Interim HOS Stephanie Hargens, Shelley Meilock, and via teleconference Tony Verrocchio and Seth McKenzie.

3. Motion to approve agenda. Motion by Ed Palsrok, Second by Dan Nolf – Unanimously Approved.

4. Public comment – No members of the public present.

5. Consent Agenda –
   - Motion to approve the June meeting minutes with the change that Dan abstained from voting on the May meeting minutes. Motion by Dan Nolf, Second by Ed Palsrok – Unanimously Approved.

   - School Goals and Benchmarks - Motion to table goal/benchmarks completion until August meeting. Motion by Ed Palsrok, Second by Dan Nolf – Unanimously Approved.
   - Marketing and Enrollment Report - Tony Verrocchio invited members to share any additional marketing ideas. Application rate is 240 to 245, with 25 to 30 students approved. Shelley Meilock reported on the Marketing plan including efforts and events attended, which included some local meetings in the Traverse City and Manistee area.
   - MGLVA Handbook – 2nd Reading

7. Business Pertaining to School Performance
   - DUNS Number – Dave Ohman reported that we are still trying to resolve the duplicate number.
   - Office Space Update - Seth McKenzie reported that George Saylor has the keys to the office space, the IT work has begun, and we need to have DTE get the gas turned on. DTE requires a copy of a confirmation page from the IRS in order to turn it on. Dave Ohman to contact George Saylor to locate the proper document.
   - Annual Organizational – Motion to table until August meeting. Motion by Ed Palsrok, Second by Dan Nolf – Unanimously Approved.
   - Legal Invoices – Motion to pay the Legal invoices by Ed Palsrok, second by Dan Nolf – Unanimously Approved.

8. Business Pertaining to Board Performance –
   - Board Training – The Board reviewed the Family Orientation Process.


10. Public comment – No members of the public present.

11. Next meeting is August 22, 2013 at 4:00 P.M.

12. Adjournment – Motion to adjourn by Dan Nolf, second by Ed Palsrok – Unanimously approved. Meeting Adjourned at 5:40 P.M.

Submitted by Dan Nolf