

Maine Learning Innovations

Minutes for a Meeting of the Board of Directors held August 18, 2020

Pursuant to email and public website notices, a virtual meeting of the Board of Maine Learning Innovations was convened on Zoom at 2:00 PM, August 18, 2020. Board members attending were Amy Carlisle, Ed LeBlanc, Donna Pelletier, Peter Mills, and Kim Whitman.

Also attending were Melinda Browne, Donald Fournier, Jillian Dearborn, Jennifer Hight, Patti Ashley, Todd McIntire, Jennifer Clark, Cheryl Brigham, Christina O'Grady, Chelsea Osgood, Stephanie Emery, Lizzie Malvicini, Nicole Hart, Lena Vitagliano, and Lisa Plimpton. Nichi Farnham, Bob Kautz, and Gina Post attended from the Charter Commission.

Minutes. Upon motion by Amy, seconded by Ed, minutes from the meeting of July 21, 2020 were approved with the revision that Donna Pelletier be removed from attendance.

Finance. Jennifer Height explained that the state is providing guidance on how the COVID-19 monies (ESSERF & CRF) are to be spent and the process for securing reimbursement for allowable expenses. Jennifer outlined certain FY 21 budget cuts to materials.

The WIPFLI FY20 Audit is taking place September 8-11.

Upon motion by Donna Pelletier, seconded by Kim Whitman, the governing board was unanimously in favor of asking K12 Inc. for a waiver from paying the 15% on CARES Act revenues.

Upon motion by Donna Pelletier, seconded by Kim Whitman the July 2020 financial package was unanimously approved.

Head of School. Melinda Browne reported that the MEVA Summer 2020 Program offered tutoring, Extended School Year (ESY), and Credit Recovery. Teachers served approximately 50 students. Credit recovery students recovered approximately 50 credits. The team plans to make this an annual offering.

Teachers are participating in two-weeks of professional development (PD), leading up to the first day of school, August 31st. Trainings include asynchronous compliance, teacher-led sessions, and cross-curricular instructional mapping.

Melinda presented the MEVA re-opening plan. There would be no change for students in Calendar or academic schedule, aside from virtual extracurricular activities this year, such as field trips, open houses and clubs. Staff was to receive COVID-19 training during PD weeks and notified what to expect for changes. Extensive cleaning will alternate with in-person-office days. Teachers working remotely will be monitored through the tracking of their live connect sessions and grading. All staff will receive a daily survey before coming into the office for their required health screening. Staff will be provided with an approved COVID-19 cleaner, masks and hand sanitizer. MEVA will follow the Six MDOE Requirements for Safe Schools.

Melinda noted that the contract with Maine General for School physician/nurse was renewed.

The MEVA faculty are attending weekly process improvement meets on Mondays at 3:00 pm. These collaborative meetings identify and address the comprehensive needs of the school. Action items are developed. Meeting notes are recorded and posted. The MEVA governing board is invited and Kim Whitman has been attending.

Program Manager. Stephanie emery reported that enrollment was up to 407 (accepted) students; some are still finishing paperwork. The MEVA waiting list is over 300 students.

MEVA SY2020/2021 Student Handbook. Upon motion by Donna Pelletier, seconded by Kim Whitman, the MEVA SY2020/2021 Student Handbook was unanimously accepted and approved

Third Party Evaluation. Lisa Plimpton proposed to (1) evaluate K12 services; (2) look at trends in outcomes of career readiness, graduation and attendance, in addition to how policies and practices effect those trends.

Upon motion by Donna Pelletier, seconded by Kim Whitman, the Third-Party Evaluation Proposal by Lisa Plimpton was unanimously accepted and approved.

The meeting was then adjourned.

Respectfully submitted,

Peter Mills, Secretary