

IDAHO COLLEGE AND CAREER READINESS ACADEMY

Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.

Minutes

Board Meeting

Tuesday, February 24th, 2015 @ 5:30 PM Mountain

Via conference call (888) 824-5783 x84984956#

Meeting Room Link - [Monti's Meeting Room](#)

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

I. Call to Order

Meeting called to order at 5:35 PM

II. Roll Call

Directors: Kerry Wysocki, Chris Wood, Mike Falconer, Mark McCormick

IDCCRA Legal:

Guests: Monti Pittman, Allen Wenger, Heidi Higgins, Brad Christopherson, Shelly Mills, Jackie Hopper.

III. Approval of Minutes

Tuesday, January 20th, 2014 - Having been given the opportunity to review the previous meeting's minutes, a motion was made by Kerry W. and seconded by Mark M. to approve the minutes. Motion passed by unanimous consent.

IV. Additions to Agenda

Kerry W. requested to add a discussion item to include a student and teacher representative at the Board meetings. Discussion followed. No formal Board action taken.

VI. Old Business

VII. New Business

A. Staffing Update – Introduce/Approve New Staff

A staffing report was provided and new staff was introduced. Discussion followed. Kerry W. moved to approve the staffing report. Mike F. seconded. Report passed unanimous consent.

B. Financial Update – Allen Wenger

- a. Financial Status
- b. Check Register
- c. Invoice Detail
- d. Budget Comparison
- e. FY 2016 Budget Discussion
- f. Audit Provider

Allen provided an update on the IDCCRA bank account, informing the Board of the current bank balance. Allen also provided the repayment of funds amount required

by SDE, and let the Board know that a check was being prepared. Allen also provided an update on the Check Register, the Invoice Process, and the Budget Comparison, and provided an update on the Revised Budget Comparison. Allen informed the Board that he would begin preparing the budget for the 2015-2016 school year, described the process, and provided a timeframe. And finally, Allen provided the agreement with Zwygart & Associates to conduct the IDCCRA audit. Discussion followed.

Mike F. moved to approve the posting of the Check Register for public view. Chris W. seconded. Motion passed unanimous consent.

Mike F. moved to approve in current invoice report. Kerry W. seconded. Motion passed unanimous consent.

Mark M. moved to approve the P&L Budget Comparison. Chris W. seconded. Motion passed unanimous consent.

Kerry W. moved to approve the agreement with Zwygart & Associates to conduct the audit for IDCCRA. Chris W. seconded. Motion passed unanimous consent.

C. Enrollment Update

An enrollment update was provided. Discussion followed. No formal Board action taken.

D. Marketing Update

A marketing update was provided. Discussion followed. No formal Board action taken.

E. Accreditation Update

Monti provided an update on the accreditation process. Brad will attend an AdvancED conference in March to prepare for the accreditation visit in October. An internal audit will be conducted in April in preparation for the accreditation visit. Discussion followed. No formal Board action taken.

F. Teacher Training PPT

Monti briefly discussed the Teacher Training initiatives. The PPT was shared with the Board and it will be reviewed in the future. Discussion followed. No formal Board action taken.

G. New Learning Management System PPT

Monti briefly discussed the New Learning Management System. It was asked that the PPT be emailed to the Board. It will be reviewed in the future. Discussion followed. No formal Board action taken.

H. ISBA Board Training

Jackie Hopper of the ISBA conducted Board training. Discussion followed. No formal Board action taken.

VIII. Next Meeting Date

February 17th, 2015

IX. Adjournment

A motion was made by Mark M. and seconded by Chris W. to adjourn. Motion passed unanimous consent.

Meeting adjourned 9:00 PM.

Mike Falconer, Board Secretary

Date