

# IDAHO COLLEGE AND CAREER READINESS ACADEMY

## Minutes

Board Meeting  
Tuesday, July 15<sup>th</sup>, 2014 @ 5:30 PM Mountain  
Via conference call (513) 386-0000 x777430#  
Meeting Room Link - [Monti's Meeting Room](#)

*The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.*

### **I. Call to Order**

*Meeting called to order at 5:36 PM*

### **II. Roll Call**

*Directors: Kerry Wysocki, Chris Wood, Mark McCormick, Jim Moore  
IDCCRA Legal: Chris Yorgason  
Guests: Monti Pittman, Desi Laughlin, Allen Wenger, Mike Groshong, Tisha Case, Trisha Gagnon, Rob Clarke, Gary Smith, Chris Robertson, Heidi Higgins*

### **III. Approval of Minutes**

*Tuesday, June 17<sup>th</sup>, 2014 - Having been given the opportunity to review the previous meeting's minutes, a motion was made by Kerry W. and seconded by Chris W. to approve the minutes. Motion passed by unanimous consent.*

### **IV. Additions to Agenda**

### **V. Annual Meeting Items**

#### **A. Appointment of New Board Members**

*Potential board member was introduced by Monti P. Kerry W. spoke to his support for Mr. Moore, and then Mr. Moore expressed interest in participating on the IDCCRA Board.*

*Kerry W. made a motion to approve Jim Moore's nomination to the IDCCRA Board. Chris W. seconded. Motion passed unanimous consent.*

#### **B. Oaths of Office**

*Kerry W. Chris W. and Mark M. signed Oaths of Office. Mike F. and Jim M. (attending remotely still need to sign the Oath of Office.)*

#### **C. Code of Ethics**

*It was confirmed that a signed Code of Ethics is on file for Kerry W. Chris W. Mike F. and Mark M. Jim M. still needs to sign the Code of Ethics.*

#### **D. Election of officers**

- a. Chair** - After discussion, Mark M. moved to approve Kerry W. as the IDCCRA Board Chair. Chris W. seconded. Motion passed unanimous consent.
- b. Vice-Chair** - After discussion, Mark M. moved to approve Chris W. as the IDCCRA Board Vice Chair. Kerry W. seconded. Motion passed unanimous consent.

- c. **Treasurer** - *After discussion, Kerry W. moved to approve Mark M. as the IDCCRA Board Treasurer. Chris W. seconded. Motion passed unanimous consent.*
- d. **Secretary** - *After discussion, Kerry W. moved to approve Mike F. as the IDCCRA Board Secretary. Mark M. seconded. Motion passed unanimous consent.*
- E. **Appointment of Board Clerk** - *After discussion, Kerry W. moved to approve Monti P. as the IDCCRA Board Clerk. Mark M. seconded. Motion passed unanimous consent.*
- F. **Appointment of HOS to respond to Public Records Requests** - *After discussion, Chris W. moved to approve Monti P. as the IDCCRA Board representative to respond to Public Records Requests. Kerry W. seconded. Motion passed unanimous consent.*
- G. **Designate Day, Time and Place for Regular Monthly Board Meetings** - *After discussion, Kerry W. moved to approve the 3<sup>rd</sup> Tuesday of each month at 5:30 PM in the IDCCRA conference room as the designated day, time, and place for regular monthly Board meetings. Chris W. seconded. Motion passed unanimous consent.*
- H. **Authorize procurement of an IDCCRA credit card** - *After discussion, Kerry W. moved to authorize the procurement of an IDCCRA credit card. Mark M. seconded. Motion passed unanimous consent.*

**VI. Old Business**

**VII. New Business**

**A. Curriculum**

- a. Update on Career Technical Courses
- b. Course List

*A presentation was made on the progress of the technical exploratory courses. Discussion followed. No board action taken.*

*A presentation of the proposed 2014-2015 course list was made. Discussion followed.*

*Kerry Wysocki moved to approve the 2014-2015 course list as proposed. Mark M. seconded. Motion passed unanimous consent.*

**B. Financial Update – Allen Wenger**

- a. Financials
- b. Budget Timeframes
- c. Facilities Lease

*Allen provided an update on the IDCCRA bank account, informing the Board that the current bank balance is \$6299.26. Allen also let the Board know that the facilities lease was approved and executed by the IDVA Board. Discussion followed. No formal Board action taken.*

**C. Staffing – Mike Groshong**

- a. Teaching Staff

- i. Board Approval of proposed teacher contracts
- ii. Board Approval of certified employee benefits
- iii. Board Approval of supplementary compensation

*A teaching staff update was provided. Following discussion, Kerry W. moved to approve the proposed teacher contracts. Mark M. seconded. Motion passed unanimous consent.*

*A correction update of the certified employee benefits was provided. Following discussion, Kerry W. moved to approve the certified employee benefits. Chris W. seconded. Motion passed unanimous consent.*

*A classified staff pay scale was presented. Following discussion, Kerry W. moved to approve the classified staff pay scale. Chris W. seconded. Motion passed unanimous consent.*

*A teacher training stipend of \$125.00 per day was presented. Discussion followed. Chris W. moved to approve the teacher training stipend of \$125.00 per day. Kerry W. seconded. Motion passed unanimous consent.*

*A substitute teacher stipend of \$40 per half day and \$75 per full day was presented. Discussion followed. Kerry W. moved to approve the teacher training stipend of \$125.00 per day. Mark M. seconded. Motion passed unanimous consent.*

#### **D. Enrollment Update**

*An enrollment update was provided. Discussion followed. No formal Board action taken.*

#### **E. Marketing Update**

- a. Review of name change
- b. Mailer

*An update on the name change was discussed and proposed names were presented. Discussion followed culminating in the decision to keep the current name, but to include a clarifying tag line like the line in the mailer. Kerry W. moved to have Marketing create a tag line for IDCCRA for future use. Mark M. seconded. Motion passed unanimous consent.*

*An update on the mailer was provided. Discussion followed. For future reference, the Board asked that the mountain scene included in the mailer be replaced by something that represented technical education. No formal Board action taken.*

#### **VIII. Next Meeting Date**

*August 19<sup>th</sup>, 2014*

#### **IX. Adjournment**

*A motion was made by Mark M. and seconded by Kerry W. to adjourn. Motion passed unanimous consent.*

*Meeting adjourned 8:55 PM.*

---

Mike Falconer, Board Secretary

---

Date