



1965 S. Eagle Road, Suite 150
 Meridian, ID 83642
 ph: 208.917.2420
 fx: 208.917.2416

ITCA.K12.com

Agenda

Board Meeting

Tuesday, June 20th, 2017 @ 5:30 PM Mountain

Via conference call (888) 824-5783 18617079#

Meeting Room Link - <https://sas.illuminate.com/m.jnlp?password=M.FBCE038FB1DDFF1FB03386B98FA53A&sid=559>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)				
Kerry Wysocki, Chairman	X	Monti Pittman – HOS		Other guests:
Jim Moore, Vice-Chair		Brad Christopherson – Ops Mgr.	X	Amanda Judd X
Mike Falconer, Secretary	X	Jessica Silva-Olivas – Registrar		Mike Groshong X
Mark McCormack, Treasurer	X	Allen Wenger – Finance	X	
		Heidi Higgins – Marketing	X	
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Deputy Regional VP		
<p><i>Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.</i></p>				
<p>RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance</p>				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
5:30 pm	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	Meeting was called to order at 5:30 PM.			
5:35 pm	Approve Minutes	Board	Action	➤ Motion to approve the May 16 th , 2017 meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the May 16 th , meeting minutes, a motion was made by Kerry W. and seconded by Mike F. to approve the minutes. Motion passed unanimous consent			
5:40 pm	Policy Reading	Monti Pittman	Action	➤ Policies to review ➤ Amended Policy 609.5
<i>Minutes:</i>	After review of the policies, a motion was made by Mike F. and seconded by Kerry W. to approve the policies. Motion passed unanimous consent.			
5:45 pm	Consent Agenda	Allen Wenger	Action	➤ Approval of Monthly Invoices ➤ Check Register to post online
<i>Minutes:</i>	<i>Allen W. Presented the Consent Agenda. Discussion followed. Kerry W. Moved to approve the consent agenda. Mark M. seconded. Motion passed unanimous consent.</i>			
5:50 pm	Financial Update	Allen Wenger	Update Action Action Action	➤ Financial Status – Cash Flow ➤ PL Budget Comparison ➤ K12 Payment ➤ Approve 2017-2018 Budget to SDE

<i>Minutes:</i>	<ul style="list-style-type: none"> The Cash flow was presented by Allen W. Discussion followed. No formal Board action taken. PL Budget Comparison was presented. Discussion followed. Motion to approve the P&L Report was made by Mark M. and seconded by Mike F. Motion passed unanimous consent. A motion for approval to make a payment of \$25,000 to K12 was made by Kerry W. and seconded by Mike F. Motion passed unanimous consent. After Allen W. presented the 2017-2018 Budget to SDE a discussion was held about the funds of \$650 to renew the Meridian Chamber Membership and \$1500 to sponsor the Chamber student event. The board requested \$20,000 be allocated in the budget for Board Expenses to allow for the Chamber Membership and The Chamber Student event and other Board Expenses. Motion to approve the 2017-2018 Budget with the added \$20,000 budget fund was made by Kerry. W and seconded by Mark M. Motion passed unanimous consent. 			
6:00 pm	Board Training	Monti Pittman	Update	➤ No Board Training This Month
<i>Minutes:</i>	There was no Board Training.			
6:05 pm	Enrollment	Brad Christopherson	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Brad C. provided an overview of the current Enrolment. No formal Action Taken.			
6:10 pm	Marketing	Heidi Higgins	Update	➤ Review Marketing Report
<i>Minutes:</i>	The Marketing report was Presented by Heidi H. No formal Action Taken.			
6:20 pm	Graduation/ Year End	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Provide an update on graduation and year end activities/timelines – All Seniors passed Workplace Readiness ➤ Courses students re-enrolled in ➤ Pass rate
<i>Minutes:</i>	Brad C. Presented an overview of the Graduation and the Year End. Discussion followed. No formal action was taken.			
6:30 pm	K12 Compliance Audit	Brad Christopherson	Update	➤ Provide an overview of the recent K12 compliance audit
<i>Minutes:</i>	Brad C. Presented an overview of the outcome of the K12 Compliance Audit. No formal action was taken.			
6:40 pm	Personnel Report	Mike Groshong	Action	<ul style="list-style-type: none"> ➤ Review and approve the ITCA Personnel Report ➤ Pay Scales
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Mike G. Presented the Personnel Report. A motion was made by Kerry W. and seconded by Mark M to approve the presented contracts. Motion Passed unanimous consent ➤ Mike G. Presented the Pay scale. A motion to approve the pay scale was make by Kerry W. and Seconded by Mark M. Motion passed unanimous consent. 			
6:50 pm	Mission Specific Goals	Monti Pittman	Action	➤ Review and approve ITCA Mission Specific Goals
<i>Minutes:</i>	<i>The Mission Specific Goals were presented by Brad C. There was a discussion about the current goals. A motion to approve the Mission specific goals was made by Kerry W and Seconded by Mark M. The Motion passed unanimous consent.</i>			
7:00 pm	Executive Session	Monti Pittman	Action	➤ Discuss Board Performance Reviews
<i>Minutes:</i>	<p>Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Kerry W. moved to enter executive session. Mark M Seconded.</p> <p>Roll Call Vote – Kerry W., Mike F., and Mark M., All Individually approved.</p> <p>A motion was made by Kerry W. and seconded by Mark M. to conclude Executive Session. Motion Passed Unanimous consent.</p>			

7:30 pm	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>	Board ask that Monti and Brad also fill out the evaluation of the board and the service provider as a comparison for the board to review. Kerry will compile all reviews and review.			
7:35 pm	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a Motion to adjourn. Mark M Seconded. The Motion passed unanimous consent. The meeting Adjourned at 7:35 pm			

Next scheduled Board meeting – July 18th, 2017

Dated the 18 day of July, 2017.

Board Secretary 